AGENDA
HOUSTON-GALVESTON AREA COUNCIL
BOARD OF DIRECTORS MEETING
September 15, 2020 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT - Members of the public may participate by sending comments to BoardPublicComments@h-gac.com; by joining online via our website; or by dialing 1-877-853-5247 or 1-888-788-0099 (Meeting ID 938 1003 8628; Passcode 938737).

4. DECLARE CONFLICTS OF INTEREST

ACTION

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

a. H-GAC BOARD MEETING MINUTES - AUGUST 18, 2020

Request approval of the minutes of the August 18, 2020 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

b. HGACBUY - EMERGENCY PREPAREDNESS AND SAFETY EQUIPMENT

Request authorization of contracts with respondents for EP11-20 Emergency Preparedness and Safety Equipment. (Staff Contact: Ronnie Barnes)

c. HGACBUY - AUTOMATED VEHICLE PROCUREMENT

Request authorization to negotiate a contract with the respondents listed in the Award Recommendations Table for Automated Vehicle Procurement. (Staff Contact: Ronnie Barnes)

d. HGACBUY – CURRENT MODEL CARS AND LIGHT TRUCKS

Request authorization of contracts with respondents for Current Model Cars and Light Trucks. (Staff Contact: Ronnie Barnes)

e. HGACBUY – NEW/LEASED MODULAR BUILDINGS AND SHELTERS

Request authorization of contracts with respondents for New/Leased Modular Buildings and Shelters. (Staff Contact: Ronnie Barnes)

f. HGACBUY – VIDEO SURVEILLANCE ACCESS CONTROL AND SECURITY FENCING SYSTEMS

Request authorization of contracts with respondents for Video Surveillance Access Control and Security Fencing Systems. (Staff Contact: Ronnie Barnes)

g. PUBLIC SAFETY ELDER JUSTICE PROGRAM FY2021 GRANT APPLICATION

Request authorization to apply for a FY 2021 Violence Against Women Act grant

for the Center on Abuse in Later Life and for the Executive Director to be granted the authority to apply, accept, terminate or alter such an application. (Staff Contact: Ronnie Barnes)

h. CLEAN VEHICLES AND HEAVY DUTY DIESEL REPLACEMENTS

Request authorization to enter an agreement with Paramjet Singh for acquisition of two vehicles; amount not to exceed $98,076. (Staff Contact: Patrick Mandapaka)

i. EMPLOYEE DEVELOPMENT TRAINING

Request authorization to increase the contract with New Horizons by $50,000 to provide continuing education to staff. (Staff Contact: Nancy Haussler)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - AUGUST 2020

Request approval of the monthly financial report ending August 31, 2020. (Staff Contact: Nancy Haussler)

b. INVESTMENT REPORT - 2ND QUARTER

Request approval of the second quarter investment report ending June 30, 2020. (Staff Contact: Nancy Haussler)

7. COMMUNITY AND ENVIRONMENTAL PLANNING

a. LIVABLE CENTERS ADVANCE FUNDING AGREEMENT

Request authorization to enter an Advance Funding Agreement with the Texas Department of Transportation to fund Livable Centers Planning Studies; total program amount not to exceed $1,700,000. (Staff Contact: Jeff Taebel)

b. LIVABLE CENTERS PLANNING STUDIES

Request authorization of interlocal contracts total not to exceed $126,270: $24,840, City of Clute; $49,680, Greater Southeast Management District; and $51,750, Harris County Precinct 2. (Staff Contact: Jeff Taebel)

c. SEABROOK LIVABLE CENTERS STUDY

Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the City of Seabrook; amount not to exceed $194,000. (Staff Contact: Jeff Taebel)

d. ECONOMIC DEVELOPMENT ADMINISTRATION PLANNING GRANT

Request approval to enter into contract with the Economic Development Administration for planning and coordination activities; amount not to exceed $262,500. (Staff Contact: Jillian Donatto)

8. WATER RESOURCES COMMITTEE

a. WATER RESOURCES COMMITTEE UPDATE

Request approval of Water Resources Committee recommendations to H-GAC Priority Flood Mitigation Projects list. (Staff Contact: Justin Bower)

9. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC 2020 ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff

Contact: Rick Guerrero)

10. H-GAC BYLAWS

    a. PROPOSED AMENDMENTS TO H-GAC BYLAWS

    Request discussion of proposed amendments to H-GAC bylaws and authorization to mail amendment ballots. (Staff Contact: Chuck Wemple)

11. RESOLUTION

    a. RESOLUTION HONORING ALAN CLARK

    Request approval of resolution honoring the service of H-GAC Director of Transportation Alan Clark to H-GAC and the region. (Staff Contact: Chuck Wemple)

INFORMATION

12. EXECUTIVE DIRECTOR'S REPORT

    a. RESPONSE TO COVID-19 PANDEMIC

    No action requested. For information only. (Staff Contact: Chuck Wemple)

    b. H-GAC SPOTLIGHT - WORKFORCE ACTIVITIES

    No action requested. For information only. (Staff Contact: Mike Temple)

    c. 2020 MID-YEAR REPORT

    No action requested. For information only. (Staff Contact: Chuck Wemple)

    d. CURRENT AND UPCOMING H-GAC ACTIVITIES

    Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES - AUGUST 18, 2020

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the August 18 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the August 18, 2020 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- BOARD MEETING MINUTES - AUGUST 18 2020 Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
August 18, 2020

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the August 18, 2020 Board meeting, via webinar and/or teleconference:

Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Colorado County Judge Ty Prause
Fort Bend County Commissioner Andy Meyers
Galveston County Commissioner Ken Clark
Harris County Commissioner Adrian Garcia
Liberty County Judge Jay Knight
Matagorda County Judge Nate McDonald
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

City of Baytown Council Member Charles Johnson
City of Conroe Councilman Jody Czajkoski
City of Friendswood Councilmember Sally Branson
City of Galveston Mayor Dr. Craig Brown
City of Houston Council Member Sallie Alcorn
City of Houston Council Member Edward Pollard (Alternate)
City of Huntsville Mayor Andy Brauninger
City of La Porte Councilmember Chuck Engelken
City of League City Mayor Pat Hallisey
City of Missouri City Council Member Dr. Cheryl Sterling
City of Pasadena Councilmember Cary Bass
City of Pearland Mayor Tom Reid
City of Sugar Land Mayor Joe Zimmerman
City of Texas City Commissioner Phil Roberts

Home Rule Cities (Less than 25,000):
City of Dickinson Councilmember William King III
City of Seabrook Mayor Pro Tem Natalie Picha

General Law Cities:
City of Waller Council Member Nancy Arnold
City of Pattison Mayor Joe Garcia

Independent School Districts:
Huntsville ISD Trustee Rissie Owens

The following Board members were not marked in attendance at the August 18, 2020 Board meeting:

Austin County Judge Tim Lapham
Harris County Judge Lina Hidalgo
Montgomery County Commissioner Charlie Riley
City of Deer Park Councilman Bill Patterson
City of Lake Jackson Councilmember Ralph "Buster" Buell
City of Rosenberg Mayor William Benton

CALL TO ORDER

The Board Chair, City of Waller Council Member Nancy Arnold, called the meeting to order at 10:05 a.m. on Tuesday, August 18, 2020 via Webinar and Teleconference at 1-877-853-5247.

ROLL CALL

Chair Arnold asked Rick Guerrero, Houston-Galveston Area Council Director of Intergovernmental Relations, to conduct the Board of Directors Roll Call. Mr. Guerrero conducted the Roll Call and announced that a quorum was present.

1. INVOCATION

Matagorda County Judge Nate McDonald gave the invocation.

2. PLEDGE OF ALLEGIANCE

City of Sugar Land Mayor Joe Zimmerman led the Pledge of Allegiance and the Pledge to the Texas Flag.

3. PUBLIC COMMENT

Chair Arnold invited comments from any members of the public who wished to participate during the call and asked Mr. Guerrero if any public comments had been received via email prior to the meeting. Mr. Guerrero stated that we had not received any public comments via the email address posted publicly. He then opened the floor for public comments to those who have joined the meeting via webinar or teleconference. Mr. Guerrero asked participants to limit their comments to three minutes each, after stating their name. There were no public comments on the webinar, via phone, or via online submission.

4. DECLARE CONFLICTS OF INTEREST

Chair Arnold called for any Board member with a conflict of interest to declare it at that time. There being none, Chair Arnold proceeded to the next item on the agenda.

5. CONSENT AGENDA

Chair Arnold called for the Consent Agenda and asked if there were any items that needed to be pulled for individual consideration. Hearing none, she entertained motions from the floor for approval of the eight items on the Consent Agenda. City of Dickinson Councilmember, and Vice Chair of the Board, William King moved to approve the consent agenda. Fort Bend County Commissioner Andy Meyers seconded the motion. Chair Arnold then called for a vote which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

a. **H-GAC BOARD MEETING MINUTES – July 21, 2020 –** approved minutes of the July 21, 2020 Board Meeting.

b. **HGACBUY – PARKS AND RECREATION EQUIPMENT –** authorized contracts with respondents for Parks and Recreation Equipment.

c. **HGACBUY - AMBULANCES, EMS AND OTHER SPECIAL SERVICE VEHICLES –** authorized contracts with respondents for AM10-20 ambulances, EMS and other Special Service vehicles.

d. **CLEAN VEHICLES AND HEAVY DUTY DIESEL REPLACEMENT ASSISTANCE –** authorized agreement with Pearland Independent School District for the acquisition of six school buses; amount not to exceed $613,100.

e. **UPDATE OF REGIONAL PUBLIC TRANSIT PLAN –** authorized to enter a grant agreement with the Texas Department of Transportation for the required update of the Regionally Coordinated Public Transit/Human Services Transportation Plan; to receive grant amount not to exceed $100,000.

f. **CLEAR CREEK WATERSHED PROTECTION PLAN –** approved to enter a contract with the Texas Commission on Environmental Quality to develop a Watershed Protection Plan for the Clear Creek Watershed; amount not to exceed $150,468.

g. **WATER QUALITY MANAGEMENT PLAN UPDATE –** accepted the Fiscal Year 2020 H-GAC 604(b) Water Quality Management Plan Update.

6. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report – July 2020

Chair Arnold recognized Vice Chair King as the Chair of the Finance and Budget Committee. Vice Chair King announced that the committee met earlier this morning, with a quorum present. He then yielded the floor to Nancy Haussler, H-GAC Chief Financial Officer. Ms. Haussler presented the financial status report for the month ended July 31, 2020. She stated that considering the year we've had thus far; we are in good condition. Ms. Haussler announced that we have received most of our membership dues. She stated that we have not achieved the projections we had for the Energy Corporation to date, and she has provided foot notes concerning this matter the past few months and will give another update next month as they will probably not achieve the projections this year. Ms. Haussler stated that although the Cooperative Purchasing group is down, it is anticipated that they will increase and reach their projections for the year. She stated that the federal grant program is now underway and the state grant programs are doing better than expected, primarily in the Workforce programs. Ms. Haussler requested approval of the July 2020 Financial Report.

Chair Arnold asked for any questions from the floor. Harris County Commissioner Adrian Garcia moved to approve the Monthly Financial Report and Mayor Zimmerman seconded the motion. Vice Chair King called for the vote, which resulted in unanimous approval by all members present.

b. Investment Report - 1st Quarter

Vice Chair King once again yielded the floor to Ms. Haussler. Ms. Haussler presented the investment report for the quarter ending March 31, 2020. She stated that we have had some investments mature prior to the Federal Reserve lowering of the interest rate to 0%. Ms. Haussler stated that the second quarter report will be presented at the next Board meeting.

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Commissioner Garcia moved to approve the 1st Quarter Investment Report and City of Friendswood Councilmember Sally Branson seconded the motion. Vice Chair called for the vote, which resulted in unanimous approval by all members present.

c. Benefits Insurance Coverage

Vice Chair King once again yielded the floor to Ms. Haussler. Ms. Haussler announced that each year, H-GAC procures benefits coverage for our employees with assistance from Alliant Benefits. She stated that although we typically receive a better response, we did receive several bids. Ms. Haussler mentioned that we had a very steep claim rate, and that affected our response rate. She stated that we did receive a proposal from our current provider, Blue Cross Blue Shield, with an 11% increase. Ms. Haussler stated that we are choosing to remain with our current provider to avoid disruptions in service and since the next best bid was also an 11% increase. She stated that regarding the dental coverage, MetLife is our current provider and offered an 8.62% increase; which is not surprising as each year our claims total more than 100% of the premiums paid. We have elected to switch to Humana since they offered a bid at only a 2.7% increase, with a more robust benefits package. Our other coverages such as vision and long-term disability are under multi-year policies and did not require renewal actions at this time.

Vice Chair King asked if there were any questions. City of Houston Council Member Sallie Alcorn asked how many employees and how many dependents are being covered by these health benefits? Ms. Haussler responded that 266 employees are covered and 65 employees cover their dependents (at full cost). Hearing no further questions, Chair Arnold moved to approve the Benefits Insurance Coverage and Councilmember Sally Branson seconded the motion. Vice Chair King called for the vote, which resulted in unanimous approval by all members present.

7. HUMAN SERVICES

a. Workforce System 2021 Contracts

Chair Arnold called to the floor Mike Temple, H-GAC Director of Human Services. Mr. Temple requested approval of fourth-year workforce system contracts for nine contractors within the system of 27 locations (soon to be 29). Total not to exceed $306,340,000. This amount is slightly less than the 2020 funding due to the pandemic funding for childcare which was added to this year's budget. The amount in the contracts will serve over 525,000 people and 30,000 employers throughout the region.

Wharton County Judge Phillip Spenrath moved to approve the Workforce System 2021 contracts and Vice Chair King seconded the motion. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

b. Workforce System Public Outreach Contracts

Chair Arnold again called Mr. Temple to the floor. Mr. Temple requested approval to negotiate with Outreach Strategists and Savage Design to provide public outreach and communications service to the Gulf Coast Workforce Board and Workforce Solutions; total contracts not to exceed $900,000 combined.

Chair Arnold asked if there were any questions. There being none, a motion to approve was made by City of Pattison Mayor Joe Garcia and seconded by Huntsville ISD Trustee Rissie Owens. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

8. WATER RESOURCES COMMITTEE

a. Water Resources Committee Update

Chair Arnold recognized Commissioner Meyers as the Chair of the Water Resources Committee and asked him to introduce the next item. Commissioner Meyers yielded the floor to Jeff Taebel, H-GAC Director of Community and Environmental Planning. Mr. Taebel announced that the committee met on August 12 and are requesting approval to elevate the Lower Brazos Flood Protection Planning Study project from Tier 3 to Tier 2 on the Priority Flood Management Projects list.

Matagorda County Judge Nate McDonald asked about the status of the Wharton/Matagorda/Colorado County/Colorado River project to have new flood gauges installed. Judge Spenrath reported that $500,000 of the needed $1,000,000 in funding has been secured. H-GAC Executive Director confirmed that this project should also be listed on Tier 2 and committed additional staff time for any additional research.

Commissioner Meyers moved to approve this modified item and Commissioner Garcia seconded the motion. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

9. PLANS AND PROJECTS REVIEW COMMITTEE

a. Fort Bend County FY2020 Action Plan

Chair Arnold recognized Waller County Judge Trey Duhon as the Chair of the Plans and Projects Review Committee and asked him to introduce the next two items. Judge Duhon stated that the committee met this morning at 8:30a.m. to review two items. He then yielded the floor to Jillian Donatto, H-GAC Senior Planner, Community and Environmental Planning Department. Ms. Donatto stated that H-GAC received a request from Fort Bend County to review their fiscal year 2020 consolidated action plan for consistency with H-GAC plans and review criteria. To ensure and build relationships between state and local governments as well as for non-profit and private sectors, the U.S. Department of Housing and Urban Development requires communities to submit a single, consolidated plan that spans several program areas including Community Development Block Grants and Emergency Solutions Grants among others. Overall, the Fort Bend County plan includes 19 discrete projects and the objective is to increase the supply of affordable housing; improve and expand public infrastructure and facilities; and improve and expand public services for special needs populations, especially low, very low, and extremely low income households. Ms. Donatto requested that the Fort Bend County FY2020 Action Plan be found consistent with H-GAC plans, policies and review criteria; including Our Great Region 2040, the 2020-2024 Draft Comprehensive Economic Development Strategy, and the Fair Housing Equity Assessment.

