



AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
November 19, 2019 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT

ACTION

4. DECLARE CONFLICTS OF INTEREST
5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES - OCTOBER 15, 2019
Request approval of the minutes from the October 15, 2019 Board meeting. (Staff Contact: Rick Guerrero)
- b. HGACBUY - JOB ORDER CONTRACTING
Request authorization to negotiate with the respondent listed for job order contracting. (Staff Contact: Ronnie Barnes)
- c. HGACBUY - AUTOMOTIVE PARTS AND ACCESSORIES FOR LIGHT, MEDIUM AND HEAVY DUTY VEHICLES, FIRE APPARATUS AND RELATED SERVICES
Request authorization to negotiate contracts with each respondent listed for Automotive Parts and Accessories for Light Medium and Heavy-Duty Vehicles, Fire Apparatus and Related Services. (Staff Contact: Ronnie Barnes)
- d. HGACBUY - AUXILIARY POWER AND BACKUP GENERATORS
Request authorization to contract with respondents listed for auxiliary power and backup generators. (Staff contact: Ronnie Barnes)
- e. HGACBUY - GROUNDS AND TURF EQUIPMENT
Request authorization to contract with respondents for grounds and turf equipment. (Staff Contact: Ronnie Barnes)
- f. FY2020 ELDER AND VULNERABLE ADULT JUSTICE PROGRAM
Request approval of a modification to a previously approved Board action and authorizing H-GAC to provide up to \$171,600 in local match for the Elder and Vulnerable Adult Justice Program. (Staff Contact: Ronnie Barnes)
- g. INTEGRATED TRANSPORTATION PLANNING, PROGRAMMING, AND PROJECT TRACKING DATABASE
Request authorization to execute an Interlocal Agreement with the New Jersey Institute of Technology to upgrade the existing database and provide two

additional years of technical support; total amount not to exceed \$400,000 for the next three years. (Staff Contact: Alan Clark)

h. CLEAN VEHICLES AND HEAVY DUTY DIESEL REPLACEMENTS ASSISTANCE AGREEMENTS

Request authorization of agreements for acquisition of ten vehicles; amount not to exceed \$1,105,041.05. (Staff Contact: Alan Clark)

i. MONTROSE TIRZ #27 LIVABLE CENTERS STUDY

Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the Montrose TIRZ #27 amount not to exceed \$ 210,873.15. (Staff Contact: Jeff Taebel)

j. RENEWAL OF GEOGRAPHIC INFORMATION SYSTEMS SOFTWARE MAINTENANCE AGREEMENT

Request approval to renew annual maintenance and support agreement with Environmental Systems Research Institute; amount not to exceed \$63,300. (Staff Contact: Tanya Nguyen)

k. HIGH VOLUME BLACK & WHITE COPIER/PRINTER

Request approval of a forty-eight (48) month lease for a Xerox D-125CP production system; amount not to exceed \$67,608.00. (Staff Contact: Nancy Haussler)

l. INVESTMENT REPORT - SEPTEMBER 30, 2019

Request approval of the Investment Report for the nine months ended September 30, 2019. (Staff contact: Nancy Haussler)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - OCTOBER 2019

Request approval of monthly financial report ending October 31, 2019. (Staff Contact: Nancy Haussler)

b. PRESENTATION OF PROPOSED H-GAC 2020 BUDGET AND SERVICE PLAN

Presentation and discussion of proposed H-GAC 2020 Budget and Service Plan. Possible action in December. (Staff Contact: Chuck Wemple)

c. RECOMMENDED SALARY AND BENEFIT PROGRAM - 2020

Presentation and discussion of recommended employee salary ranges for 2020. Possible action in December. (Staff Contact: Nancy Haussler)

7. AUDIT COMMITTEE

a. CONTRACT WITH INDEPENDENT AUDITOR

Request approval for the Executive Director to negotiate with the CPA firms recommended by the Audit Committee for external audit services. (Staff Contact: Charles Hill)

