

data management, documentation, debris clean-up and removal monitoring. Also included would be services related to FEMA programs and policies, especially recovery activities in the areas of Public Assistance (PA) and the Hazard Mitigation Grant Program (HMGP). This description is not meant to be limiting. Rather, we are interested in securing **Contractors** that can provide a broad range of services related to this general scope.

- b. **Continuity of Operations and Recovery Services related to All Hazards**, including areas such as fire and water damage restoration, mold mitigation and remediation, industrial cleaning, electronics and equipment and document and vital records recovery/restoration. Also included would be services related to FEMA programs and policies, especially recovery activities in the areas of Public Assistance (PA) Program and the Community Development Block Grant (CDBG) Program. This description is not meant to be limiting. Rather, we are interested in securing **Contractors** that can provide a broad range of services related to this general scope.

3. CONTRACT PERIOD

The commencement date of a contract for **Offerors** whom have been awarded contracts resulting from this proposal will be June 1, 2016, and shall remain in effect for three (3) years with an end date of May 31, 2019. At that time, **H-GAC** shall have the option to renew the contract, under the same terms and conditions for up to two (2) one-year extensions when agreed upon by all parties concerned in writing. Active **End User Service Agreements**, in place at contract termination, shall continue in full force and effect through the term stipulated in the agreement. **H-GAC Order Processing Charges** will no longer continue to be due after contract expiration.

4. COMMITMENT

Offeror is required to make some basic commitments to insure the overall success of this program especially for our **End Users** at the local, state, and national levels. Commitments such as;

- **Corporate Commitment** – A commitment that **HGACBuy** has the support of senior management and that **HGACBuy** is the primary offering to state and local government agencies and a nationwide commitment whenever applicable.
- **Pricing Commitment** – A commitment that **HGACBuy** pricing shall be lower and better than what would ordinarily be offered to a single government agency, large school district or regional cooperative and a further commitment that, if a state or local agency is eligible for lower pricing through a state, regional or local contract, the **Offeror** will match the pricing.
- **Sales Commitment** – A commitment that the **Contractor** will aggressively market **HGACBuy** locally and/or nationwide, whenever applicable and that the sales force will be trained, engaged and committed to offering **HGACBuy** to state and local agencies. Also, a further commitment that all **HGACBuy** sales be accurately and timely reported to **H-GAC**.

Offeror understands and agrees that this RFP is being issued based on the potential needs of the Members of **HGACBuy**, and that **H-GAC** has made no representation that any services may ever be purchased. **Offeror** further understands and agrees that any cost borne by **Offeror** which arises from the **Offerors** performance hereunder shall be at the sole risk and responsibility of **Offeror**.

5. LAW, REGULATIONS AND STANDARDS

All services performed pursuant to this RFP and any subsequent contract must fulfill the current planning requirements, applicable laws, regulations and/or rules promulgated by the Emergency Management Accreditation Program (EMAP), the Federal Emergency Management Agency (FEMA), the National Incident Management System (NIMS) or any other Federal, State or Local agency having jurisdiction as regards to such services. **Offeror/Contractor** further agrees that any work performed under an **H-GAC** contract will be executed in compliance with the most current professional standards and specifications which may be applicable at the time in which services are being rendered.