Judge Duhon moved to approve this item and Commissioner Meyers seconded the motion. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

b. Clean Diesel Emission Reduction

Chair Arnold asked Judge Duhon to continue with the Plans and Projects Review Committee. Judge Duhon yielded the floor to Andrew DeCandis, H-GAC Principal Planner for air quality policy issues, Transportation Department. Mr. DeCandis requested that the project proposed by the Coalition for Sustainable Initiatives Inc. for $5,290,800 be found consistent with plans, policies, and H-GAC review criteria. The project will be funded by the Environmental Protection Agency's Diesel Emission Reduction Act program which accepts proposals for projects

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that can achieve significant diesel emission reductions in regions designated as having poor air quality; our region is one of these areas. Mr. DeCandis reported that this project is to replace 29 diesel powered short-haul trucks with compressed natural gas versions that travel within the Houston, Dallas-Fort Worth, and San Antonio metropolitan areas.

Judge Duhon moved to approve this item and Mayor Garcia seconded the motion. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC 2020 Advisory Committee Appointments

Chair Arnold yielded the floor to Mr. Guerrero. Mr. Guerrero stated that a greensheet had been provided to all members that included several appointments received after Board material had been distributed. He presented twenty-seven appointments to eight of the H-GAC Advisory Committees this month: Aging and Disability Advisory Committee, Area Emission Reduction Credit Organization, Criminal Justice Advisory Committee, Gulf Coast Economic Development District, Regional Air Quality Planning Advisory Committee, Regional Flood Management Committee, Regional Homeland Security Coordinating Council, and the Solid Waste Management Committee. Mr. Guerrero requested approval of the appointments to the H-GAC Advisory Committees.

Commissioner Meyers moved to approve this item and Mayor Garcia seconded the motion. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

11. EXECUTIVE DIRECTOR'S REPORT

a. Response to COVID-19 Pandemic

Mr. Wemple reported that we are encouraged by recent numbers coming from the state. He reported that H-GAC team members remain 100% remote work since March. We had begun a voluntary return to the office, but as numbers continued to increase in Harris County where our office is located and most of our team members live, we opted to resume 100% telework mode. We have deployed the agency to approximately 100 of our employees who had been using their personal computers to continue working remotely. This ensures they have proper agency tools and increases our cyber security. We have also onboarded new employees during this telework phase.

Mr. Wemple announced that since we have been in this situation longer than anyone anticipated, we are updating our telework policy. We are also anticipating proposed by-laws changes that will allow the important work of the Board to continue in our virtual environment. This will include nominations for our officers as well as General Law and Home Rule cities on our Board and other important activities.

b. H-GAC Spotlight – Our Region's Response to the U.S. Census

Mr. Wemple yielded the floor to Meagan Coughlin, H-GAC Director of Communications. Ms. Coughlin stated that she would explain where we are and where we need to be concerning the Census. She reported that according to the Texas Counts promotion, a small 1% undercount in the Census could cause Texas to lose $3 billion over the next ten years; however, if the Census count shows that the state has grown, we can potentially gain three seats in the U.S. House of Representatives. Ms. Coughlin encouraged the Board Members to increase the self-response rates in their areas. She announced that September 30 is the last day to respond to the Census; hence, there is still time to be included in this important count.

c. Current and Upcoming H-GAC Activities

Mr. Wemple took the floor once again to report on upcoming H-GAC activities. Mr. Wemple announced that the North I-45 Expansion Project has had a lot of controversy. The Transportation Policy Council would like to acknowledge the leadership of Galveston County Commissioner Ken Clark, Chair of the Transportation Policy Council, in forming a workgroup to develop a Memorandum of Understanding to address some of the concerns. Mr. Wemple also recognized Chair Arnold, Mayor Zimmerman and Commissioner Garcia as being a part of the workgroup. Mr. Wemple reported that the Workforce Solutions 3-day job fair in East Fort Bend County was successful thanks to Council Member Dr. Cheryl Sterling with 714 people and 29 employers participating and stated that there will be another job fair in Fort Bend County soon. He announced that the budget for 2021 will be presented to the Board in October. He stated that the Legislative Committee will convene in October also. Mr. Wemple stated that there have been many exciting challenges and opportunities during his second year as Executive Director. He stated that it has been an honor to serve and make a difference in our region. He stated his goals and aspirations remain the same for the agency: to be a model of innovation; to provide meaningful public service; to work hard every day to make the region a better place; to create a workplace where the team can do their best work and grow professionally; and to demonstrate to state and federal leaders that regional councils are a wise investment of taxpayer money and that we take the responsibility of that stewardship seriously. Lastly, Mr. Wemple thanked the H-GAC staff for their hard work and showed a video montage of employees in the telework environment.

12. EXECUTIVE SESSION

a. Executive Session - Evaluation of H-GAC Executive Director

Chair Arnold announced that the Board of Directors would hold an Executive Session to conduct an annual evaluation of the Executive Director in accordance with Government Code, Title 5, Section 551.074.

The Board Members retreated to a private teleconference to convene the Executive Session at 11:25 a.m. and returned to the general meeting at 11:30 a.m.

13. EXECUTIVE SESSION - FOLLOW-UP SESSION

a. Evaluation of H-GAC Executive Director

Chair Arnold announced that the Board Members evaluated the annual performance of H-GAC's Executive Director and recommended a $10,000 salary increase.

Vice Chair King moved to approve this item and Councilmember Branson seconded the motion. Chair Arnold called for the vote, which resulted in unanimous approval by all members present.

14. ADJOURNMENT

Having no further items to discuss, Chair Arnold adjourned the August Meeting of the H-GAC Board of Directors at 11:48 a.m.

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HGACBUY - EMERGENCY PREPAREDNESS AND SAFETY EQUIPMENT

Background

H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened eleven proposals for Emergency Preparedness & Safety Equipment on June 22, 2020. The following companies submitted proposals:

Absorbent Specialty Products	Pawtucket, RI
AeroClave LLC	Winter Park, FL
Delta Fire & Safety Inc. dba Delta Industrial Service & Supply	Port Neches, TX
FarrWest Environmental Supply, Inc.	Schertz, TX
Fisher Scientific Company LLC	Tampa, FL
Integrated Solutions Consulting Corp.	Edwardsville, IL
Municipal Emergency Services Inc	Houston, TX
Performance Health Supply Inc., dba Medco Supply Company	Amherst, NY
Rainy Falls Venture LLC dba Emergency Technical Decon	Springfield, OR
SB Acquisition LLC dba The Sandbagger LLC	Elmhurst, IL
Viking Life	Houston, TX

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of personal protective equipment such as eye/hearing and head/hand protection to specialized suits for hazardous material handling by emergency response and recovery workers. There are four new contractors. All proposals have been evaluated by H-GAC staff. Ten proposals are being recommended for award. Viking Life was deemed non-compliant due to required documentation not being provided. Request authorization to negotiate contracts with each respondent listed in the Award Recommendation Table; and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchases

Budgeted

N/A

Action Requested

Request authorization of contracts with respondents for EP11-20 Emergency Preparedness and

Safety Equipment. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- EP11-20 Award Recommendation Table Cover Memo

EP11-20 Award Recommendation Table

Proposer	Product/Services
Absorbent Specialty Products	Water gate/flood gates for minimizing water intrusion. Applicable industries: government, universities, and hospitals etc.
AeroClave LLC	Portable decontamination systems for facilities, vehicles, and equipment. Devices are used for immediate response to infectious disease/biohazard incidents, as well as for proactive use to minimize the risk of infection and illness.
Delta Fire & Safety Inc. dba Delta Industrial Service & Supply	Personal Protective Equipment (PPE) for emergency response and recovery workers, including, fire hose, boots, bunker coats, pants, gloves, helmets, fire-fighting foam and related equipment, thermal image cameras, and drones.
FarrWest Environmental Supply, Inc.	Maintenance and calibration services to first responders, government agencies, educational institutions, research labs and private entities throughout Texas, Oklahoma, and beyond. Safety products such as personal protective equipment and rescue supplies in addition to 24/7 support to the above listed entities.
Fisher Scientific Company LLC	Safety equipment to a broad range of customers with a large emphasis on first responders. Diverse catalog of products, from simple eye/hearing and head/hand protection, to specialized suits for hazardous material handling to instrumentation for chemical and radiation detection (plus the ability to service and train on this instrumentation).
Integrated Solutions Consulting Corp.	Provide the ability to license the Odysseus™ software product. Odysseus™ is a cloud-based program management system that offers emergency management, homeland security, and public safety agencies a comprehensive preparedness management system that will increase operational effectiveness, ensure regulatory compliance, and maximize program efficiency.
Municipal Emergency Services Inc.	Protective clothing, disinfectant & cleaner, safety glasses, RPB T-Link Respirator etc., for multiple applications including industrial, hazmat, military, law enforcement, emergency response, biomedical and healthcare.
Performance Health Supply Inc., dba Medco Supply Company	Emergency response equipment, including from head immobilizers, back boards, splinting materials, AED's and other disaster relief items.

Rainy Falls Venture LLC dba Emergency Technical Decon	Safety equipment for emergency medical services/healthcare PPE, law enforcement PPE, seat covering for public safety vehicles
SB Acquisition LLC dba The Sandbagger, LLC	Sandbag filling machines

HGACBUY - AUTOMATED VEHICLE PROCUREMENT

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened three proposals for Automated Vehicle Procurement on June 30, 2020. The following companies submitted a proposal:

Beep, Inc.	Orlando, FL
Easymile, Inc.	Denver, CO
First Transit, Inc.	Cincinnati, OH

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of automated vehicles used for public transportation. Two new manufacturers are being introduced. All bid responses have been evaluated by H-GAC staff. Three proposals are being recommended for award. Request authorization for contracts representing the best value for product items as summarized in the Award Recommendations Table; and, if applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchases

Budgeted

N/A

Action Requested

Request authorization to negotiate a contract with the respondents listed in the Award Recommendations Table for Automated Vehicle Procurement. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- AV11-20 Award Recommendations Table Cover Memo

AV11-20 Award Recommendations Table

Proposal	Product
Beep, Inc.	Ollie 2.0 Electric Shuttle
Easymile, Inc.	EZ10 Electric Shuttle and Tract Easy Electric Tractor
First Transit, Inc.	Motor EV Star Electric Mini Shuttle Bus

HGACBUY – CURRENT MODEL CARS AND LIGHT TRUCKS

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened seventeen bids for Current Model Cars and Light Trucks on June 18, 2020. The following companies submitted bids:

United Ford South, LLC, dba Bill Knight Ford Knight Automotive	Tulsa, OK
Caldwell Automotive Partners, LLC dba Caldwell Country Chevrolet	Caldwell, TX
Amaru Motors 3, LLC dba Charlie Clark Nissan El Paso	El Paso, TX
Chastang Enterprises Houston, LLC dba Chastang Ford	Houston, TX
Ed Morse, LLC	Dallas, TX
Grapevine DCJ, LLC	Grapevine, TX
Gunn Chevrolet, LTD	Selma, TX
Johnson-Grayson Automotive, Inc. dba Holiday Chevrolet	Whitesboro, TX
Houston Freightliner, Inc.	Houston, TX
Houston Mac Haik Dodge Jeep, LTD dba Mac Haik DCJ	Houston, TX
Lake Country Chevrolet, Inc.	Jasper, TX
Cowboy Motor Company LC dba Moore Chrysler Dodge Jeep Ram	Silsbee, TX
RRPFG, LP dba Randall Reed's Prestige Ford	Garland, TX
Caldwell Country Ford dba Rockdale Country Ford	Rockdale, TX
Sam Pack's Five Star Ford	Carrollton, TX
Silsbee Ford Inc.	Silsbee, TX
Donalson-Umphrey Automotive Group, Inc. dba Silsbee Toyota	Silsbee, TX

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of current model cars and light trucks. There are no new manufacturers. All bid responses have been evaluated by H-GAC staff. Fourteen bids are being recommended for award. Three bidders were not awarded because they were not the lowest responsible bid. Request authorization for contracts representing the lowest responsible bidder providing best value for product items as summarized in the Award Recommendation Table; and, if applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization of contracts with respondents for Current Model Cars and Light Trucks. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- VE11-20: Award Recommendation Table Cover Memo

VE11-20: Award Recommendation Table

HGAC PRODUCT CODES	BIDDERS
Chevrolet	
VE20A01, VE20A03-VE20A04, VE20A07-VE20A14, VE20A16-VE20A20, VE20A22-VE20A24, VE20A28-VE20A34, VE20A36, VE20A39, VE20A47	Caldwell Automotive Partners, LLC dba Caldwell Country Chevrolet
VE20A05-VE20A06, VE20A15, VE20A21, VE20A35	Gunn Chevrolet, LTD
VE20A25-VE20A27	Lake Country Chevrolet, Inc.
Chrysler	
VE20B01, VE20B03-VE20B04	Grapevine DCJ, LLC
VE20B02	Houston Mac Haik Dodge Jeep, LTD dba Mac Haik DCJ
Dodge	
VE20C01, VE20C04, VE20C06	Ed Morse, LLC
Ford	
VE20D08, VE20D10, VE20D16-VE20D17, VE20D19, VE20D21-VE20D26, VE20D28, VE20D30, VE20D32-VE20D60, VE20D67-VE20D69	Chastang Enterprises Houston, LLC dba Chastang Ford
VE20D01, VED203-VE20D04, VE20D06-VE20D07, VE20D09, VE20D12	Caldwell Country Ford dba Rockdale Country Ford
VE20D01, VE20D03-VE20D04, VE20D06-VE20D10, VE20D12, VE20D16-VE20D17, VE20D19, VE20D21-VE20D26, VE20D28, VE20D30,VE20D32-VE20D69	United Ford South, LLC, dba Bill Knight Ford Knight Automotive (Oklahoma)
Freightliner	
VE20E01-VE20E29	Houston Freightliner, Inc.
GMC	
VE20F02-VE20F04	Ed Morse, LLC
Jeep	
VE20G01, VE20G05	Ed Morse, LLC
VE20G03-VE20G04, VE20G06	Grapevine DCJ, LLC
VE20G07	Cowboy Motor Company, LC dba Moore Chrysler Dodge Jeep Ram
Nissan	

VE20H01, VE20H03, VE20H05, VE20H07, VE20H09, VE20H12-VE20H13, VE20H15-VE20H16, VE20H18-VE20H22	Amaru Motors 3, LLC dba Charlie Clark Nissan El Paso
Ram	
VE20I17-VE20I18	Ed Morse, LLC
VE20I01-VE20I09A, VE20I11-VE20I15	Grapevine DCJ, LLC
VE20I10	Johnson-Grayson Automotive, Inc. dba Holiday Chevrolet
VE20I16	Houston Mac Haik Dodge Jeep, LTD dba Mac Haik DCJ
Toyota	
VE20J01-VE20J25	Donalson-Umphrey Automotive Group, Inc. dba Silsbee Toyota

HGACBUY – NEW/LEASED MODULAR BUILDINGS AND SHELTERS

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened eight bids for New/Leased Modular Buildings and Shelters on June 24, 2020. The following companies submitted bids:

Affordable Drill Towers, LLC	Austin, TX
Aries Building Systems, LLC	Houston, TX
Fire Facilities, Inc.	Sun Prairie, WI
GroundFORCE Building Systems, LLC	Bryan, TX
Palomar Modular Buildings, LLC	DeSoto, TX
Precision Structures, Inc.	Pasadena, TX
Theodore Sims dba TSG Industries	Houston, TX
Vesta Housing Solutions, LLC dba Vesta Modular	Southfield, MI

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of classrooms, educational and administrative restrooms, offices, medical health care, and other related equipment. No new equipment or categories have been added. All bid responses have been evaluated by H-GAC staff. Eight bids are being recommended for award. Request authorization for contracts representing the best value for product items as summarized in the Award Recommendations Table; and, if applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization of contracts with respondents for New/Leased Modular Buildings and Shelters. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- MB11-20: Award Recommendations Table Cover Memo