8. COMMUNITY AND ENVIRONMENTAL PLANNING

a. EXPLORING A FRAMEWORK FOR REGIONAL CONSERVATION PLANNING

Request board approval to enter into a contract with the Houston Endowment; amount not to exceed \$190,000. (Staff Contact: Jeff Taebel)

9. PLANS AND PROJECTS REVIEW COMMITTEE

a. USDA RURAL DEVELOPMENT - LAKE BONANZA WATER SUPPLY

Request the project be found consistent with plans, policies and H-GAC review criteria, including the Our Great Region 2040 Plan and the FY19 Regional Water Quality Management Plan. (Staff Contact: Jeff Taebel)

b. JUNIOR'S SMOKEHOUSE PROCESSING PLANT - USDA LOAN

Request that the project be found consistent with the Houston-Galveston Area Council's plans, policies, and review criteria; including the Comprehensive Economic Development Strategy. (Staff contact: Jeff Taebel)

10. ELECTION COMMITTEE

a. ELECTION COMMITTEE - PROPOSED BYLAWS AMENDMENT

Report from the Election Committee on the tabulation of ballots for the amendment to H-GAC's Bylaws. (Staff Contact: Chuck Wemple)

11. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC 2019 ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

INFORMATION

12. WATER RESOURCES COMMITTEE

a. REPORT FROM WATER RESOURCES COMMITTEE

Report from the H-GAC Water Resources Committee. No action requested. For information only. (Contact: Andy Meyers)

13. EXECUTIVE DIRECTOR'S REPORT

a. H-GAC SPOTLIGHT - SMALL BUSINESS FINANCING

No action requested. For information only. (Staff Contact: Isaac Perez)

b. CURRENT AND UPCOMING H-GAC ACTIVITIES

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES - OCTOBER 15, 2019

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the October 15, 2019 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes from the October 15, 2019 Board meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- ▣ H-GAC Board Meeting Minutes - October 15, 2019 PDF

**MEETING MINUTES
H-GAC BOARD OF DIRECTORS
October 15, 2019**

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the October 15, 2019 Board meeting:

Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Fort Bend County Commissioner Andy Meyers
Galveston County Commissioner Mark Henry
Harris County Commissioner Adrian Garcia
Matagorda County Judge Nate McDonald
Montgomery County Commissioner Charlie Riley
Wharton County Judge Phillip Spenrath
City of Baytown Council Member Charles Johnson
City of Deer Park Council Member Tommy Ginn (Alternate)
City of Friendswood Councilmember Sally Branson
City of Houston Vice Mayor Pro Tem Jerry Davis
City of La Porte Councilperson Chuck Engelken, Jr.
City of Lake Jackson Councilmember Ralph "Buster" Buell

City of League City Mayor Pat Hallisey
City of Missouri City Council Member Chris Preston (Alternate)
City of Pasadena Councilmember Cary Bass
City of Pearland Mayor Tom Reid
City of Sugar Land Mayor Joe Zimmerman
City of Texas City Commissioner Phil Roberts, Jr.

Home Rule Cities (Less than 25,000):

City of Bellaire Council Member Trisha Pollard
City of Dickinson Councilmember William King, III

General Law Cities:

City of Pattison Mayor Joe Garcia
City of Waller Councilmember Nancy Arnold

School Districts (Outside Houston ISD):

Huntsville ISD Trustee Rissie Owens

The following Board members were not marked in attendance at the October 15, 2019 Board meeting:

Austin County Judge Tim Lapham
Colorado County Judge Ty Prause
Harris County Judge Lina Hidalgo
Liberty County Judge Jay Knight
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon, III

City of Conroe Councilman Jody Czajkoski
City of Galveston Mayor Jim Yarbrough
City of Houston Council Member Greg Travis
City of Huntsville Mayor Andy Brauninger
City of Rosenberg Mayor William Benton

CALL TO ORDER

The Board Chair, Brazoria County Commissioner Stacy Adams, called the Board meeting to order at 10:13 a.m. on Tuesday, October 15, 2019 in Conference Room B at 3555 Timmons

Lane, Houston, TX 77027, and presided throughout. Chair Adams stated that a quorum was present.

