



AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
February 21, 2023 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT – Members of the public may participate by attending onsite; by sending comments to BoardPublicComments@h-gac.com; by joining online via our website; or by dialing 1-877-853-5247 or 1-888-788-0099 (Meeting ID 897 6248 0470; Passcode 238045; Participant ID 589016).
4. DECLARE CONFLICTS OF INTEREST

ACTION

SAFETY TIP OF THE MONTH

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – JANUARY 17, 2023
Request approval of the minutes of the January 17, 2023 H-GAC Board Meeting.
(Staff Contact: Rick Guerrero)
- b. INVESTMENT REPORT - 3RD QUARTER 2022 & 4TH QUARTER 2022
Request approval of the 2022 investment reports for the third and fourth quarters.
(Staff Contact: Jean Mahood)
- c. HGACBUY - JOB ORDER CONTRACTING
Request authorization to negotiate a contract with the respondents listed in the Contract Award Recommendation Table for Job Order Contracting Services.
(Staff Contact: Ronnie Barnes)
- d. WATER QUALITY MANAGEMENT PLAN AMENDMENT
Request approval to amend contract with the Texas Commission on Environmental Quality to conduct regional water quality planning activities in the amount of \$89,568. Total contract amount is \$226,156. (Staff Contact: Todd Running)
- e. LIVABLE CENTERS STUDY - CITY OF PRAIRIE VIEW
Request authorization to contract with firms in order ranked to conduct the City of Prairie View Livable Centers Study; total contract amount is \$200,000. (Staff Contact: Jose Cantu)
- f. PEARLAND MOBILITY STUDY
Request authorization to negotiate contract with consulting firms in the order

presented in the amount of \$450,000 to conduct the Pearland Mobility Study.
(Staff Contact: Anita Hollmann Matijcio)

g. WASHINGTON AVENUE CORRIDOR STUDY

Request authorization to negotiate contract with consulting firms in the order presented in the amount of \$700,000 to conduct the Washington Avenue Corridor Study. (Staff Contact: Anita Hollmann Matijcio)

h. BAY AREA BIKE AND PEDESTRIAN SAFETY PLAN

Request authorization to enter a 12-month contract with consultants in the order ranked, starting with Halff Associates, Inc. for the Bay Area Bike and Pedestrian Safety Plan; total amount is \$250,000. (Staff Contact: Craig Raborn)

i. 2023 HURRICANE PREPAREDNESS OUTREACH CAMPAIGN

Request authorization to contract with media vendors to purchase radio, digital, and social media to promote hurricane preparedness within the Gulf Coast region; total contract amount is \$250,000. (Staff Contact: Craig Raborn)

j. RESOLUTION HONORING COMMISSIONER ADRIAN GARCIA

Request approval of resolution honoring the service of Harris County Commissioner Adrian Garcia to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Trey Duhon)

k. RESOLUTION HONORING COUNCILMEMBER CHARLES JOHNSON

Request approval of resolution honoring the service of City of Baytown Councilmember Charles Johnson to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Trey Duhon)

l. RESOLUTION HONORING COUNCILMEMBER DR. LETITIA PLUMMER

Request approval of resolution honoring the service of City of Houston Councilmember Dr. Letitia Plummer to the H-GAC Board of Directors and to the region. (Contact: Board Chair, Judge Trey Duhon)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - JANUARY 2023

Request approval of the monthly financial report ending January 31, 2023. (Staff Contact: Jean Mahood)

b. CONROE OFFICE SPACE - AGING PROGRAMS

Request approval to renew the Conroe office space lease for an additional three-year term in the amount of \$72,000, with an option to renew for two additional years in the amount of \$27,000 per year. (Staff Contact: Jim Rouse)

7. AUDIT COMMITTEE

a. INTERNAL AUDIT ANNUAL REPORT 2022

Request acceptance of the Internal Audit Annual Report for fiscal year 2022, as recommended by the Audit Committee. (Staff Contact: Charles Hill)

b. INTERNAL AUDIT PLAN 2023

Request approval of Internal Audit Plan for fiscal year 2023. (Staff Contact: Charles Hill)

8. HUMAN SERVICES
 - a. WORKFORCE SYSTEM CONTRACT AMENDMENT - EQUUS

Request authorization to increase the Equus – Financial Aid Support Center contract by \$180,000 to support payment for computer equipment and phone technology; total contract amount is \$6,680,000. (Staff Contact: Juliet Stipeche)
9. PLANS AND PROJECTS REVIEW
 - a. FISCAL YEAR 2023 STATE HOMELAND SECURITY PROGRAM GRANT FUNDING

Request adoption of fiscal year 2023 State Homeland Security Program grant projects, as recommended by Regional Homeland Security Coordinating Council. (Staff Contact: Justin Riley)
10. H-GAC ADVISORY COMMITTEE APPOINTMENTS
 - a. FEBRUARY 2023 H-GAC ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)
11. 2023 H-GAC BOARD COMMITTEE APPOINTMENTS
 - a. H-GAC 2023 BOARD CHAIR'S COMMITTEE APPOINTMENTS

Request approval of the Chair's committee appointments. (Contact: Judge Duhon)
12. REPORTS
 - a. LEGISLATIVE UPDATE

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)
 - b. H-GAC SPOTLIGHT - CRIMINAL JUSTICE GRANT OPPORTUNITIES

No action requested. For information only. (Staff Contact: Justin Riley)
 - c. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)
13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

HGACBUY - JOB ORDER CONTRACTING

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. H-GAC received six (6) proposals for Job Order Contracting Services on November 10, 2022. The following companies submitted a proposal:

Basic IDIQ, Inc.	Austin, TX
Byrdson Services, LLC	Beaumont, TX
ERC Environmental & Construction Services, Inc.	Houston, TX
FMG Construction Group, LLC	Houston, TX
HCS, Inc.	Waco, TX
Winsted Company, LLC	Minneapolis, MN

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of various types of job order contracting construction and maintenance services. The response from Winsted Company, LLC was non-responsive. All proposal responses have been evaluated by H-GAC staff. Three (3) proposals are being recommended for award. We are requesting authorization to negotiate contracts with respondents listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchases

Budgeted

N/A

Action Requested

Request authorization to negotiate a contract with the respondents listed in the Contract Award Recommendation Table for Job Order Contracting Services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▢ JC02-23 Award Recommendation Table

Cover Memo

JC02-23 Award Recommendation Table

Proposal	Product/Services Category
Basic IDIQ, Inc.	Discounted pricing for services as per the Gordian Facilities Construction Costs and Facilities Maintenance and Repair Costs price books
FMG Construction Group, LLC	Discounted pricing for services as per the Gordian Facilities Construction Costs and Facilities Maintenance and Repair Costs price books
HCS, Inc.	Discounted pricing for services as per the Gordian Facilities Construction Costs and Facilities Maintenance and Repair Costs price books