MB11-20: Award Recommendations Table

H-GAC Product Code	Bidder
Mobile Modular	
B. Offices	
MB20AB01-MB20AB22	TSG Industries
D. Restrooms and Specialty	
MB20AD01-MB20AD02	TSG Industries
E. Stairs, Ramps, Service Rates and all other Accessories	
MB20AE01-MB20AE18	TSG Industries
Aries Building Systems	
A. Classroom, Educational and Administrative	
MB20AD01-MB20AD18	Aries Building Systems
B. Offices	
MB20DB01-MB20DB07	Aries Building Systems
C. Medical, Health Care	
MB20DC01-MB20DC03	Aries Building Systems
D. Restrooms and Specialty	
MB20DD01-MB20DD11	Aries Building Systems
Palomar Modular Buildings	
A. Classroom, Educational and Administrative	
MB20EA01-MB20EA10	Palomar Modular Buildings, LLC
B. Offices	
MB20EB01-MB20EB04	Palomar Modular Buildings, LLC
C. Medical, Health Care	
MB20EC01-MB20EC05	Palomar Modular Buildings, LLC
D. Restrooms and Specialty	
MB20ED01-MB20ED03	Palomar Modular Buildings, LLC
GroundFORCE Building Systems	
A. Classroom, Educational and Administrative	
MB20FA01-MB20AF12*	GroundFORCE Building Systems, LLC
B. Offices	
MB20FB01-MB20FB04*	GroundFORCE Building Systems, LLC
C. Medical Health Care	
MB20FC01-MB20FC09*	GroundFORCE Building Systems, LLC
D. Restrooms and Specialty	
MB20FD01-MB20FD03*	GroundFORCE Building Systems, LLC
Vesta Modular	
A. Classroom, Educational and Administrative	
MB20GA01-MB20GA26*	Vesta Housing Solutions LLC dba Vesta Modular
B. Offices	
MB20GB01-MB20GB20*	Vesta Housing Solutions LLC dba Vesta Modular
C. Medical Health Care	
MB20GC01-MB20GC18*	Vesta Housing Solutions LLC dba Vesta Modular
D. Restrooms and Specialty	
MB20GD01-MB20GD18*	Vesta Housing Solutions LLC dba Vesta Modular
TSG Industries	
A. Classroom, Educational and Administrative	
MB20HA01-MB20HA11	Theodore Sims dba TSG Industries
Affordable Drill Towers	
D. Restrooms and Specialty	
MB20ID01*	Affordable Drill Towers, LLC
Precision Structures, Inc.	
A. Classroom, Educational and Administrative	
MB20KA01-MB29KA02*	Precision Structures, Inc.

B. Offices	
MB20KB01-MB20KB11*; MB20KB12-MB20KB18*; MB20KB19-MB20KB25*	Precision Structures, Inc.
E. Stairs, Ramps, Service Rates and all other Accessories	
MB20KE01-MB20KE05*	Precision Structures, Inc.
Fire Facilities, Inc.	
D. Restrooms and Specialty	
MB20LD01-MB20LD22	Fire Facilities, Inc.

- Leasing options are available

HGACBUY – VIDEO SURVEILLANCE ACCESS CONTROL AND SECURITY FENCING SYSTEMS

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened three proposals for Video Surveillance Access Control and Security Fencing Systems on June 04, 2020. The following companies submitted bids:

American Surveillance Co., Inc.	Brownsville, TX
Motorola Solutions, Inc.	Chicago, IL
Wunderlich-Malec Systems, Inc.	Eden Prairie, MN

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of surveillance equipment, controlled access, wireless duress/panic alarms, portable remote location equipment and controlled building access and other related equipment. No new equipment or categories have been added. All proposal responses have been evaluated by H-GAC staff. Three proposals are being recommended for award. Request authorization for contracts representing the best value for product items as summarized in the Award Recommendations Table; and, if applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization of contracts with respondents for Video Surveillance Access Control and Security Fencing Systems. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- SE05-20A: Award Recommendations Table Cover Memo

SE05-20A: Award Recommendations Table

Proposer	Product Category
American Surveillance Co., Inc.	**A.** Video Surveillance Equipment **B.** Controlled Building Access Equipment **C.** Security Fencing and Related Equipment and Software **D.** Wireless Duress/ Panic Alarm and Instant Notification Equipment and Software **E.** IP-Based Video Surveillance Equipment and Managed Software **F.** Portable Remote Location or Special Even Surveillance Systems **G.** Infrared Body Imaging Systems and Software
Motorola Solutions, Inc.	**A.** Video Surveillance Equipment **B.** Controlled Building Access Equipment **C.** Security Fencing and Related Equipment and Software **D.** Wireless Duress/ Panic Alarm and Instant Notification Equipment and Software **E.** IP-Based Video Surveillance Equipment and Managed Software **F.** Portable Remote Location or Special Even Surveillance Systems **G.** Infrared Body Imaging Systems and Software
Wunderlich-Malec Systems, Inc.	**B.** Controlled Building Access Equipment **E.** IP-Based Video Surveillance Equipment and Managed Software

PUBLIC SAFETY ELDER JUSTICE PROGRAM FY2021 GRANT APPLICATION

Background

In late 2018, H-GAC founded the Elder Justice Program with two overarching goals: to fill gaps in critical services available to seniors who are victims of crime and to build a coordinated community response to elder abuse by establishing Multi-Disciplinary Case Review Teams throughout the H-GAC region. Thanks to a Victims of Crime Act grant, H-GAC's Elder Abuse Program is currently offering direct victim services in Fort Bend, Galveston, Harris and Montgomery counties.

Other services - training, technical assistance, a Regional Board of Experts - vital to the operation of Multi-Disciplinary Case Review Teams are outside the scope of Victims of Crime Act funding, thus requiring a second source of underwriting if H-GAC is to facilitate a coordinated community response to elder abuse across our region.

Current Situation

Women, especially minority women, are disproportionally affected by elder abuse, making the Elder Justice Program a perfect match for funding under the STOP Violence Against Women Act Formula Grant Program. If awarded, this grant would underwrite staff time and support services critical to building a coordinated community response; including making technical assistance available to law enforcement and community agencies, bringing national experts to provide in-region training on elder abuse, building a regional tracking system for elder abuse cases, sending selected prosecutors to the National Institute for Prosecuting Elder Abuse and hosting a Rural Summit on Abuse in Later Life. These services would be under the umbrella of the Center for Abuse in Later Life, to distinguish them from H-GAC's existing services to victims branded as the Elder Justice Program.

The proposed grant would also allow the Elder Justice Program to expand its direct services to victims to four additional counties (Chambers, Liberty, Matagorda and Wharton) that do not have a permanent domestic violence shelter.

Funding Source

Office of the Governor, Criminal Justice Division

Budgeted

No; will amend budget if awarded

Action Requested

Request authorization to apply for a FY 2021 Violence Against Women Act grant for the Center on Abuse in Later Life and for the Executive Director to be granted the authority to apply, accept, terminate or alter such an application. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

- PS-Elder Justice Program_FY 2021 VAWA Grant Narrative Backup Material

FY2021 CENTER FOR ABUSE IN LATER LIFE (CALL)
H-GAC PUBLIC SAFETY DEPARTMENT, PUBLIC SERVICES DIVISON

Background
Since 2018, H-GAC's Elder Justice Program has provided direct services to victims of elder abuse, which is expected to double between now and 2030. The rising tide of elder abuse has major implications for Texas, which has the nation's third-largest senior population but only a handful of programs designed to help older crime victims to recover and obtain protection and justice. H-GAC has always has two-part goal: (1) to fill gaps in victim services and (2) to help build a coordinated community response to elder abuse by establishing Multi-Disciplinary Case Review Teams across the H-GAC region.

At present, the Elder Justice Program is focused on building networks of community providers and on filling the #1 unmet victim need, i.e. for legal advocacy and access to basic legal tools such as protective orders and powers of attorney. The two-person staff currently assists clients in four targeted counties (Fort Bend, Galveston, Harris and Montgomery) with plans to expand to expand to all thirteen H-GAC counties in stages. Funding consists of a Victims of Crime Act (VOCA) grant that is restricted to direct victim services.

Current Situation
The Public Safety Program seeks authorization to apply for a Violence against Women Act (VAWA) grant that would fund staff time and services (technical assistance, in-region training by national experts, a shared Regional Board of Experts) that are necessary supports for launching Multi-Disciplinary Case Review Teams. These supportive services are referred to as the Center for Abuse in Later Life to distinguish them from H-GAC's own direct services for victims a.k.a. the Elder Justice Program. If awarded, the VAWA grant would also allow H-GAC to expand direct victim services to—and organize Multi-Disciplinary Case Review Teams in—the four counties (Chamber, Liberty, Matagorda and Wharton) that lack a permanent domestic violence shelter. The grant would run from September 1, 2020, through August 31, 2021.

Proposed FY 2021 Project Budget

Personnel	$107,997
Indirect Costs	$13,143
Supplies & Direct Operating Expenses	$30,021
Contractual & Professional Services	$54,155
Travel & Training	$21,485
Office of Governor Funds Sought	$226,801
Required In-Kind Match	$98,922
Total Project Cost:	$325,723

Budgeted: No; will amend.
Funding Agency: Criminal Justice Division, Office of the Governor
Funding Source: CFDA 16.575 VA-Victims of Crime Act Formula Grant Program

Action Requested
Request authorization from the H-GAC Board of Directors to submit an application for FY2021 VOCA funding in an amount not to exceed $325,723 and giving the Executive Director the authority to accept, reject, alter, or terminate the grant as deemed appropriate.

CLEAN VEHICLES AND HEAVY DUTY DIESEL REPLACEMENTS

Background

The Clean Vehicles and Heavy Duty Diesel Replacement Programs are designed to offset the added cost of replacing or retrofitting older, high-emission, diesel and gasoline engines with cleaner, low emission engines. The primary goal of the program is to reduce nitrogen oxides, a critical component in the formation of ground-level ozone.

Award amounts are based on the projected emissions that could be reduced by the project, factoring in usage patterns, engine specifications, and the fuel/technology types.

Current Situation

Staff recommendations shown in the attached table are based on each project's maximum potential emissions reduction. Actual awards are subject to available state and federal funding and will be revised to reflect the specific replacement engine's emissions characteristics when the actual replacement engines have been identified by the contractors.

H-GAC has one proposal that meets emission and cost-effectiveness criteria. H-GAC staff recommends contracting with Paramjet Singh to replace two vehicles for a total amount not to exceed $98,076 as shown in the attached Table 1.

Funding Source

Environmental Protection Agency

Budgeted

Yes

Action Requested

Request authorization to enter an agreement with Paramjet Singh for acquisition of two vehicles; amount not to exceed $98,076. (Staff Contact: Patrick Mandapaka)

ATTACHMENTS:

- Attachment - Table Table

Table 1 Clean Vehicles Program

Applicant	Vehicles Replaced	Total Project Amount	EPA Amount	Contractor Amount	Total Nitrogen Oxides Emission Reductions Received (tons/year)
Paramjet Singh.	2	$98,075.90	$73,556.92	$24,518.98	1.524

GRAND TOTAL $98,075.90

EMPLOYEE DEVELOPMENT TRAINING

Background

In February 2020, the Board approved an agency-wide training program to provide thoughtful and meaningful development for the H-GAC staff. The goal was to begin the implementation of the program this year and modify it in the future by developing and incorporating relevant training topics to meet the changing needs of the agency.

Current Situation

H-GAC negotiated a contract with New Horizons Computer Learning Centers. Through New Horizons, the agency currently provides 23 courses to staff including Microsoft Office programs and project management courses. The trainings have been very popular and successful during this time of remote working with more than 80 staff members taking courses. The agency has spent approximately $38,000 of the $50,000 budget that the Board approved. Staff has requested additional options to be added to the available courses which would include training in negotiating, leadership, remote meeting effectiveness, team building, and Microsoft Excel.

Funding Source

Grants

Budgeted

Yes

Action Requested

Request authorization to increase the contract with New Horizons by $50,000 to provide continuing education to staff. (Staff Contact: Nancy Haussler)

MONTHLY FINANCIAL REPORT - AUGUST 2020

ATTACHMENTS:

- Monthly Financial Report - August 2020 PDF

HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Eight Months Ended August 2020

	Budget Year to date	Actual Year to date	Variance Dollar	%
Combined Revenues and Expenditures				
Revenues	$ 249,446,295	$ 263,336,695	$ 13,890,399	6%
Expenditures	(249,163,963)	(261,805,211)	(12,641,248)	5%
Change in Combined Fund Balance	**$ 282,332**	**$ 1,531,484**	**$ 1,249,152**	

Change in Fund Balance by Fund Type			
Change in fund balance - General Fund	$ 53,657	$ 23,685	$ (29,972)
Change in fund balance - Gulf Coast Regional 911	597,006	1,015,306	418,300
Change in fund balance - Enterprise Fund	163,496	492,493	328,997
Total Change in Fund Balances	**$ 814,159**	**$ 1,531,484**	**$ 717,325**

Variance Analysis

The presentation of the change in fund balance by fund type is intended to highlight the effects of revenue and expenditure transactions by fund. The General Fund (GF) consists of those funds not associated with grant programs or enterprise activities. The Special Revenue Fund (SRF) consists of those funds that are restricted for a specific purpose. HGAC's grant programs are in this fund. The Enterprise Fund is used to track activities of the Cooperative Purchasing program and the Energy Purchasing Corporation. The variances of specific revenues and expenditures are explained on the second page of this report.

*** The Cooperative Purchasing program has contributed $494,245 an increase toward the Enterprise fund balance YTD, and the Energy Purchasing Corporation is reflecting a 1,752 decrease in the Enterprise fund balance.

HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Eight Months Ended August 2020

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	$ 395,538	$ 395,538	$ 390,790	$ (4,748)	-1%
HGAC Energy Purchasing Corporation	130,000	86,667	61,141	(25,526)	-29%
Cooperative Purchasing fees (a)	5,200,000	3,466,667	3,283,129	(183,538)	-5%
Gulf Coast Regional 911 fees	2,574,698	1,716,465	2,649,550	933,085	54%
Interest Income	100,000	66,667	34,224	(32,442)	-49%
Other (b)	4,145,750	2,763,833	1,582,188	(1,181,645)	-43%
Total General and Enterprise Fund revenues	$ 12,545,986	$ 8,495,837	$ 8,001,022	$ (494,815)	-6%
Special Revenue Fund					
Federal Grant	$ 3,556,065	$ 2,370,710	$ 605,834	$ (1,764,876)	-74%
State Grants (c)	357,869,623	238,579,749	254,729,839	16,150,090	7%
Total Special Revenue Fund revenues	$ 361,425,688	$ 240,950,459	$ 255,335,673	$ 14,385,214	6%
Total Revenues	**$ 373,971,674**	**$ 249,446,295**	**$ 263,336,695**	**$ 13,890,399**	6%
Expenditures					
Personnel	$ 26,432,820	$ 17,621,880	$ 17,858,965	$ 237,085	1%
Pass-through funds - grant	333,717,011	222,478,007	237,779,858	15,301,851	7%
Consultant and contract services (d)	6,408,180	4,272,120	3,177,504	(1,094,616)	-26%
Lease of office space	1,947,854	1,298,569	1,104,064	(194,506)	-15%
Equipment (b)	2,014,457	1,342,971	129,186	(1,213,785)	-90%
Travel (e)	240,252	160,168	87,819	(72,349)	-45%
Other expense	2,985,371	1,990,247	1,798,788	(191,459)	-10%
Total Expenditures	**$ 373,745,945**	**$ 249,163,963**	**$ 261,936,183**	**$ 12,772,220**	5%
Excess of Revenues over(under) Expenditures	**$ 225,729**	**$ 282,332**	**$ 1,400,511**	**$ 1,118,179**	

Variances:

a) The Cooperative Purchasing program is continuing to show signs of recovery with order volume increasing for two consecutive months. Delivery of ordered products continues to be a challenge, but improvement in that area is emerging as well.

b) Renovations scheduled for the 1st floor of H-GAC's offices are beginning in September. This was originally scheduled fro March. We anticipate spending most of the budgeted funds on this renovation in the next three months.

c) State grant revenue and the corresponding Pass-thru expense are both higher than anticipated. This is largely due to the childcare program within Workforce Solutions. We projected a decrease of expenses by this time, and that has not materialized. There are sufficient funds to support this program expenditure.

d) Consultant and contract services have been reduced during the office shut-down but should resume when the office reopens. Most of these contracts span the fiscal year and the expenses and corresponding revenue will occur in 2021.

e) Travel expenses have been curtailed due to the response to COVID-19 and restrictions required by local, state, and federal governmental agencies. It is unlikely that travel expenses will meet expected levels for 2020.