1. INVOCATION

Chair Adams gave the invocation.

2. PLEDGES OF ALLEGIANCE

The Board Chair Elect, City of Waller Councilmember Nancy Arnold, led Board members and the audience in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

3. PUBLIC COMMENT

Chair Adams recognized City of Bunker Hill Village Council Member Susan Schwartz, Regional Director Ben DeLeon with United States Senator John Cornyn's office, and Regional Director Jason Fuller with United States Senator Ted Cruz's office. Also in the audience were Regional Director Matthew Connor from the office of United States Congressman Michael McCaul; City of Texas City Commissioner Jami Clark, City of Stafford Council Member Cecil Willis, Policy Analyst Aresha Davwa from the office of Harris County Judge Lina Hidalgo, Community Outreach Coordinators Melissa Washington and Brooke Bacuetas from the Texas General Land office, and City of Pattison City Secretary Christa Molloy.

Chair Adams explained that it is the custom at this time in the meeting to welcome any comments by the public.

There were no public comments.

4. DECLARE CONFLICTS OF INTEREST

H-GAC Executive Director Chuck Wemple followed up on his explanation of conflict of interest declarations, presented at the last Board meeting. Following conflict of interest training given earlier in the year, any Board member who could benefit in any way from an item before the Board should declare the personal conflict of interest either at this moment or before discussion of the item as it occurs during the meeting.

There were no conflicts of interest at this point.

5. CONSENT AGENDA

Chair Adams called for the Consent Agenda. Chair Elect Arnold moved to approve the consent agenda, and City of Friendswood Councilmember Sally Branson seconded the motion. Chair Adams called for any discussion or comments; hearing none, Chair Adams then called for a vote which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. **H-GAC Board of Directors Minutes September 17, 2019**—approved minutes from the September 17, 2019 Board Meeting.

- b. **HGACBuy – Fire Service Apparatus**—authorized contract with respondents listed for fire service apparatus.
- c. **Montgomery County Precinct 2 Mobility Plan**—authorized negotiating contract with consulting firms in the order presented for an amount not to exceed \$500,000 to conduct the Montgomery County Precinct 2 Mobility Plan.
- d. **Liberty County Mobility Plan**—authorized negotiating contract with consulting firms in the order presented for an amount not to exceed \$450,000 to conduct the Liberty County Mobility Plan.

6. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report - September 2019

Chair Adams recognized Wharton County Judge Phillip Spenrath, Chair of the H-GAC Finance and Budget Committee. Judge Spenrath reported that the Committee met and made quorum and recognized H-GAC Chief Financial Officer Nancy Haussler, who presented the Financial Report ending September 2019. Mrs. Haussler stated that the General and Enterprise Fund revenues are mostly where expected, but some are down, largely due to timing. The Local Development Corporation has not yet received the income usually expected at this time of year. Also, the Aerial Imaging Cost-Share is a moving target as well. In the Special Revenue Fund, federal grants have exceeded expectations. State grant revenues usually come in December as consultants submit their bills and grants are closed out.

Mrs. Haussler recommended the report for approval, and Judge Spenrath called for any questions. Hearing none, he moved approval of the report as presented. City of Sugar Land Mayor Joe Zimmerman seconded the motion. The vote resulted in unanimous approval by all members present.

7. TRANSPORTATION PLANNING

a. Tow and Go Renewal with Harris County

Chair Adams recognized Transportation Director Alan Clark, who provided details regarding H-GAC's request to enter into an intergovernmental agreement with Harris County to reimburse Harris County \$3,300,000 for freeway monitoring costs associated with the Tow and Go Program from November 2019 through January 2021. The funding has been authorized by the Texas Department of Transportation and budgeted in the Transportation Improvement Program. Mr. Clark also provided a brief history and update on the Tow and Go Program.