INVESTMENT REPORT - 2ND QUARTER

Background
N/A

Current Situation
N/A

Funding Source
N/A

Budgeted
N/A

Action Requested
Request approval of the second quarter investment report ending June 30, 2020. (Staff Contact: Nancy Haussler)

ATTACHMENTS:

- Investment Report - 2nd Quarter PDF

Houston Galveston Area Council
Investment Report
For the Six Months Ended June 30, 2020

	Book Value	Market Value	Percent of Portfolio	
Beginning Balance 12/31/2019				**$ 8,435,008.75**
Certificate of Deposit (Maturity 6/11/2021) Yield 0.08% Chase Bank	**1,044,734.36**	**1,044,777.87**	**12.30%**	
Certificate of Deposit (Maturity 11/10/2020) Yield 0.05% Chase Bank	**3,105,585.69**	**3,105,798.40**	**36.57%**	
Federal Home Loan Bank Discount Note (Maturity 7/31/20) Yield 1.90% BOA	**4,258,197.86**	**4,341,565.80**	**51.12%**	
Balance as of June 30, 2020	**$ 8,408,517.91**	**$ 8,492,142.07**	**100.00%**	**$ 8,492,142.07**
Total Investment Income Y-T-D	**$ 34,224.46**			

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Jean Mahood

Jean Mahood
Investment Officer

Nancy Haussler

Nancy Haussler
Chief Financial Officer

LIVABLE CENTERS ADVANCE FUNDING AGREEMENT

Background

H-GAC's Livable Centers program was established to support local governments in creating quality places that provide alternatives to vehicle travel, provide opportunities for economic development, and enhance quality of life in communities. Study areas are selected based on a competitive process where proposals are evaluated using H-GAC-established criteria. Since 2008, H-GAC has worked with local partners to complete 30 Livable Centers studies. Five new studies are underway, and three more are planned.

Current Situation

H-GAC staff recommends entering into an Advance Funding Agreement with the Texas Department of Transportation to fund a new round of Livable Centers Planning studies. Funding for this work was included in the 2019-2022 Transportation Improvement Program. The agreement will cover a three-year period.

The Call for Livable Centers Call for Planning Study Partners consist of two phases. The first phase was initiated in October 2019. Three projects were identified for funding. The projects are as follows:

· City of Clute Livable Centers with the City of Clute as the local sponsor;
· Old Spanish Trail/Palm Center Livable Centers study with the Greater Southeast Management District as the local sponsor, and;
· Cloverleaf Livable Centers study with the Harris County Precinct 2 as the local sponsor.

A second call for Planning Study Partners is anticipated to begin in the Fall of 2020. This call will be designed to provide opportunities for greater flexibility in project scope and provide additional participation opportunities for underserved communities.

Funding Source

Federal: $1,700,000 Texas Department of Transportation

Budgeted

Yes

Action Requested

Request authorization to enter an Advance Funding Agreement with the Texas Department of Transportation to fund Livable Centers Planning Studies; total program amount not to exceed $1,700,000. (Staff Contact: Jeff Taebel)

LIVABLE CENTERS PLANNING STUDIES

Background

Since 2008, H-GAC has worked with local partners to complete thirty Livable Centers studies. Five new studies are underway, and three more are planned. H-GAC's 2019-2022 Transportation Improvement Program includes funding for a new round of studies. In January 2020, H-GAC issued a competitive call for study partners and convened a five-person evaluation committee comprised of H-GAC staff, Texas Department of Transportation staff, and past study partners to evaluate and rank applications based on H-GAC criteria. This committee recommended three studies to receive $488,000 in federal funds for Livable Centers Planning.

Current Situation

Based on this evaluation, the committee recommends funding the three studies described below, for a total amount of $488,000 in federal funding:

City of Clute: study area will be the community's downtown area which lacks access and connectivity to neighborhood amenities and existing transit. The study aims to provide equitable access and connectivity between the study area adjacent neighborhoods with differing economic status.

Cloverleaf: study area is in Harris County Precinct 2, located just north of the Houston Ship Channel bounded by I-10, Beltway 8, Alderson Road, and Evanston Road. This unincorporated area has a high level of economic distress and is a Harris County Target Community. The proposed study area is densely populated but lacks adequate infrastructure to support population growth and provide safe multi-modal connectivity and mobility throughout the area. This Livable Centers study will support the Cloverleaf Community Plan which highlights the need for sustained and equitable community revitalization.

Old Spanish Trail/Palm Center: study area is within the City of Houston between Old Spanish Trail and Griggs Road, from State Highway 288 to Texas Spur 5. The project will focus on developing an equitable framework for community revitalization along it's emerging corridors to destinations including Palm Center, Metro rail stops and the Southeast Transit Center, and Brays Bayou/MacGregor Park. The study will evaluate the area as an Emerging Center and Corridor to foster transit-oriented development opportunities, explore the potential for innovative public-private partnerships, improve connectivity and mobility, preserve historic resources, and stimulate equitable economic development along the Old Spanish Trail/Griggs Road Corridor.

H-GAC will be the project manager for the studies and will negotiate with Texas Department of Transportation local government sponsors to develop a detailed scope of service for each study. Each local sponsor will provide a 20% local match, as well as indirect state management costs. Studies are anticipated to begin in October of 2021 and last approximately nine months each.

Funding Source

Federal: $488,000
Local Participation: $126,270

Budgeted

Yes

Action Requested

Request authorization of interlocal contracts total not to exceed $126,270: $24,840, City of Clute; $49,680, Greater Southeast Management District; and $51,750, Harris County Precinct 2. (Staff Contact: Jeff Taebel)

SEABROOK LIVABLE CENTERS STUDY

Background

Establishing Livable Centers is one of the strategies of H-GAC's 2045 Regional Transportation Plan. The aim of this strategy is to create more walkable, mixed-use places that provide alternatives to driving. A total of thirty Livable Centers studies have been completed. Five new studies, including Seabrook, are underway, and three more are planned.

Current Situation

The next Livable Centers study ready to begin is for the City of Seabrook and represents the Program's thirty-sixth study. The overall goal of the study is to create a plan that will enhance pedestrian, bicyclist and transit access; addressing the needs of residents, visitors, property and business owners. A committee of representatives from H-GAC, the Texas Department of Transportation, and the City of Seabrook evaluated four proposals submitted by firms on August 10, 2020. Based on the committee's scoring and evaluation of the proposals and interviews, the recommendation and ranking are shown below:

1. Freese and Nichols
2. AECOM
3. Stantec

Funding Source

Federal and Local

Budgeted

Yes

Action Requested

Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the City of Seabrook; amount not to exceed $194,000. (Staff Contact: Jeff Taebel)

ATTACHMENTS:

- Study Area Map
- Cover Memo

Main Street Livable Center Study

ECONOMIC DEVELOPMENT ADMINISTRATION PLANNING GRANT

Background

The Gulf Coast Economic Development District has applied for funding from the Economic Development Administration for 2021-2023. The District's grant amount will be $210,000 and the term will run for three years from January 1, 2021 through December 31, 2023. H-GAC provides staff support to the Gulf Coast Economic Development District under a Memorandum of Agreement.

Current Situation

Activities to be funded under this grant will include:

- Staffing quarterly meetings of the District's Board of Directors; providing financial and administrative support.
- Providing assistance to member governments and their economic development allies; including data, strategic planning and pursuing grants.
- Producing the monthly *Economic Development Digest* e-newsletter and maintaining the District web page.
- Conducting workshops and special events; and producing publications on emerging economic development issues.
- Updating the regional Comprehensive Economic Development Strategy, as needed.

Funding Source

$210,000 Economic Development Administration
$52,500 Houston-Galveston Area Council
$262,500 Total

Budgeted

No, amends H-GAC budget

Action Requested

Request approval to enter into contract with the Economic Development Administration for planning and coordination activities; amount not to exceed $262,500. (Staff Contact: Jillian Donatto)

WATER RESOURCES COMMITTEE UPDATE

Background

The H-GAC Board of Directors Water Resources Committee has been working to identify and support flood mitigation projects of regional significance for H-GAC's 13 counties. These include capital investments, special studies, and planning initiatives. Combined, these projects will provide benefits to the entire H-GAC region. The committee is currently meeting monthly to review current project status and potential new projects to include on the H-GAC Priority Flood Mitigation Projects list. This list established a three-tiered system of priorities indicating the level of engagement and support H- GAC could provide.

Current Situation

The Water Resources Committee will meet on September 9, 2020. At this meeting, staff will provide an update on the status of the Coordinated Detention Discharge Pilot Project, as well as review project status and potential new projects for the Priority Flood Mitigation Project List.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of Water Resources Committee recommendations to H-GAC Priority Flood Mitigation Projects list. (Staff Contact: Justin Bower)

H-GAC 2020 ADVISORY COMMITTEE APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations to the Aging and Disability Advisory Committee, Houston-Galveston Area Local Development Corporation, Natural Resources Advisory Committee, and the Solid Waste Management Committee.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

H-GAC 2020 SEPTEMBER ADVISORY COMMITTEE APPOINTMENTS	Cover Memo

H-GAC SEPTEMBER 2020 ADVISORY COMMITTEE APPOINTMENTS

Aging and Disability Advisory Committee

Advise H-GAC Board on needs, services, and programs for older and/or disabled citizens in 12 H-GAC counties (all but Harris).

Nomination received for term expiring May 2021:

Name	Representing	Nominated by
Henry Laas	Waller County	Judge Duhon
Claudia Wicks	Colorado County	Judge Prause

Nomination received for term expiring May 2022:

Name	Representing	Nominated by
Thomas D. Grayson	Montgomery County	Commissioner Riley
Chamane Barrow	Centers for Independent Living	ADAC
Timothy Ornelas	LIDDA	ADAC
Mary Sotelo	LIDDA	ADAC
Kim Sheppard	Veteran Representative	ADAC
Curtis Cooper	Area Agency on Aging	ADAC

Houston-Galveston Area Local Development Corporation

Implement small business loan program by receiving loans for fixed assets; Small Business Administration provides financing.

Nomination received for term expiring May 2022:

Name	Representing	Nominated by
J. L. Kelly	Small Business	Commissioner Riley

Natural Resources Advisory Committee

This committee makes recommendations to the Board on issues related to natural resources in the Gulf Coast Planning Region.

Nomination received for term expiring May 2022:

Name	Representing	Nominated by
Larry D. Corley	Montgomery County	Commissioner Riley

Solid Waste Management Committee

Advises H-GAC Board and its member local governments on solid waste management issues.

Nominations received for terms expiring in May 2022:

Name	Representing	Nominated by
Terry R. Woodson (Primary)	Subregion 1	Commissioner Riley
Scott Graefing (Alt.)	Subregion 1	Commissioner Riley

PROPOSED AMENDMENTS TO H-GAC BYLAWS

Background

Recent events have shed light on the need to update H-GAC bylaws to better prepare and respond to public health crises and natural and manmade disasters.

Article X, Section 2 of H-GAC's bylaws calls for proposed amendments to be fully set out in writing as a ballot, and furnished to each member of the Board of Directors, at least fourteen (14) days in advance of the meeting at which amendments are to be acted upon. Each member of the Board of Directors shall execute and return the ballot in a sealed envelope in accordance with instructions contained in the ballot for tabulation by the Elections Committee. Bylaws may be amended by a three-quarters affirmative majority vote of the Board of Directors.

Current Situation

To ensure business continuity during future public health crises, and natural or manmade disasters, we are proposing the attached bylaw changes. They include:

- Updates number of members on Election Committee from 5 to 7
- Broadens language on ballot process to accommodate current and future remote situations
- Allows temporary authority to empower Board officers and Executive Director to authorize related procurements, or agreements which require immediate action related to federal, state, or locally declared emergency or disaster

Funding Source

N/A

Budgeted

N/A

Action Requested

Request discussion of proposed amendments to H-GAC bylaws and authorization to mail amendment ballots. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

- Proposed Amendments to H-GAC Bylaws PDF

BYLAWS OF THE HOUSTON-GALVESTON AREA COUNCIL

ARTICLE V - OFFICES AND ELECTION

Section 2 Officer Nominations

The Chair shall annually appoint an Elections Committee, which shall consist of not less than three, nor more than ~~five~~ seven members of the Board of Directors, including any past Presidents or past Chairs currently serving on the Board of Directors. The Elections Committee shall recommend nominees for the offices listed in Section 1 for consideration by the Board of Directors. The Board of Directors will select nominees for Officers not less than one month before the Annual Meeting of the General Assembly.

Section 3 Officer Election

A ballot containing the Board of Directors recommended officer nominees shall be ~~mailed~~ provided to each representative of the General Assembly at least fifteen days prior to the Annual Meeting. The Ballot shall allow write-in votes to be cast for each position. Ballots shall be securely ~~sealed and~~ returned to the Elections Committee for tabulation in accordance with the instructions on the ballot form.

Section 4 Ballot Tabulation

The Elections Committee shall receive the ~~sealed secured~~ secured ballots immediately prior to the Annual Meeting. The Elections Committee shall ~~open and~~ tabulate all ballots and shall announce its tabulation at the Annual Meeting. Officers shall be elected by a simple majority of the ballots cast.

ARTICLE VI – BOARD OF DIRECTORS

Section 1 Responsibility and Officers

The Board of Directors shall be the governing body of the Houston-Galveston Area Council. It shall be responsible for the general policies and programs of the Houston-Galveston Area Council and for control of its funds. The Chair of the Houston-Galveston Area Council, or if absent, the Chair Elect, or if absent, the Vice Chair, shall preside at meetings of the Board of Directors. In the event all officers are absent, members present shall designate a presiding officer. The Vice Chair shall also serve as Chair of the Board's Finance and Budget Committee, and shall attest the official actions of the Board as necessary.

In the event of a declared Federal, State, or Local emergency or disaster, and the H-GAC Board of Directors is unable to convene in a duly or special called meeting, H-GAC Board officers, can exercise temporary authority to empower Executive Director to authorize related procurements, or agreements which require immediate action related to

declared emergency or disaster. All agreements, or procurements must be presented for ratification at the next duly or special called meeting of the H-GAC Board.

RESOLUTION HONORING ALAN CLARK

Background

Alan Clark has served the Houston-Galveston Area Council since January 24, 1983 first as a transportation planner and then becoming Director for the Houston-Galveston Area Council's Metropolitan Planning Organization. Alan has led a team that developed the region's multimodal transportation plans, travel demand management solutions and programs to improve air quality and hurricane evacuations.

Current Situation

Alan has elected to retire after 37 years of distinguished public service. We present the following resolution in honor of his service to this agency and to the region.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of resolution honoring the service of H-GAC Director of Transportation Alan Clark to H-GAC and the region. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

- Resolution Honoring Alan Clark PDF

RESOLUTION

RECOGNIZING AND HONORING THE SERVICE OF ALAN CLIFFORD CLARK.

WHEREAS, Alan Clark has served the Houston-Galveston Area Council since January 24, 1983 first as a transportation planner and then becoming Director for the Houston-Galveston Area Council's Metropolitan Planning Organization leading a team that developed the region's multimodal transportation plans, travel demand management solutions and programs to improve air quality by coordinating the Houston-Galveston area's response to mandates contained in the Clean Air Act Amendments of 1990; and

WHEREAS, his history in transportation planning for the region began with his work as a transportation planner for the Metropolitan Transit Authority of Harris County and as a traffic engineering consultant; and

WHEREAS, Alan Clark dedicated his career to reducing roadway fatalities through innovative safety programs, and helping establish Houston TranStar, a regional transportation and emergency management system of highway, traffic management, police, and safety; and

WHEREAS, Alan Clark coordinated the development of an improved regional hurricane evacuation plan, including traffic management incorporating contraflow lanes on major freeways leading north and west from the Houston region; and

WHEREAS, he has held leadership roles in the Transportation Research Board and Association of Metropolitan Planning Organization and serving on the Texas A&M Transportation Institute's Advisory Board and the Advisory Board for Texas Southern University's Center for Transportation Research; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Houston-Galveston Area Council that Alan Clark be commended for his distinguished service to local governments, the region, and the Houston-Galveston Area Council and that the Houston-Galveston Area Council extends to him its gratitude for his service and wishes him continued success in all his future endeavors.

UNANIMOUSLY PASSED AND APPROVED, this 15th day of September 2020 by the

BOARD OF DIRECTORS
HOUSTON-GALVESTON AREA COUNCIL

RESPONSE TO COVID-19 PANDEMIC

Background
N/A

Current Situation
N/A

Funding Source
N/A

Budgeted
N/A

Action Requested
No action requested. For information only. (Staff Contact: Chuck Wemple)

H-GAC SPOTLIGHT - WORKFORCE ACTIVITIES

Background

N/A

Current Situation

For more information about this program, please contact Mike Temple at mike.temple@wrksolutions.net or 713-993-4524.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Mike Temple)

2020 MID-YEAR REPORT

Background

Twice per year, H-GAC produces a report on agency productivity and performance.

Current Situation

The 2020 Mid-Year Report reflects planned versus actual progress at this point in the year. The report is based upon planned outcomes and performance measures included in the 2020 H-GAC Budget and Service Plan. The report also includes an analysis of progress made toward achieving goals and objectives.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

- 2020 Mid-Year Report MS Word

Houston-Galveston Area Council

Mid-Year Report
2020

As of July 15, 2020

Houston-Galveston Area Council

Mid-Year Report – 2020

As of July 15, 2020

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Administration			
Project: Communication			
Implement a regional public outreach campaign for the 2020 Census.	The Houston-Galveston Area Council will conclude a comprehensive, regional public outreach campaign for the 2020 Census at the end of September. The campaign outlined strategies and tactics to target hard-to-count populations primarily in the 12 counties surrounding Harris County. Outreach tactics included a radio campaign with an emphasis on the Hispanic communities, a digital advertising campaign, a social media campaign, e-marketing and newsletters, website resources and an outreach toolkit, presentations, and a direct mail campaign. A partnership with our Houston-Galveston Area Council Board of Directors along with faith-based and community organizations, helped to expand our outreach efforts. Internal collaboration with our Workforce Solutions and aging teams, transportation, community and environmental, data services, and public services also afforded us the opportunity to expand our reach.	Achieving	Houston Endowment
Project: Government Relations			
Move to virtual meetings and webinars to engage and inform local member governments.	H-GAC Administration began its use of the Zoom platform in April to host the H-GAC monthly Board and committee meetings. In addition, the team coordinated and hosted a series of virtual COVID-19 Municipal Response Roundtables in April to provide a platform for local governments to discuss the challenges and policies enacted to address the needs of their citizens and employees. City Mayors and City Managers participated on behalf of 27 cities with 43 individuals in attendance. The team also assisted the GCEDD with outreach and engagement for its webinar on the CARES Act funding for local governments; 59 attendees participated in the June 18, 2020 event. Additionally, the video recording on GoToWebinar was viewed 33 times.	Achieving	H-GAC

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Administration			
Project: Procurement			
Procurement Cost Savings	The Procurement and Contracts program constantly seeks cost saving opportunities on a daily basis when performing procurement transactions for the agency. As of this mid-year update, a cost savings of $19,611.05 has been accomplished.	Achieving	Various

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Aging			
Project: Administration			
Ensure Area Agency on Aging and Aging and Disabilities Resource Center meet or exceed federal and state performance measures.	The Area Agency on Aging (AAA) and Aging and Disability Resource Center (ADRC) meets Federal and State performance measures.	Achieving	Older Americans Act Title III
Support the Aging and Disability Advisory Committee in its planning and oversight of programs and services.	The AAA and ADRC meets bi-monthly with its Advisory Committee in its service area planning and oversight of programs and services.	Achieving	Older Americans Act Title III
Complete and implement a regional strategic plan for aging services.	Completed the AAA's regional Area Plan. Area Plan was approved by the Board May 2020.	Achieving	Older Americans Act Title III
Project: Nutrition and Transportation			
Through the network of community providers, meet nutrition needs for at least 5,100 older individuals and carry out medical and errand transportation service for at least 850.	The Area Agency on Aging has provided 6,573 program participants with congregate and home delivered meals and provided transportation trips for 359 participants. The pandemic has increased the demand for meal delivery services and had a negative impact on transportation services.	Achieving	Older Americans Act Title III
Project: Direct Services			
Provide eligible older individuals with home repair, personal assistance, and medical support through staff case managers.	The Area Agency on Aging has provided 83 unduplicated persons with residential repair, 145 unduplicated persons with personal assistance and 94 persons with health maintenance and medical supplies and support.	Achieving	Older Americans Act Title III
Project: Education and Information			
Provide at least 2,000 health and awareness contacts for older individuals and caregivers.	Staff and service provider provided health classes to 106 unduplicated clients, resulting in 487 direct service contacts. Due to mandatory social distancing rules, service delivery declined. Virtual health awareness classes began in August 2020.	Not Achieving	Older Americans Act Title III

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Aging			
Educate 6,000 individuals and caregivers with public benefit information, helping 1,000 older individuals and individuals with disabilities enroll in Medicare.	The benefits counseling team provided education to 1,466 individuals through 24 events. This performance is below planned performance. All educational events, health fairs, and enrollment events were cancelled due to the pandemic. Benefits counselors have begun to provide virtual outreach programs as an approach to help achieve this goal. The benefits counseling team assisted 708 older individuals and individuals with disabilities with unbiased and individualized help with Medicare.	Not Achieving	Older Americans Act Title III
Assist at least 3,000 older individuals, individuals with disabilities, and their families to access services through information, referral, and follow-up.	5,159 individuals with disabilities, older individuals, and family caregivers have been given information, assistance, and referral.	Exceeding	Older Americans Act Title III
Project: Advocacy			
Visit and engage residents and staff in at least 1,700 long-term care and assisted living facilities to advocate for residents' needs and help resolve complaints.	Due to the pandemic, the Ombudsman program was only able to conduct facility visits for Jan 1 – March 10, 2020 where ombudsmen conducted 174 visits to 76 nursing homes and 235 visits to the 285 assisted livings facilities in the area. Ombudsmen have maintained constant contact with facilities through email and phone calls. State Performance Measures were adjusted to reflect this challenge.	Not achieving	Older Americans Act Title III

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Solid Waste Management			
Conduct long range solid waste planning activities for region including development of regional plan.	A subcommittee of the Solid Waste Management Committee was formed to guide the update of the Regional Solid Waste Management Plan. H-GAC staff and the committee have developed and distributed a survey to local governments in the region to gather information regarding waste, recycling, disaster debris preparedness, and illegal dumping enforcement programs. To date, 15 communities have completed the survey. Efforts of staff and the committee have also focused on gathering waste and recycling data for the region and developing goals and objectives to guide the region's materials management efforts over the next 20 years.	Achieving	Texas Commission on Environmental Quality (TCEQ)
Provide storm debris response and management technical assistance to local governments.	Promoted new Environmental Protection Agency (EPA) storm debris tool via direct email, Community and Environment (C&E) Newsletter and H-GAC website.	Achieving	TCEQ
Provide technical assistance on outreach and operations to local recycling programs.	Launched a COVID-19 survey on July 9, 2020 to gain a better understanding of waste generation post pandemic. Received 18 responses from New Gen Strategies, Stage Coach, Sugar Land, Huntsville, Clear Lake Shores, Clean Harbors, Humble, Harris County, Bellaire, Nature's Way Resources, JD Metals, Lake Jackson, Novus Systems, LaPorte, BK Killian, Cherry Companies, and TCEQ. Held Solid Waste Enforcement Workshop on March 5, 2020 with 52 attendees. Held a Solid Waste Recycling Workshop (Online) on May 21, 2020 with 45 attendees. Added Overcoming Recycling Challenges to the H-GAC website.	Achieving	TCEQ
Project: Regional Water Quality Programs			

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Provide water quality monitoring support and coordination at 300+ locations throughout the region.	Provide support and coordination of water quality monitoring at over 300 locations throughout the region with 6 local partners.	Achieving	TCEQ
Continue to update wastewater treatment plant and On-site Sewage Facility (OSSF)databases.	Updating wastewater treatment plant (over 800 facilities) and OSSF (over 100,000 facilities) databases.	Achieving	TCEQ
Repair or replace failing On-site Sewage Facilities for low income residents.	Provided repairs or replacement of on-site sewage facilities at 39 homes in the region.	Achieving	TCEQ
Complete final report for Water Quality Management Planning Activities, August 2020.	Draft Report completed in July. Final report scheduled for approval by Natural Resource Advisory Committee on August 6, 2020. Scheduled for acceptance at H-GAC Board on August.	Achieving	TCEQ
Project: Watershed Protection Planning and Implementation			
Coordinate Trash Bash activities at 16 locations throughout the region, March 2020.	Coordinated Trash Bash Event for all locations. Event had to be cancelled due to the COVID-19 pandemic.	Not Achieving	Galveston Bay Estuary Program (GBEP)/Texas Conservation Fund
Conduct meetings with stakeholders in the San Jacinto-Brazos and Brazos-Colorado Coastal Basins to discuss appropriate implementation strategies for reducing bacteria in select watersheds, August 2020.	Held four stakeholder meetings in the San Jacinto-Brazos Coastal Basin and three stakeholder meetings in the Brazos-Colorado Basin. The meetings support development of bacteria reduction plans within the Chocolate Bay, Oyster Creek and Caney Creek watersheds. Stakeholders were encouraged to participate in selecting voluntary measures to reduce bacteria.	Achieving	TCEQ
Complete Watershed Characterization for the Cotton Bayou Watershed, August 2020.	The draft Cotton Bayou Characterization Report was completed and submitted to the TCEQ. Staff gathered and analyzed data, including solicitating input from local stakeholders. Staff is waiting on comments from the TCEQ, before finalizing the document.	Achieving	TCEQ

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Work with stakeholders in six coastal communities to develop and utilize outreach tools to reduce nonpoint sources of pollution.	Worked with stakeholders in six coastal communities to develop an entire suite of public outreach tools that are available on the Coastal Communities Website. Tolls include information and materials about pet waste, on-site sewage facility care and maintenance, fats, oils and grease and proper trash collection and disposal.	Achieving	TCEQ
Continue Bacteria Implementation Group (BIG) coordination, submit annual report of implementation activities to BIG and TCEQ, October 2020	Conducted one-on-one meetings with BIG stakeholders to assess implementation. Held Spring Stakeholder meeting on June 2, 2020. Additional work group meetings were carried out in July 2020 to further gather implementation efforts. Completed data collection and analysis for the annual report. The annual report is being drafted in August 2020.	Achieving	TCEQ
Conduct Modeling and work with stakeholders to complete a Watershed Protection Plan for Cypress Creek, September 2020.	Modeling work is complete, and a draft watershed protection plan is in development with stakeholders, with an expected September delivery date. Participation has been excellent. H-GAC is working with partners to pursue activities and coordinate on local efforts (forestry, flood mitigation, etc.).	Achieving	TCEQ
Conduct modeling and work with stakeholders to begin the development of a Watershed Protection Plan for Spring Creek.	Preliminary stakeholder outreach and a kickoff meeting have been completed. The draft technical modeling work is complete and ready for stakeholder review. Participation is good across stakeholder categories.	Achieving	TCEQ
Project: Economic Development			

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Provide technical assistance to municipalities and organizations with Opportunity Zones to drive private investment.	Mapped and identified opportunity zone locations with past and future planning studies, including Livable Centers. Assisted some Economic Development Administration (EDA) applicants (including HOPE Clinic, Connect Community, San Jacinto Community College) with close proximity to opportunity zones considering project benefits in adjacent opportunity zones, in alignment with EDA investment priorities. With the uncertainty of the financial markets, interest in Opportunity Zone investments has waned, and the focus of the Economic Development District has shifted to technical assistance to mitigate the unprecedented economic crisis caused by the COVID-19 pandemic.	Achieving	EDA
Begin implementation of the recommendations from the Broadband Plan in one community in the region.	The Regional High-Speed Internet Strategy was approved by the Gulf Coast Economic Development District (GCEDD) and H-GAC Boards of Directors. Began working with Waller County to explore the potential for a public-private partnership with the San Bernard Electrical Coop and provided support on a potential EDA investment in the City of Dayton. Worked with Connected Nation Texas to promote broadband surveys to assess and map internet service gaps in Liberty, Walker, and Wharton counties.	Achieving	EDA

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Seek EDA investments into the region through the Economic Development Assistance Program and Regional Innovations Strategies Program through technical assistance in the applications process.	The GCEDD has provided support to communities throughout the region on matters related to economic recovery from the COVID-19 pandemic, including a webinar on the CARES Act funding for local governments; 59 attendees participated in the June 18, 2020 event. Additionally, the video recording on GoToWebinar was viewed 33 times. The GCEDD presented on the development of our Regional Economic Resilience Plan to the National Association of Development Organizations Transportation Conference and "Summer with the CEDS" web series. Implemented Economic Recovery Resources - Weekly Update in April to help our local partners stay on top of new funding opportunities. Staff has provided grants technical assistance for approximately 50 projects.	Achieving	EDA

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Community Planning			
Promote regional floodplain, open and natural areas and conservation planning.	H-GAC has continued to host and facilitate quarterly meetings of the Regional Flood Management Committee and the Water Resource Committees as Board subcommittees and regional roundtables for floodplain managers and water decision-makers. H-GAC worked with Judge Sylvia of Chambers County and other Cedar Bayou Watershed stakeholders to forward the Cedar Bayou Initiative to support resiliency projects in the area. H-GAC staff has provided direct support for member governments in identifying flood project funding opportunities related to the Texas Water Development Board (TWDB) Flood Infrastructure Fund and Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) funding. The H-GAC Board approved H-GAC to apply to be the San Jacinto River Basin Regional Flood Planning Group sponsor (TWDB decision pending). H-GAC has worked with the Houston Endowment to develop a Regional Conservation Framework to identify opportunities and challenges in promoting conservation practices in local government operations and planning. H-GAC held listening sessions for 12 of 13 counties and developed a series of technical resources to support member governments thus far. H-GAC has also continued to promote urban natural areas with direct support to the City of Houston and Harris County Precinct 1 on urban forestry-based elements of source water protection and conservation planning.	Achieving	Local and Houston Endowment

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Enhance local government capacity and knowledge relating to resilience and community planning through workshops and technical assistance.	Developed tools and datasets to assist member governments in navigating the economic impacts of the COVID-19 pandemic. Provided a rapid forecast of sales tax impacts and economic recovery scenarios for local governments. Working with five local governments to facilitate development of local government corporation to assist selected local governments with Rails-To-Trails work. Have held three Bringing Back Main Street roundtables with 131 attendees. Have held three Parks and Natural Areas roundtables with 98 attendees. In the process of developing an agenda for the 2nd Annual Rural and Small Town Downtown Revitalization Summit (October 27, 2020).	Achieving	Local
Continue regional housing plan efforts, such as hosting additional meetings; implementation of select plan recommendations; and potentially incorporating Harris County.	Developing best practice document relating to housing and resilience. Document is in draft form. Developing housing toolkit for local governments. H-GAC was been in conversation with Harris County and the City of Houston as they have launched a combined study of housing that will take place over the next 18 months. Several of the plan recommendations have been delayed by the COVID-19 pandemic.	Achieving	Local