Chair Adams called for questions but there were none. City of League City Mayor Pat Hallisey moved approval of entering the contract as presented. Harris County Commissioner Adrian Garcia seconded the motion. The resulting unanimous vote was for approval.

8. BUDGET AND SERVICE PLAN

a. Orientation to Budget and Service Plan Process

Chair Adams recognized Mr. Wemple, who provided a review of the draft H-GAC Budget and Service Plan process, for the first of three times (two for information and then one for action to adopt on December 17, after a public hearing). The vast majority of H-GAC's revenues are restricted (97-98% depending on the year). Our dues are the lowest in the country. Those

unrestricted funds are supplemented by other sources such as enterprises, state and federal grants, etc. There has been an overall upward trend in funding over the past 18 years. The Workforce Program provides the majority of H-GAC's revenue. Local funding is playing an increasing role over time and is key to providing innovative new programs and services.

b. Presentation of Proposed H-GAC 2020 Budget and Service Plan

At 10:35 a.m. the regular session stood in recess in order to hold the annual Budget and Service Plan workshop. Mr. Wemple presented a high-level review of the draft H-GAC Budget and Service Plan. He highlighted programs and services that H-GAC has expanded within the region in 2019, and what H-GAC plans to accomplish in 2020 within the anticipated budget. For information only.

The workshop ended at 10:44 a.m., when Chair Adams reconvened the regular meeting.

9. PLANS AND PROJECTS REVIEW COMMITTEE

a. Railroad Commission of Texas Application for Multipurpose Grants

Chair Adams recognized Montgomery County Commissioner Charlie Riley of the Plans and Projects Review Committee. Commissioner Riley reported that the Committee met to discuss the application for the Railroad Commission of Texas (RRC) but did not have a quorum. He invited H-GAC Senior Planner Justin Bower from the Community and Environmental Department to the podium for the presentation.

Mr. Bower explained that this project is an application from the Railroad Commission of Texas to the United States Environmental Protection Agency for funding related to some digitization efforts for documentation related to oil & gas well activity in the state of Texas. RRC has asked H-GAC to review their proposal to see that it meets our regional plans and goals. H-GAC staff reviewed the proposal for conformance (especially with regard to the regional water quality management plan and protecting underground water sources) and found that it meets our regional plans and goals. This specific project is part of an ongoing efforts to digitize these records and make them more accessible to the public and other regulatory agencies. Staff recommends that the Board finds the RRC proposal consistent with regional plans and goals, and specifically with quality management plan.

There were no questions, so Mayor Zimmerman moved approval of the recommendation as presented. City of Dickinson Councilmember William King, III seconded the motion. The vote resulted in unanimous approval by all members present.

10. H-GAC BOARD APPOINTMENTS

a. Texas Association of Regional Councils' Board of Directors Member Designation

Chair Adams recognized Mr. Wemple, who gave background on the Texas Association of Regional Councils (TARC). H-GAC representatives have served on TARC's Board of Directors. Since Matagorda County Judge Nate McDonald recently served as Chair of the TARC Board, he has a permanent place on that Board as a Past Chair. Mr. Wemple detailed the level of effort required for these positions. The H-GAC Board is requested to nominate individuals to fill the following positions on TARC's Board:

1. **Primary Member:** City of Waller Councilmember Nancy Arnold
Chair Adams nominated Councilmember Nancy Arnold, which was seconded by Commissioner Garcia. The vote resulted in unanimous approval by all members present.
2. **Alternate Member:** City of Dickinson Councilmember William King, III
City of Bellaire Council Member Trisha Pollard nominated Councilmember William King, III, which was seconded by Commissioner Garcia. This vote was also unanimously approved.

b. H-GAC 2019 Advisory Committee Appointment

Chair Adams noted that the two advisory committee appointments were for the Regional Flood Management Committee. There was no discussion, so Mayor Zimmerman moved approval of the appointments as presented. Fort Bend County Commissioner Andy Meyers seconded the motion. Chair Adams called for a vote which resulted in unanimous approval by all members present.