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Livable Centers			
Conduct training workshop/technical assistance for local governments on implementing Livable Centers strategies.	In the process of developing the 2020 Livable Centers Workshop. The workshop will focus on parking and is scheduled for September 18, 2020. Conducted economic development evaluation of past livable center studies to identify future opportunities for project development; currently working on best practices and economic development toolbox. Mapped and identified vulnerable population overlay with past and future Livable Centers Partners. Mapped and identified opportunity zone locations with past and future Livable Centers Partners. Identified associated project recommendations and summarized for future incubation to prepare for new funding.	Achieving	Texas Department of Transportation (TxDOT)
Manage contracting for Livable Centers studies and select projects for FY2020 Call for Partners.	Completed one Livable Centers study (North Houston/GreensPoint) and four studies are underway (City of Pasadena, Eastwood, Montrose TIRZ, and City of Angleton). One study is in final phases of contract negotiations (East Aldine) and one is in final phases of procurement (Seabrook).	Achieving	TxDOT
Work with project Livable Centers study sponsors to prioritize projects and promote development patterns that improve safety, increase access to high speed transit, encourage walking and bicyclist opportunities, and support environmental justice.	Issued Call for Livable Centers Partners in October 2019. Applications are managed in two phases with a Notice of Intent due in December 2019 and all final applications due January 2020. Three viable applications were notified in March and funding amounts were negotiated in April 2020. Final local partner selection is anticipated to begin in the fall of 2020.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Socioeconomic Modeling			
Release the updated forecast of population, jobs, and land use.	Updated 2019 announced and planned development events. Significant progress was made in developing 2020 model parcels and model buildings database necessary for the next forecast release.	Achieving	TxDOT
Provide analytical support to Transportation Department and staff of other H-GAC programs on long-range planning and special projects.	Analytical support has been provided to the long-range planning and transit planning transportation programs, to economic development, sustainable development, and water resources programs. Completed the final draft report on Transportation Resilience and Durability to Extreme Weather Events. The report is currently under review by the Federal Highway Administration	Achieving	TxDOT
Provide data and technical assistance to local governments, public, private, non-profit organizations, and academic institutions on socioeconomic data issues.	Information support was provided to local governments and to consultants working for local governments. Socioeconomic data from the United States Census, United States Bureau of Labor Statistics, and other sources was made available for viewing and downloading on the H-GAC website. Presented at the US Census LED webinar on Job-to-Job flows in the Houston Region.	Achieving	TxDOT
Maintain and update databases and online web mapping applications with socioeconomic and land use data from federal, state, and local sources.	Databases are updated in a timely manner. The staff updated and developed new interactive mapping applications for accessing Socioeconomic, Transportation, and Resilience data. The new applications include Regional Resilience Tool, Regional Commute Flow Map, and 2019 Regional Crash data (3D).	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Project: Geographic Data Workgroup			
Facilitate, coordinate, and sponsor monthly Geographic Data Workgroup meetings.	Coordinated and hosted monthly Geographic Data Workgroup meetings at H-GAC and through virtual meeting since April 2020.	Achieving	Data Sales
Facilitate the quarterly Houston Area Arc Users Group meetings.	Due to the COVID-19 pandemic, these activities have been either delayed or cancelled.	Delayed	Data Sales
Cooperative purchase of regional Business and Household databases.	Completed the cooperative purchase and distribution of the 2020 Business and Household data to 14 contributing cost-share partners.	Achieving	Interagency Cooperative Purchase
Begin distribution process for cooperative purchase of the 2020 regional aerial imagery.	Started distributing the newly acquired 2020 regional aerial imagery to 40 contributing partners.	Achieving	Interagency Cooperative Purchase
Maintain and update STAR*Map (Southeast Texas Addressing and Referencing Map).	Perform daily updates and improvements to the STAR*Map regional centerline and address point datasets using various sources.	Achieving	Maintenance Subscribers
Coordinated and sponsored the Houston Regional GIS Expo and the Houston Area GIS Day.	The Houston Regional GIS Expo was cancelled due to the COVID-19 pandemic. The Houston Area GIS Day will be held virtually in November 2020.	Delayed	Sponsorship
Manage current and historical aerial imagery acquisition, providing a platform and workflow for sharing Geographic Information System (GIS) data and analysis via online services, and supporting the GIS needs of H-GAC users and member agencies.	The maintenance to the agency GIS geodatabase and historical aerial imagery is performed routinely and the acquisition of updated aerial imagery is performed biennially.	Achieving	Data Sales

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Project: Workforce IT Support			
Provide technical and Wide Area Network support for over 900 users in twenty-eight (28) Workforce Solutions career offices in the H-GAC region.	Monitoring the Workforce Solutions wide area network operation and remedying issues by escalating trouble tickets to the network provider, repairing and replacing network equipment as needed.	Achieving	Texas Workforce Commission (TWC)
Facilitate data circuit adds, moves, and or changes for the Workforce Solutions career offices.	Responsible for ordering, installing, configuring, and connecting the new wide-area-network data circuits for new and relocated Workforce facilities.	Achieving	TWC
Maintain and update Workforce Solutions network account database, e-mail and web services.	Administering Workforce staff and contractors' emails and security needs by attending to requests for new accounts, deactivation, edits by managing the LISO (Local Information Security Officer) database.	Achieving	TWC
Maintain and provide Office 365 technical support including e-mail, SharePoint, OneDrive, and extranet services for over 900 Workforce Solutions centers employees.	Providing technical support to 900 Workforce Solutions employees including Office 365, SharePoint extranet, and OmniLert emergency notification systems. Implementing and enforcing security system policies.	Achieving	TWC
Host and maintain Childcare Financial Assistance program's web application and database.	Performing routine maintenance and backup of Childcare vendor portal. Worked with Workforce consultant to gain remote access on an as needed basis for edits, troubleshooting and bugs fixes.	Achieving	TWC
Project: Geographic Information System (GIS) Administration			
Provide GIS support, guidance, and capabilities to H-GAC GIS users. This includes developing innovative and industry best practices using our GIS software that can enable more efficient workflows and processes.	Performing maintenance to the agency enterprise GIS and data. Provide routine support, communication and encourage of GIS best practices. Facilitate ongoing GIS trainings for users to learn new and improve current skills using GIS software.	Achieving	Allocated Grant Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Maintain agency enterprise Global SDE GIS database to ensure internal GIS users have access to current data and the public access through digital download and online map services.	Continuous maintenance to the agency GIS data layers for distributing and sharing via online portal. Developing and organizing a new interface to improve GIS data downloads from the agency's web portal.	Achieving	Allocated Grant Funds
Continue to expand usage of ArcGIS Online site to H-GAC users that can benefit from web mapping applications and capabilities.	Set up GIS projects web sites and online maps for GIS users internally and externally. Developing new interface to improve GIS data sharing and online map usage for the agency.	Achieving	Allocated Grant Funds
Work with H-GAC departments that have not traditionally used GIS to put data into a geographic format that allows for a geographic perspective.	Produced digital mapping online mapping applications, and statistical dashboards for various projects including the COVID-19 pandemic of the H-GAC's 13-county region.	Achieving	Allocated Grant Funds
Provide and coordinate on-site and online GIS training opportunities for both GIS and non-GIS users at H-GAC as well as the public GIS community in the region.	Facilitated GIS trainings planning for H-GAC and the Geographic Data Workgroup in the region. The remainder of the 2020 training classes will be held virtually due to the COVID-19 pandemic.	Achieving	Allocated Grant Funds
Project: Information Technology Network Support			
Develop strategic plans for agency's information technologies to support various programs need and to keep up with industry standards and trends.	Modified network configurations to support all H-GAC's staff remote work environment using Virtual Private Network (VPN) technology. Developed guidelines for staff to access their work desktops to perform their work remotely. Deployed Microsoft Teams meeting, provided training and guidance to all staff. Revised onboarding process for new staff who would normally be in the office. Assisted Human Resource to use DocuSign e-signature to retrieve signatures of new staff.	Achieving	Allocated Grant Funds
Maintain agency's network infrastructure, telecommunication services and enterprise data management.	Increased Internet bandwidth and upgraded VPN capacity to accommodate access for all 286 employees to remotely work from their homes during the COVID-19 pandemic. Enhanced and upgraded the ShoreTel telephone communication system for keeping H-GAC employees stay connected to external customers and the public while working remotely.	Achieving	Allocated Grant Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Maintain agency's server and desktop computing environment.	Developed strategy for supporting desktop computers from staff's home offices due to the uncertainty of the COVID-19 pandemic in the region. Distributed laptops to maintain productivity and connectivity during remote work due to the COVID-19 pandemic.	Achieving	Allocated Grant Funds
Provide applications support and helpdesk services.	Provided trainings on usage of Microsoft Teams to facilitate and promote in-person communication in a remote environment. Continue to provide support to staff over VPN connection and adjust to a remote work environment.	Achieving	Allocated Grant Funds
Maintain and support agency accounting system, email services, document management system and a host of databases.	Provided support, maintenance, and backup of critical agency systems and services. Collaborated with the Finance department and consultant on various projects: Agiloft contract management system, Sage human resources management system, and Electronic payments of invoices.	Achieving	Allocated Grant Funds
Maintain and support a host of applications and web services for both internal and external users.	Provided support and maintenance of web servers and GIS applications consumed by our partners and region.	Achieving	Allocated Grant Funds
Continue to maintain, update and improve agency business contingency and disaster recovery plan.	Contracted with Data Foundry for hosting equipment at the Houston 2 Data Center. The new service will include network expansion with higher bandwidth and increased power capacity to house H-GAC's core services and the Workforce wide area network and ensure high availability.	Achieving	Allocated Grant Funds
Project: Website Support			
Update and maintain agency websites, Intranet and disaster recovery website in terms of currency and operability.	Continue to maintain the content and health of the H-GAC and Commute Solutions websites through daily content management tasks. Completed a comprehensive audit of the H-GAC website's content and implemented various improvements.	Achieving	Allocated Grant Funds
Continuous template and functionality improvements on the H-GAC website.	Developed new interactive elements of the H-GAC website and improved existing elements.	Achieving	Allocated Grant Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Provide technical support and training to agency staff to update and edit the website contents.	Continue to support content editors in using the content management system to update the H-GAC website and provide support to the HGACBuy web development.	Achieving	Allocated Grant Funds
Provide data and analysis of website information to identify trends and make data driven decisions.	Created web analytics reports for various agency groups to inform them of the performance of their website content and help guide them in creating new content or revising existing content.	Achieving	Allocated Grant Funds
Manage web projects with consultant for various departments throughout the agency.	Worked with Local Development Corporation to develop online application for Harris County Forgiveness Loan Program. Working with consultant on implementing a new content management system (CMS). The new CMS will enhance webmasters and editor's ability to improve website designs in creating web content.	Achieving	Allocated Grant Funds
Project: SharePoint Support			
Provide support and create feature improvements for SharePoint sites throughout the agency.	Continue to optimize agency's SharePoint environment by developing web forms and workflows to improve business processes. Developing an information retention policy to align with record retention requirements.	Achieving	Allocated Grant Funds
Create and maintain Intranet and Extranets for departments and program staff for collaborating and conducting business with outside agencies.	Developed extranet sites for various programs to facilitate online collaboration with external partners and vendors. Continued to maintain account database and access to ensure proper information security.	Achieving	Allocated Grant Funds
Created online apps and workflows using Office 365 to accommodate H-GAC's internal business process as well as collaborating with external contractors.	Continue to develop web forms to improve internal and external business processes and to centralize the collection of data for reporting functions.	Achieving	Allocated Grant Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Provide support for the agency's Contract management system, Agiloft, and the e-signature solution, DocuSign. The process helped H-GAC attain its goal in being a more paperless agency.	Expanded the use of electronic signature workflow to improve signatory process in a remote work environment.	Achieving	Allocated Grant Funds
Provide support, permission access, and create feature improvements for Workforce Offices SharePoint sites	Continue to optimize Workforce Solutions SharePoint environment by developing new web forms to improve business processes and workflows, including access management to ensure proper information security.	Achieving	Allocated Grant Funds
Project: 9-1-1 Emergency Communications District			
Maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.	Staff continues to maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.	Achieving	9-1-1 Service Fee
Maintain and provide technical assistance Mapped ALI data.	Staff continues to maintain and provide technical assistance for Mapped ALI data.	Achieving	9-1-1 Service Fee
Conduct regional TDD and telecommunicators training classes.	Regional Telecommunications Device for the Deaf (TDD) and telecommunicators training classes are on hold due to the COVID-19 pandemic.	Delayed	9-1-1 Service Fee
Maintain, support, and enhance 9-1-1 mapping for eight (8) rural counties databases.	Staff continues to maintain, support, and enhance 9-1-1 mapping for eight rural counties databases.	Achieving	9-1-1 Service Fee
Standardize 9-1-1 data for eight (8) rural counties in compliance with the National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.	Staff continues to work on standardization of 9-1-1 data for eight (8) rural counties in compliance with the National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.	Achieving	9-1-1 Service Fee

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Provide GIS data updates to each of the 23 Public Safety Answering Points PSAPs) using replication to distribute the updates. Continue data replication workflow for base map data distribution to each dispatch call center and county coordinators and receive updates for 9-1-1 GIS geospatial data.	GIS updates are being provided to the 23 Public Safety Answering Points.	Achieving	9-1-1 Service Fee
Conduct field tests for Wireless Network Performance for all 23 PSAPs to ensure proper 9-1-1 call routing and maintenance of regional cell tower data.	Necessity for field testing is considered on a case-by-case basis due to the COVID-19 pandemic.	Delayed	9-1-1 Service Fee
Update and maintain 9-1-1 geospatial digital base maps for the regional enhanced 9-1-1 system the ability to accurately map wireless and landline emergency calls.	Staff continues to update and maintain 9-1-1 geospatial digital base maps for the regional enhanced 9-1-1 system the ability to accurately map wireless and landline emergency calls.	Achieving	9-1-1 Service Fee
Provide ongoing technical support and training to rural county 9-1-1 addressing coordinators for all GIS software applications.	Staff continues to provide ongoing technical support remotely. Training for rural county 9-1-1 addressing coordinators for all GIS software applications is performed remotely if necessary. Field site visits are suspended due to the COVID-19 pandemic.	Achieving	9-1-1 Service Fee
Maintain and update rural county base maps with new roads and address information	Staff continues to work with rural county 9-1-1 addressing coordinators to maintain and update rural county base maps with new roads and address information	Achieving	9-1-1 Service Fee
Expand ArcGIS Server platform to support H-GAC 9-1-1 web-based data development Processes.	Expansion of the ArcGIS Server platform to support H-GAC 9-1-1 web-based data development Processes is on hold for on-going resolution of technical issues with the software.	Delayed	9-1-1 Service Fee

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Human Services			
Project: Board Administration			
Support Workforce Board's planning and oversight activities.	Updated strategic plan with annual performance targets and provides regular oversight reports on workforce system operations.	Achieving	TWC
Ensure workforce system meets or exceeds Workforce Board, federal and state performance measures.	Meeting 25 of the 40 Workforce Board and federal/state performance measures. The ability of staff and individuals in the Gulf Coast region has been significantly hindered by the COVID-19 pandemic. We continue to work with contractors to improve virtual service delivery and offer innovative solutions for service delivery to meet individual needs.	Not achieving	TWC
Expand community awareness for Workforce Board and Workforce Solutions.	Workforce Solutions is becoming recognized as the source for information on the job market and expert advice on looking for work. We now have weekly segments with both ABC 13, FOX 26, and we field inquiries from other media outlets regularly. In total, Workforce Solutions has appeared in over 200 media stories since the COVID-19 pandemic began, with an estimated advertising value of well over $6 million. With an average of 30,000 views per week, the Facebook Live segments with ABC 13 have helped expand our social media reach. We now have nearly 12,000 followers across Facebook, Instagram, Twitter and LinkedIn.	Exceeding	TWC
Project: Workforce Solutions Operations			
Serve at least 28,500 businesses and 400,000 people.	We have served 19,829 businesses and over 500,000 people	Achieving	TWC
Ensure at least 77% of individuals enter employment.	85.3% of customers entered employment.	Exceeding	TWC

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Human Services			
Ensure at least 37% of all customers increase their earnings by 20% after service.	32% customers increased their earnings after service. This is an increase from prior year performance. We continue to build toward the Workforce Board's goal of 37%.	Achieving	TWC
Help at least 75% of individuals pursuing education earn a credential.	We have assisted 81.3 % of individuals pursuing education earn a credential	Exceeding	TWC
Create at least 3,300 new jobs through partnering with economic development and local business organizations.	Created 1,367 new jobs through partnering with economic development.	Not achieving	TWC

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Project: Regional Law Enforcement Training			
Provide 85,000 contact hours of training.	Training has been delayed due to the COVID-19 pandemic.	Delayed	Office of the Governor
Conduct two Basic Peace Officer Certification classes and 130 in-service courses.	Two classes are in progress.	Delayed	Office of the Governor
Provide coordination of Advanced Law Enforcement Rapid Response Training (ALERRT) equipment and training within the H-GAC region.	Training has been delayed due to the COVID-19 pandemic.	Delayed	Office of the Governor
Provide training on fraud and skimmers. Training will include use of skimmer detection equipment and credit card readers.	Training has been delayed due to the COVID-19 pandemic.	Delayed	Texas Department of Agriculture
Project: Criminal Justice Planning			
Develop priority funding lists for four criminal justice funding initiatives.	Created FY 2021 priority funding lists for the following Requests for Applications: 1. Direct Victim Services - 72 projects. 2. Violence Against Women - 12 projects. 3. Juvenile Justice - 26 projects. 4. Criminal Justice - 41 projects. Completed priority lists were submitted to the Board on June 16, 2020.	Achieving	Criminal Justice Division (CJD) Interlocal Agreement
Prepare FY 2021 Regional Criminal Justice Plan.	Community planning meetings for 12 counties will begin in October 2020.	Achieving	CJD Interlocal Agreement
Conduct eight H-GAC application workshops on criminal justice grant funding.	Conducted 10 FY 2021 grant application workshops and one webinar in January 2020.	Achieving	CJD Interlocal Agreement

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Provide technical assistance to grant applicants and grantees.	Provided 225 hours of technical assistance to grant applicants and grantees.	Achieving	CJD Interlocal Agreement
Support development of regional programs.	Supporting Law Enforcement training, Advanced Law Enforcement Rapid Response Training, Juvenile Mental Health, Elder Abuse	Achieving	Law Enforcement Grant, Juvenile Grant, Violence Against Women Grant
Develop strategic plan for the H-GAC region.	Completed Criminal Justice Strategic Plan on June 28, 2020.	Achieving	CJD Interlocal Agreement
Project: Juvenile Regional Mental Health Services			
Provide 450 hours individual counseling for Juvenile Probation Departments in the region.	Currently provided 168 hours of individual counseling for Juvenile Probation Departments in the region.	Achieving	Juvenile Grant
Provide 225 hours of group counseling for Juvenile Probation Departments in the region.	Currently provided 96 hours of group counseling for Juvenile Probation Departments in the region.	Achieving	Juvenile Grant
Provide 125 mental health evaluations for Juvenile Probation Departments in the region.	Currently provided 193 mental health evaluations for Juvenile Probation Departments in the region.	Exceeding	Juvenile Grant
Project: Elder Justice Program			
Get Multi-Disciplinary Teams in Fort Bend, Galveston and Montgomery counties fully operational in terms of reviewing complex cases of elder abuse and coordinating services.	Project was launched with 100% funding from a Victims of Crime Act (VOCA) grant, whose use is restricted to direct victim services. Many prerequisites for operating Multi-Disciplinary Teams (e.g. training, development of information-sharing protocols, etc.) can only be accomplished using another source of funds. H-GAC has applied for a Violence Against Women Act (VAWA) grant that will, if awarded, underwrite these threshold activities starting September 1, 2020.	Delayed	Violence Against Women Act

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Conduct intensive campaign of 24-48 community outreach sessions to educate about resources available to seniors in formats aimed at both potential clients/families, professionals, and non-profit/partner agencies.	Goals were partially met (11 sessions) prior to the pandemic-related shut down. Currently rethinking delivery of outreach sessions due to COVID-19 as a significant portion of target audience of seniors is neither equipped nor appropriate for virtual outreach.	Delayed	Victims of Crime Act
Build out a service model, similar to Will-A-Thon, for combining group and individual services to elders who are being victimized by credit card abuse, identity theft and other third-party scams.	Successfully developed an efficient service-delivery model for elder victims of financial exploitation. With our focus on direct services during this remote work period, this model has been invaluable, as financial exploitation is the most common presenting issue among our clients.	Exceeding	Victims of Crime Act
Project: Skimmer Detection Project			
Procure and distribute skimmer detection equipment and credit card reader.	Delayed due to the COVID-19 pandemic.	Delayed	Texas Department of Agriculture
Work with H-GAC Communications Department to provide public service announcements and outreach region wide concerning skimmer devices.	Project funding is being moved from public service announcements to equipment for the jurisdictions to use in the apprehension of offenders using skimmer devices.	Delayed	Texas Department of Agriculture
Partner with local law enforcement agencies, meet with retail associations advising of the skimmer detection equipment and fraud/cybersecurity program.	Delayed due to the COVID-19 pandemic.	Delayed	Texas Department of Agriculture
Project: Cooperative Purchasing			
Develop and employ electronic bid system.	HGACBuy receives bids/proposals electronically and continues to develop the software for an electronic bid system.	Achieving	Coop budget

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Number of orders processed through the program to exceed 3,800.	The COVID-19 pandemic has impacted governmental purchasing with less purchases. HGACBuy has processed over 1,500 orders with 3,200 projected.	Not Achieving	Participating local government purchasers
Annual purchasing volume in 2020 for all categories to reach $2 Billion.	The COVID-19 pandemic has had an impact on contract performance. HGACBuy continues to expand offerings to government purchasers adding four new contracts for a total of 41. Current purchasing volume is over $600 million with $1.3 billion projected.	Not Achieving	Participating local government purchasers
Host Bi-annual Vendor Forum.	HGACBuy formed a Vendor Advisory Committee in 2020 with quarterly meetings now conducted virtually.	Achieving	Coop budget
Project: H-GAC Energy Corporation			
Conduct energy purchasing for local governments.	Provide HGACEnergy member governments with historical load data and projections on future annual load data. Conduct strategic planning and make recommendations on market and contracting opportunities. Resolve account, billing and sales tax issues. Assist contracted members with adding and deleting meters on existing accounts and service locations. Solicit pricing from Retail Electric Providers on a weekly basis with various contract terms on behalf of members. Complete renewal agreements as requested by members.	Achieving	Energy Corporation Fees

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Estimate annual volume of 274,170,890 kWhs of electricity through H-GAC Energy Corporation contracts.	Year-to-Date volume of 94,650,756. Estimate reduction in demand of 30% - 60% by HGACEnergy members due to the COVID-19 pandemic. H-GAC staff worked to refocus the program for the remainder of this year by renewing our efforts of personal contacts with members and being more proactive in relationship building; reaching out about new products being offered through the program, such as solar panels and concentrating on providing whole energy solutions; continuing to provide exceptional customer service; conducting new solicitations for Retail Electric Providers and Consultants; and developing a new social media outreach campaign.	Not Achieving	Energy Corporation Fees
Produce a new multi-social media campaign to target 13 counties in the H-GAC Region.	Created HGACEnergy Facebook and Twitter accounts – retargeting members in the H-GAC region as well as the Electric Reliability Council of Texas region. Announcing current vendors under contract and future contracts. Co-branding project on Solar Panel contract.	Achieving	Coop Budget Program Promotions
Pursue opportunities to expand in other deregulated areas of Texas.	Releasing Request for Proposal (RFP) for Brokers/Consultants. In concert with HGACBuy Marketing and Communications Staff, will begin promoting expansion in the 1st quarter of 2021 to target deregulated areas in Texas historically not reached by HGACEnergy.	Achieving	Energy Corporation Fees
Continue to research additional energy related products and services (including green) to offer through HGACEnergy.	In partnership with HGACBuy, HGACEnergy now has contracts for Solar Panels and Associated Equipment. Government customers in the H-GAC region as well as nationwide may purchase through these contracts.	Achieving	Energy Corporation Fees

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Project: Emergency Preparedness Program			
Assist with the updates and maintenance of local emergency management plans.	Staff continues to work with Emergency Management Coordinators across the region to address planning needs when requested.	Achieving	State Homeland Security Program
Monitor state homeland security and emergency preparedness funding programs.	Staff monitored announcements and changes in the Homeland Security Grant Program and the Nonprofit Security Grant Programs and sent updates to stakeholders.	Achieving	Office of the Governor
Coordinate and update regional catastrophic plans.	Staff participates in multiple catastrophic workgroups and coordinates with the Urban Area Security Imitative on multiple regional planning projects.	Achieving	State Homeland Security Program
Assist with regional training and exercises.	Staff evaluated the Galveston County Complex Coordinated Terrorist Attack Table Top Exercise. Staff continues to support regional stakeholders when requested.	Achieving	State Homeland Security Program
Assist with jurisdictional homeland security grant audits/monitoring.	Staff assists with grant monitoring and audits when requested by either the applicant agency or the Office of the Governor.	Achieving	Office of the Governor
Assist with the close out of previous grant year funding.	Staff closed out FY 2018 State Homeland Security Program and submitted reallocation plans for FY 2017 funds to the Office of the Governor.	Achieving	Office of the Governor
Provide technical assistance to jurisdictions in meeting grant eligibility and funding requirements.	Staff conducted four State Homeland Security Program workshops and assisted applicants in submitting FY 2020 applications.	Achieving	Office of the Governor
Monitor and maintain Regional Gulf coast State Mutual Aid Agreement.	Staff continues to update the Regional Gulf coast State Mutual Aid roster and agreement as new signatories are received.	Achieving	State Homeland Security Program
Collaborate on the development of the Regional Resource Inventory Tracking Tool.	Staff continues to wait for the City of Houston Urban Area Security Initiative to secure a vendor for this project.	Delayed	State Homeland Security Program

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
With the H-GAC jurisdictions, update the Regional Interoperable Communication Gap Analysis, Regional Interoperable Communications Plan, and Strategic Plan.	The Regional Interoperable Communications Phase 1 was completed and phase 2 is underway. Staff participated in the update of the statewide strategic plan workshop in February 2020.	Achieving	State Homeland Security Program
Provide grant application workshops and technical assistance to grant applicants and grantees.	Staff conducted four State Homeland Security Program workshops and assisted applicants in submitting FY 2020 applications.	Achieving	Office of the Governor
Develop priority funding list for State Homeland Security Program (SHSP) grant.	The Regional Homeland Security Council approved and submitted the FY 2020 State Homeland Security Program grant priority list in March 2020.	Achieving	Office of the Governor
Assist Transportation Department with regional evacuation planning.	Draft of the Emergency Evacuation Traffic Management Plan was submitted to stakeholders and is awaiting comments.	Achieving	Transportation Funding
Assist Communications Department with content creation for the 'Together Against the Weather' campaign.	Staff worked with Communications department to draft talking points for the 2020 hurricane season and participated in a radio interview for KRBE to discuss hurricane preparedness.	Achieving	Texas Department of Transportation Planning Funds
Project: Small Business Loans			
Submit two to four projects for small business financing consideration.	Submitted over 600 loans for Harris County and three loans for Revolving Loan Fund (RLF) for consideration. We are working to submit two to five additional loans for the RLF and two to three for 504.	Exceeding	US Small Business Administration, US Economic Development Administration, Harris County
Build relationships with lending institutions and financial organizations.	We are continuing to build relationships with lending institutions. We are working with our Communications team to develop a comprehensive outreach plan to engage lending institutions in a remote environment.	Achieving	US Small Business Administration

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Collaborate with partners and stakeholders to provide financial literacy education for youth in rural counties.	Delayed by the COVID-19 pandemic, we are now working on closing loans within the Community Development Financial Institutions (CDFI) Fund Opportunity Zones. Once we have funded enough loans, we will apply for CDFI certification and begin working on financial literacy programs for youth in rural counties.	Delayed	CFDI Fund
Reestablish community enhancement grant program.	We will look to relaunch the community enhancement grant program after the COVID-19 pandemic challenges slow down and communities start returning to normal.	Delayed	Local Development Corporation (LDC) Reserve Funds
Establish partnership with our regional public workforce system.	We have engaged in a number of small projects with the workforce system and will continue deepening our relationship.	Achieving	US Small Business Administration
Expand our online presence through new website and social media platforms.	We have increased our online presence considerably and will continue pushing fresh, new content across our website and social media platforms.	Achieving	US Small Business Administration
Develop H-GALDC process map, policies and procedures.	We have updated policies, developed desk aids and how to guides, and continue to revise and refresh outdated procedures.	Achieving	US Small Business Administration
Clearly define staff roles, responsibilities, goals and expectations.	We have clearly defined staff roles and goals and check-in regularly to ensure that staff members are on target.	Achieving	US Small Business Administration