11. PLANNING COMMITTEE

a. Regional Housing Plan Update

Chair Adams recognized City of Bellaire Council Member Trisha Pollard from the Planning Committee. The committee met, but a quorum was not necessary because they simply received a report on the Regional Housing Plan. Council Member Pollard invited H-GAC Community and Environmental Department Director Jeff Taebel to present the update. Mr. Taebel confirmed that this would be the last update before the November Board meeting, where the draft of the first phase of the Regional Housing Plan will be presented. During this year, H-GAC staff members have been holding community listening sessions and meetings with officials around the 12-county area (not including Harris County). Harris County and Houston will be included in the next phase of this project next year. There were many challenges unique to individual communities, but several interrelated challenges resonated from all areas (with what H-GAC could do to help), such as:

1. Enhance the local housing market (housing tools, Livable Centers, matchmaking developers/builders/nonprofit corporations with community programs, etc.)
2. Not enough in the budget for housing (annual housing summit, grant writing assistance, etc.)
3. Awareness-building (civic lessons on county government to help citizens understand the processes involved, etc.)

For information only.

12. WATER RESOURCES COMMITTEE

a. Report from Water Resources Committee

Chair Adams recognized Fort Bend County Commissioner Andy Meyers on behalf of the Water Resources Committee. They did not meet quorum, so Commissioner Meyers called on Mr. Wemple for an update. The committee will reconvene in November to discuss initiatives and projects to help meet regional water resource needs and where large multijurisdictional projects

(over)

are occurring. H-GAC could possibly help with grants, technical help, and/or providing advice on legislative options to increase river authorities' ability to look at flood mitigation in addition to water supply and quality. For information only.

13. EXECUTIVE DIRECTOR'S REPORT

Chair Adams also called on Mr. Wemple to present his Executive Director's Report.

a. 2020 Aerial Imagery Cost-Share

Mr. Wemple explained that H-GAC flies the area several times per year to obtain current aerial imaging in the region. The 2020 Aerial Imagery Cost-Share Program is inviting individuals and organizations to register by November 1 as project participants to receive 2020 imagery in their desired geographic area, resolution, and color. More information is available at <http://www.h-gac.com/aerial-imagery-cost-share> or 713-993-4519.

b. H-GAC Spotlight – Workforce Board Report Card

Mr. Wemple called on H-GAC Workforce Solutions Planning Manager Michelle Castrow to present the Gulf Coast Workforce Board 2019 Workforce Report Card. Ms. Castrow explained that the report card examines data from 45 indicators from six key areas to gauge the region's economic competitiveness compared to eight similar metropolitan regions across the country. Based on this data, the report contends that the continued economic viability of this Gulf Coast region depends on building a future-ready workforce. To improve the report card's worth for local communities, Workforce Solutions staff met with local stakeholders for more information. The most frequently heard local concerns included career awareness, education improvements, and the tight labor market. These roundtable discussions help with future planning. In the far western region, Workforce Solutions will explore how to reallocate or reorganize services to better support viable rural work paths. Ms. Castrow reviewed this report card in comparison with recent years. The region has made progress despite the drop in oil prices, but there is still room for improvement.

c. 2019 Mid-Year Report

Mr. Wemple reviewed highlights from H-GAC's 2019 Mid-Year Report on Services. H-GAC is exceeding expectations in eight areas, such as the Aging Program, Workforce Program, and Law Enforcement Training. About five areas are delayed, centering around data modeling efforts in Transportation, but staff is working to get those back to where they are meeting or exceeding expectations before the end of the year.

d. Current and Upcoming H-GAC Activities

Mr. Wemple announced that Administration Project Coordinator Staci Stalarow will be honored with a national Agiloft award (contract management system) later this month at Agiloft's national summit. Community & Environmental Principal Planner Anita Hollmann (who manages H-GAC's Livable Centers Program) was recently accepted into a very competitive program, the American Council on Germany. Ms. Hollman will have the opportunity to learn about other types of planning being done in Germany and to share what is being done in our region.