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Project: Administration / Management			
Provide logistical and administrative support for monthly meetings of the MPO Policy Council and, as needed, related technical committees and work groups, ongoing.	The Administrative team supports daily operations for the Metropolitan Planning Organization (MPO) such as program administration, office management, grant management, computer systems management, and quality control. Staff has supported six Transportation Advisory Committee (TAC) meetings and six Transportation Policy Council (TPC) meetings along with the respective subcommittee meetings and special coordinated meetings such as the Transportation Improvement Program (TIP) Prioritization meeting. Provided technical support for each of these meetings using online platforms. Quality control and compliance is done for reporting, contracts, and monitoring of programs.	Achieving	TxDOT
Employee development, recruitment and evaluation, ongoing.	Employee development is encouraged and provided. Staff is working toward Lunch and Learns (first one before the COVID-19 pandemic) and aiding in the use of LMS365 to encourage further training and employee development for staff. Staff has developed onboarding trainings, virtual meet and greets for new employees. A new webpage is being developed that will house virtual training options and other types of employee development options.	Achieving	TxDOT
Maintain the 2020-2021 Unified Planning Work Program (UPWP) to reflect revised Policy Council planning priorities and local, State, or Federal funding decisions, ongoing.	Staff continues to maintain the UPWP working closely with TxDOT. The Administration Manager works with TxDOT on a regular basis on the UPWP reconciliations and funding processes. UPWP amendments have been significantly reduced due to better UPWP planning and writing.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Maintain federal certification of the planning process including the Annual Performance & Expenditure Report, the Disadvantaged Business Enterprise goal development, and the annual self-certification assurances, ongoing.	Staff produced the Annual Performance Expenditure Report (APER) each year with the 2020 report being submitted. A rigorous and comprehensive Disadvantaged Business Enterprise (DBE) program is currently being implemented with a program lead. We are responsible for self-certification assurances and continue to provide necessary reporting to all federal and state agencies.	Achieving	TxDOT
Maintain federal Title VI and Environmental Justice certifications, ongoing.	Administration staff is conducting implementation of the Title VI Plan in coordination with various Transportation teams.	Achieving	TxDOT
Develop, update and present public information materials in a variety of formats, including emails, letters, brochures, websites, newsletters, videos, public service announcements and meetings with community and business groups, ongoing.	Administration staff in collaboration with the Communications Department works to complete and implement any public information materials or public outreach.	Achieving	TxDOT
Provide briefings (and, when requested, testimony) for local, state and national officials and other interest groups, ongoing.	Administration staff continues to provide any necessary briefings for local, state, and national officials or other interested groups.	Achieving	TxDOT
Conduct public outreach and public involvement initiatives to support Metropolitan Planning Organization Programs, ongoing.	Administration staff works the Communications Department and Travel Demand Management team to conduct public outreach and public involvement planning for the MPO.	Achieving	TxDOT
Ensure compliance for all contract development and reporting to state agencies.	The Administration Team has a compliance position that specifically focuses on contract auditing and development-quality controls.	Achieving	TxDOT
Assist with special projects concerning compliance research and strategies for the Metropolitan Planning Organization.	Staff devotes much time and effort into compliance research and strategies to support our transportation teams. Staff has developed a Disadvantaged Business Enterprise (DBE) program as well as a Buy America program-both have liaisons to work with staff and TxDOT.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Project: Data Development and Maintenance			
Assist TxDOT in the data Household Survey Data development to support the newly developed Activity Based model (ABM) for H-GAC's regional and sub-regional forecasts.	Staff continues to work with TxDOT to resolve the foreseen and unforeseen effects and issues caused by the COVID-19 pandemic towards the household survey and other traffic data collections in support of the newly developed ABM model. Staff at the H-GAC Modeling Group continues to work with TxDOT Planning Division in the Planning of the Household Survey scheduled for Fall or Spring of 2021. Many planning activities for the data collections have been postponed due to the COVID-19 pandemic.	Delayed	TxDOT Planning Funds
Development, support and assistance in the freeway traffic and count collection in the region.	Staff continues to work with the consultant, CJ Hench, Inc. in the collection of the freeway traffic and count collection in the region.	Achieving	TxDOT Planning Funds
Develop regional travel forecast for inputs into air quality analysis in the Houston region and the METRO service area, ongoing.	Staff continues to support the conformity analysis through travel demand modeling and forecasts that produces inputs into the air quality analysis in the Houston and METRO service areas.	Achieving	TxDOT Planning Funds
Provide and support travel demand forecast and analysis for the production of conformity calculations to the current SIPs for the RTP and TIP in accordance with federal regulations when needed, ongoing.	Staff continues to develop GIS map networks of roadway projects proposed for the Regional Transportation Plan (RTP), TIP and subarea studies, conduct the 4-steps travel demand modeling, analysis and forecasting for various proposed scenarios and horizon year and create output files that are used as inputs into the emission calculations in accordance with Federal regulations.	Achieving	TxDOT Planning Funds
Continue technical support and assistance in the implementation of Cube Voyager model set in the region.	Staff continues to use Cube Voyager as H-GAC's regional and sub-regional modeling platform. Staff continues to provide modeling supports to other H-GAC's Transportation Groups and H-GAC's member agencies in support of the RTP, TIP and other sub-regional and corridor studies.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Provide support and assistance in the development of tour-based regional truck model	Staff continues to work with Cambridge Systematic Consultants in the validation of the Tour-Base-Modeling to the 2017 base year. This project was delayed due to unavailability of counts data needed for the validation by the consultants, CJ Hench, Inc.	Delayed	TxDOT Planning Funds
Expand user and reporting capabilities of existing web-based traffic count and roadway project viewers, ongoing.	Staff continues to advance the capabilities of the existing web-based traffic count and roadway projects viewers through some advance trainings and programs. Staff continues to use special programming to support the City of Houston's Minor Crash Pilot Program and the Sub Regional studies dashboard	Achieving	TxDOT Planning Funds
Provide GIS technical support for the development, maintenance, and indexing of map coverage and databases on MPO servers.	Staff continues to use the GIS tools to support the development of the RTP, TIP and other sub-regional and corridor studies and roadway projects into formats that serve as inputs into the H-GAC's Cube Voyager modeling platform or micro simulation softwares.	Achieving	TxDOT Planning Funds
Support special studies and unusual model applications with technical support and review of any major model applications.	Staff continues to provide modeling technical support in the studies of and analysis of the various special roadway studies at the regional, sub-regional and corridor levels such as Inner Katy Corridor special study, the Resilience projects and local government planning efforts.	Achieving	TxDOT Planning Funds
Continue staff support for Texas Working Group air quality working group, ongoing.	Staff continues to work with Air Quality Master Schedule; worked with the Texas Technical Working group to generate a master air quality schedule that will include all the State Implementation Plan (SIP) updates, Transportation Plans updates, and conformity updates for the whole state of Texas. Staff continues to support the Texas air quality working group through meeting participation and research.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Continue staff training on the Cube software.	Staff received training in the AIMSUN and other MESO and MICRO modeling software. After the COVID-19 pandemic outbreak, staff continues to cross train in the use of this software and methodology, the new functionalities of the Cube Voyager and other software used in travel demand and forecasting processes. Most outside trainings postponed due to the COVID-19 pandemic.	Achieving	TxDOT Planning Funds
Conduct economic impact analysis for major transportation projects using REMI software.	Staff using REMI TanSight software to estimate societal and economic impact for the Resiliency projects, the Inner Katy Assessment project by the DKS consultants, the analysis of the Harris County Flood Control District (HCFCD) 10-year and 500-year plans for the City of Houston and in the evaluation of the HGAC's 2045 RTP with its regional impact in jobs and economic growth.	Achieving	TxDOT Planning Funds
Conduct various data collections through various traffic surveys such as On-board Transit Origin-Destination Survey (joint effort between H-GAC/METRO), Commercial vehicles Survey, Airport Survey, Supplemental Surveys, Bike Users Survey and Passive Data Purchase.	Staff continues to hold Steering committee meetings virtually to adjust originally drawn plans, samples sizes, RFP, and schedules for the H-GAC's regional Origin Destination Transit Survey that includes METRO and eight other regional transit providers in the region with fixed routes. Actual data collection of the survey is postponed to Fall of 2021 due to the COVID-19 pandemic. Staff continues to work with the City Commercial Airport folks for the planning of the regional commercial Airport surveys; delayed due to the COVID-19 pandemic.	Achieving	TxDOT Planning Funds
Continue travel demand and forecasting support for H-GAC's regional and sub-regional travel demand forecasting and analysis.	Staff continues to provide modeling technical assistance and support for both H-GAC's in-house effort and other H-GAC's member agencies such as TxDOT and other stakeholders in support of regional projects or at the sub-area and corridor levels. Staff continues work with a consultant for Inner Katy study project. Staff Performed Travel Demand Model runs for a TxDOT SH 225 project. Staff responds to Modeling Data requests to a variety of requesters such as the Texas Southern University, METRO, The City of Houston, etc.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Project: Planning			
Continue regional transit service planning and coordination in implementing recommendations from the Gulf Coast Regionally Coordinated Transportation Plan.	Staff efforts to implement recommendations are ongoing. Most recently, the Mobility Links, online database resource for mobility options was launched.	Achieving	TxDOT Planning Funds
Continue staff support of the Greater Houston Freight Committee.	Staff continues to coordinate and facilitate the Greater Houston Freight Committee. Two meetings of the Committee were held in January and June 2020.	Achieving	TxDOT Planning Funds
Continue updates to data for regional thoroughfare network through collaborations with local governments, ongoing.	Staff continues to collect thoroughfare network information from local governments and make updates to the regional thoroughfare network map.	Achieving	TxDOT Planning Funds
Continue to work with the State and local governments to improve responses to hurricane evacuation events, ongoing.	Staff continues to work with regional partners to update evacuation plans and protocols.	Achieving	TxDOT Planning Funds
Support the activities of the Transportation Safety Committee.	Staff continues to provide support for the Transportation Safety Committee and conducted two meetings.	Achieving	TxDOT Planning Funds
Perform safety analyses for local governments, ongoing.	Staff continues to provide data and analysis to regional partners for traffic safety.	Achieving	TxDOT Planning Funds
Continue support of the Regional Safety Campaign to promote safety messaging to reduce distracted driving, speeding, impaired driving, and bicycle-pedestrian crashes.	Staff continued the development of Regional Safety Campaign to reduce vehicle crashes.	Achieving	TxDOT Planning Funds
Conduct planning to make connections from the proposed high-speed rail station to Houston downtown and other destinations.	Staff reviewed and provided comments on the draft environmental document of the high-speed rail.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Continue work on the resiliency and durability pilot project, including a vulnerability assessment to support resiliency planning for transportation infrastructure.	Staff completed and submitted to the Federal Highway Administration a draft of the Resilience and Durability to Extreme Weather in the H-GAC Region Pilot Program Report for review.	Achieving	Federal Highway Administration (Office of Planning, Environment, and Realty Grants)
Initiate work on Southeast Harris County Sub regional Study.	Procurement of consultant to assist is complete. Contract terms have been agreed upon and staff are in final stage of obtaining signatures. Initial data collection and modeling base network have begun.	Achieving	Surface Transportation Program
Initiate work on Liberty County Mobility Study.	Procurement of consultant to assist is complete and contract terms have been agreed upon. Initial data collection and modeling base network have begun.	Achieving	Surface Transportation Program
Initiate work on Montgomery County Precinct 2 Mobility Plan.	Procurement of consultant to assist is complete. Contract terms have been agreed upon and staff are in final stage of obtaining signatures. Initial data collection and modeling base network have begun.	Achieving	Surface Transportation Program
Continue staff support of the Congestion Mitigation and Air Quality pilot program, including ongoing pilots (Conroe Connection Park & Ride) hosting a pilot application process workshop, and review of new applicants.	The application workshop was held in late 2019. Staff continues to provide outreach and assistance regarding the Commuter and Transit Pilot program. Some initiatives that were scheduled to start in Fall 2020 are now delayed due to the COVID-19 pandemic concerns. We continue to work with interested parties to think about the timing of their applications. The existing pilot with Conroe Connection is ongoing.	Delayed	Federal Funds
Continue staff support of the Brazoria County Thoroughfare Plan.	This project has been completed. The Thoroughfare Map is scheduled to be adopted by the Brazoria County Commissioners' Court August 2020 with acceptance and presentation of the plan to occur at a later date due to the COVID-19 pandemic meeting restrictions.	Achieving	Surface Transportation Program

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Initiate a Regional Goods Movement Plan update.	Development of a scope of work to procure a consultant is finalized. Procurement is expected to occur in Fall 2020 with project initiation early 2021.	Achieving	Surface Transportation Program
Provide planning support for the North Houston Highway Improvement Project.	Staff has participated in stakeholder and community meetings related to TxDOT's North Houston Highway Improvement Project. Staff has also begun a complementary project for the communities impacted along Segment 2, the North Houston Communities Transportation Priorities Plan. This planning project will look at additional (non-highway) mitigation activities intended to enhance the mitigation TxDOT is planning, not replace it, focused on connectivity within those communities.	Achieving	TxDOT
Initiate Safety Intersection Studies throughout the region at high crash locations.	Staff is working to procurement professional services to assist with conducting safety analysis of select regional traffic intersections	Achieving	TxDOT
Continue development of Transit-Oriented Development initiatives, including bus station area fact sheets and Transit-Oriented Development regional planning study scope of work.	Staff continues to work on Transit Oriented Development initiatives. Fact Sheets are going to be interactive story boards instead of static pdfs. New staff has been hired to take on this project.	Achieving	TxDOT
Continue development of a Transit Awareness Program and launch initial outreach efforts.	Due to the COVID-19 pandemic, priorities have changed, and the emphasis has shifted. The awareness program as originally envisioned will be delayed. Instead the Travel Demand Management team partnered with the region's public transportation agencies to launch Commute with Confidence, on how to use shared transportation more safely at this time. Efforts are continuing this fall 2020 through a collaboration with eight of the region's transit agencies and the Commute Solutions program. The #SitSafe awareness campaign is being launched during Commute Solutions Month to help travelers understand all of the precautions being taken to help travelers sit safely while riding transit as they prepare to return to work.	Delayed	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Advance the development of the bicycle and pedestrian counter program.	Staff is working on expanding the bicycle and pedestrian counter program. A new bicycle and pedestrian planner was hired. This planner is putting together the procurement documentation needed to expand the program.	Achieving	TxDOT
Implementation of the 2045 Regional Transportation Plan, ongoing.	The 2045 Regional Transportation Plan was adopted in August 2019. Staff processed monthly amendments to the RTP. Staff are beginning development of the 2050 Regional Transportation Plan including an initial project schedule.	Achieving	TxDOT Planning Funds
Amendments to the 2019-2022 Transportation Improvement Program and the 2045 Regional Transportation Plan, ongoing.	Amendments to the 2019-2022 Transportation Improvement Program were completed in May 2020.	Achieving	TxDOT
Begin development of the 2021-2024 Transportation Improvement Program.	Completed development of the 2021-2024 Transportation Improvement Program in June 2020. Staff submitted the Transportation Policy Council approved TIP to the State for inclusion in the Statewide Transportation Improvement Program.	Achieving	TxDOT
Amendments to the 2021-2024 Transportation Improvement Program and the 2045 Regional Transportation Plan	The new Transportation Improvement Program document was approved by the Transportation Policy Council in June 2020. Staff began processing amendments in July 2020.	Achieving	TxDOT
Develop project evaluation criteria for the next call for projects.	Staff began working with the TIP Subcommittee in July 2020 to develop the project evaluation criteria.	Achieving	TxDOT
Implementation of a process to assist local governments with the requirements of the federal environmental process/project development.	Implementation of a process has been delayed. However, staff has assisted with individual projects as questions and concerns arise.	Achieving	TxDOT
Develop and monitor federal performance measures and targets.	Staff began development of the Mid-Period Progress Report to be submitted by the September federal deadline.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Conduct planning to make connections from the proposed high-speed rail station to Houston downtown and other destinations.	This project was delayed due to the need for transit agencies to focus on the COVID-19 pandemic. However, the conversation is beginning again on the next phase of planning for the project. We are working to schedule a pre-planning meeting in September 2020 in connection to the High Capacity Transit Plan.	Delayed	TxDOT
Maintain Regional Architecture for the Intelligent Transportation System.	Maintain website, held quarterly Transportation Maintenance and Operation meetings	Achieving	TxDOT
Continue Traffic Incident Management Training for first responders.	Trainings were held in January and February 2020 but has been suspended due to the COVID-19 pandemic.	Delayed	Federal Funds
Expansion of Regional Incident Management Tow and Go™ Program to Harris County and continue work to expansion to surrounding counties in the Metropolitan Planning Area.	The funding contract was extended to January 31, 2021. Towing contracts have been issued in Harris County. Harris County should start tows in August 2020. H-GAC staff will start a Public Outreach Campaign in August that will go through Spring of 2021	Achieving	TxDOT Surface Transportation Program (STP)
Project: Air Quality Improvement			
Conduct Commute Solutions and other travel demand management public relations and marketing activities targeting employers, commuters and students, ongoing.	Multiple mini-campaigns have been held this year for the Commute Solutions program for Telework, Earth Day, Commute with Confidence and more. This effort is ongoing.	Achieving	Federal Funds & TxDOT
Provide outreach support and assistance for transportation partner programs, ongoing.	Staff coordinated with all area public transportation agencies for Commute with Confidence resources for commuting during the COVID-19 pandemic and are now working with them for #SitSafe return to work campaign.	Achieving	Federal Funds
Develop coordinated approach to public outreach and education utilizing various Travel demand Management and community partners throughout the region, ongoing.	Staff has collaborated with management districts, business organizations, the Association for Commuter Transportation and others to conduct outreach and education.	Achieving	Federal Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Development of a comprehensive ridesharing platform to support the Commute Solutions program.	Staff is working with TxDOT as they develop the ConnectSmart App that can support ridesharing in the region. Staff is analyzing any gaps that might need to be supported through additional technology.	Achieving	Federal Funds
Administer the Heavy-Duty Diesel Vehicle Replacement Program.	Staff is conducting outreach activities and providing technical support to assist applicants in the replacement and purchase of Heavy-Duty vehicles and equipment.	Achieving	EPA
Provide support for Clean Vehicles Program projects that reduce NOx emissions using new technologies, ongoing.	Staff is conducting outreach activities and providing technical support and financial assistance to qualified parties to upgrade their on-road heavy duty vehicles to cleaner technologies.	Achieving	TxDOT
Develop and disseminate the annual Air Quality Initiatives report.	Staff is working to gather internal data and will complete report soon.	Achieving	TxDOT
Complete and submit annual update of PM2.5 Advance Path Forward Plan to Environmental Protection Agency.	Staff is working with members of the Regional Air Quality Planning Advisory Committee to gather data from local stakeholders. Report will be completed later in the year.	Achieving	TxDOT
Complete annual regional survey report of alternative fuel usage, vehicle inventory and related emission reduction activities.	Staff worked with regional stakeholders from businesses and local governments to help estimate the number of alternative fueled vehicles that are active within the H-GAC region as well as to determine what emission reduction activities (e.g. anti-idling measures or VMT reduction efforts) and to catalog updates to those activities.	Achieving	Department of Energy

CURRENT AND UPCOMING H-GAC ACTIVITIES

Background
N/A

Current Situation
N/A

Funding Source
N/A

Budgeted
N/A

Action Requested
Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

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