Mr. Wemple indicated that the meeting materials included notices about upcoming events. He drew special attention to a few; the October 22 Bringing Back Main Street Summit on

revitalizing rural and small-town downtowns and two November events about Texas General Land Office mitigation funding and the Houston Endowment regional testing for flood mitigation.

14. ADJOURNMENT

Chair Adams noted that since there was no further business to be considered by the Board, the meeting was adjourned at 11:18 a.m.

(over)

HGACBUY - JOB ORDER CONTRACTING

Background

H-GACBuy received and opened one proposal for Job Order Contracting on August 14, 2019. The following company submitted a proposal:

FMG Construction, LLC	Houston, TX
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Current Situation

New to our portfolio of contracts, this contract will focus on the HGAC regional needs for general contracting services involving building maintenance and construction projects such as demolition, concrete/slab work, carpentry, plumbing, HVAC, flooring and general repairs. All proposals have been evaluated by H-GAC staff. One proposal is being recommended for award. Request authorization to negotiate contract with the respondent listed in the Contract Award Recommendations Table.

Funding Source

Participating local government purchases

Budgeted

N/A

Action Requested

Request authorization to negotiate with the respondent listed for job order contracting. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▢ JC02-20 Award Recommendation Table

Cover Memo

JC02-20 Award Recommendations Table

Proposer	H-GAC Category
FMG Construction, LLC	General contracting services for maintenance and construction

HGACBUY - AUTOMOTIVE PARTS AND ACCESSORIES FOR LIGHT, MEDIUM AND HEAVY DUTY VEHICLES, FIRE APPARATUS AND RELATED SERVICES

Background

H-GACBuy received and opened five competitive proposals for Automotive Parts and Accessories for Light Medium and Heavy Duty Vehicles, Fire Apparatus and Related Services on September 19, 2019. The following companies submitted proposals:

Battery Systems Inc.	Garden Grove, CA
IEH Auto Parts LLC dba Auto Plus Auto Parts	Moorestown, NJ
Jasper Engine Exchange Inc. dba Jasper Engines and Transmissions	Jasper, IN
MANCON LLC	Virginia Beach, VA
Northwest Drive Train, Inc.	Houston, TX

Current Situation

New to our portfolio of contracts, this contract will provide parts and service to complement the vehicles offered on current contracts. All proposals have been evaluated by H-GAC staff. Five proposals are being recommended for award. Request authorization to negotiate contracts with each respondent listed in the Contract Award Recommendation Table.

Funding Source

Participating local government purchases

Budgeted

N/A

Action Requested

Request authorization to negotiate contracts with each respondent listed for Automotive Parts and Accessories for Light Medium and Heavy-Duty Vehicles, Fire Apparatus and Related Services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▢ AP02-20 Award Recommendation Table

Cover Memo

AP02-20 Award Recommendation Table

Proposer	Type of Equipment	H-GAC Product Code(s)
Battery Systems Inc.	Batteries for automobiles, light, medium and heavy-duty trucks, SUVs, buses and fire apparatus	A
IEH Auto Parts LLC dba Auto Plus Auto Parts	Automotive Parts and Accessories for automobiles, light, medium and heavy-duty trucks, SUVs, buses and fire apparatus	A
Jasper Engine Exchange Inc. dba Jasper Engines and Transmissions	Automotive Parts and Accessories for automobiles, light, medium and heavy-duty trucks, SUVs, buses and fire apparatus	A
MANCON LLC	Inventory and replenishment management solutions and On-Site Parts Warehouse Management Services	B
Northwest Drive Train, Inc.	Automotive Parts and Accessories for automobiles, light, medium and heavy-duty trucks, SUVs, buses and fire apparatus	A

HGACBUY - AUXILIARY POWER AND BACKUP GENERATORS

Background

H-GACBuy received and opened seven competitive bids for Auxiliary Power and Backup Generators on October 7, 2019. The following companies submitted bids:

Atlas Copco USA Holdings, Inc., dba Power Technique North America, LLC	Rock Hill, SC
Clark Equipment Co., dba Doosan Portable Power	Statesville, NC
Cummins, Inc., dba Cummins Sales and Service	Charlotte, NC
Himoinsa Power Systems, Inc., dba HiPower Systems	Olathe, KS
Loftin Equipment Co.	Phoenix, AZ
Pearce Industries, Inc., dba Waukesha-Pearce Industries, LLC	Houston, TX
Romco, Inc., dba Romco Equipment Co., LLC	Houston, TX

Current Situation

This contract is a continuation of an existing contract in our portfolio. All bid responses have been evaluated by H-GAC staff. Seven bids are being recommended for award. Request authorization of contracts with the lowest responsible bidders for product items as summarized in the Award Recommendation Table and, as may be applicable, to extend contract assignments to other authorized entities during the contract period. If an awarded bidder fails to execute a contract within forty-five days, fails to maintain required licenses, or is determined to be ineligible, authorization is requested to contract with the next lowest responsible bidder.

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization to contract with respondents listed for auxiliary power and backup generators. (Staff contact: Ronnie Barnes)

ATTACHMENTS:

Page 2 of 3

▢ GE02-20 Award Recommendation Table

Cover Memo

GE02-20 Award Recommendation Table

Product Code	Manufacturer	Bidder
A. Stand-By Generator Sets		
GE02-20AA01 - GE02-20AA11	CK Power	Romco, Inc., dba Romco Equipment Co., LLC
GE02-20AB01 - GE02-20AB53	Cummins	Cummins, Inc., dba Cummins Sales and Service
GE02-20AC01 - GE02-20AC73	Generac	Pearce Industries, Inc., dba Waukesha-Pearce Industries, LLC
GE02-20AD01 - GE002-20AD28	HiPower	Himoina Power Systems, Inc., dba HiPower Systems
GE02-20AE01 – GE02-20AE61; GE02-20AE63 – GE02-20AE84	Kohler	Loftin Equipment Co.
GE02-20AF01 - GE02-20AF05	Kubota	Loftin Equipment Co.
B. Small Portable Generators		
GE02-20BA01 - GE02-20BA05	Atlas Copco	Atlas Copco USA Holdings, Inc., dba Power Technique North America, LLC
GE02-20BB01 - GE02-20BB03	Cummins (Onan)	Cummins, Inc., dba Cummins Sales and Service
C. Multiple Engine Modular Generator Sets		
GE02-20CA01 - GE02-20CA06; GE02-20CA08 - GE02-20CA17	Generac	Pearce Industries, Inc., dba Waukesha-Pearce Industries, LLC
D. Trailer-Mounted Generator Sets		
GE02-20DA01 - GE02-20DA09	Atlas Copco	Atlas Copco USA Holdings, Inc., dba Power Technique North America, LLC
GE02-20DB01 - GE02-20DB17	CK Power	Romco, Inc., dba Romco Equipment Co., LLC
GE02-20DC01 - GE02-20DC05	Cummins	Cummins, Inc., dba Cummins Sales and Service
GE02-20DD01 - GE02-20DD10	Doosan	Clark Equipment Co., dba Doosan Portable Power
GE02-20DF02 - GE02-20DF11	Kohler	Loftin Equipment Co.
GE02-20DG01 - GE02-20DG12	Magnum	Pearce Industries, Inc., dba Waukesha-Pearce Industries, LLC

HGACBUY - GROUNDS AND TURF EQUIPMENT

Background

H-GACBuy received and opened twenty-seven competitive bids for Grounds and Turf Equipment on August 21, 2019. The following companies submitted bids:

Alamo Group (TX) Inc.	Seguin, TX
Anderson Machinery Company, Inc.	San Antonio, TX
Associated Supply Co., Inc. ASCO, ASCO Equipment, and/or ASCO Rentals*	Lubbock, TX
Bonnell Industries Inc.*	Dixon, IL
Clark Equipment Company dba Bobcat Company	West Fargo, ND
Deere & Company dba John Deere Ag &Turf Corporate Business Division and Government Sales	Cary, NC
Earle Kinlaw & Associates, Inc. dba EKA	Grayson, GA
EmbankScape Equipment LLC	Suamico, WI
Exmark Manufacturing Co., Inc.	Beatrice, NE
Great Plain MFG. Inc. dba Land Pride	Salina, KS
Green Climber of North America	LaGrange, IL
Holder Tractors Corp.	Dedham, MA
Hustler Turf Equipment, Inc.	Hesston, KS
Kubota Tractor Corporation	Grapevine, TX
Landmark Equipment Inc.*	Irving, TX
MacLean Engineering & Marketing Co. Limited	Owen Sound, Ontario
Mahindra USA, Inc.	Houston, TX
Metalcraft of Mayville Inc dba Scag Power Equipment*	Mayville, WI
Morbark, LLC	Winn, MI
Multihog Ltd *	Co. Louth, Ireland
RhinoAg, Inc.	Gibson City, IL
Schulte (USA) Inc.	Lake Wales, FL
Stanley Parts & Equipment Co., Inc.	Channelview, TX
Trackless Vehicles Limited	Courtland, Ontario
Trimax Mowing Systems Inc.	Griffin, GA
Woods Equipment Company*	Oregon, IL
Zimmerer Kubota & Equipment, Inc.	Fort Worth, TX

* Joint Bid

Current Situation

This contract is a continuation of an existing contract in our portfolio. All bid responses have been evaluated by H-GAC staff. Twenty-seven bids (consisting of forty-seven vendors) are being recommended for award. Request authorization of contracts with the lowest responsible bidders for product items as summarized in the Award Recommendation Table and, as may be applicable, to

extend contract assignments to other authorized entities during the contract period. If an awarded bidder fails to execute a contract within forty-five days, fails to maintain required licenses, or is determined to be ineligible, authorization is requested to contract with the next lowest responsible bidder. Page 2 of 5

Funding Source

Participating local government purchasers

Budgeted

N/A

Action Requested

Request authorization to contract with respondents for grounds and turf equipment. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▢ GR01-20 Award Recommendation Table Cover Memo

GR01-20 Award Recommendation Table

MANUFACTURER	H-GAC PRODUCT CODE	AWARDEE
Utility Vehicles		
Bobcat	GR20L1	Clark Equipment Company dba Bobcat Company
Case IH	GR20Q1	Associated Supply Co., Inc. ASCO, ASCO Equipment, and/or ASCO Rentals, The Hlavinka Equipment CO, CNH Industrial America LLC dba New Holland Agriculture
Holder Tractor Corp	GR20AAD1	Holder Tractors Corp.
Hustler	GR20AA2	Hustler Turf Equipment, Inc.
John Deere	GR20CC5	Deere & Company dba John Deere Ag &Turf Corporate Business Division and Government Sales
Kubota	GR20DD1	Kubota Tractor Corporation
Mahindra	GR20AAE3	Mahindra USA, Inc.
New Holland	GR20LL2	Landmark Equipment Inc., CNH Industrial America LLC dba New Holland Agriculture
Field Equipment		
Aerway Ag	GR20A1	Zimmerer Kubota & Equipment, Inc.
Aerway Turf	GR20B1	Zimmerer Kubota & Equipment, Inc.
Bandit Industries	GR20H2	Stanley Parts & Equipment CO., Inc.
Bush Hog	GR20O1	Lankmark Equipment Inc.
Club Car	GR20R1	Earle Kinlaw & Associates, Inc.dba Eka
Dixie Chopper	GR20T1	RhinoAg, Inc
John Deere	GR20CC12 - GR20CC16	Deere & Company dba John Deere Ag &Turf Corporate Business Division and Government Sales
Kubota	GR20DD12- GR20DD14	Kubota Tractor Corporation
Land Pride (Great Plains MFG)	GR20EE1- GR20EE5	Great Plain MFG. Inc. dba Land Pride
Lely	GR20FF1	Zimmerer Kubota & Equipment, Inc.
Mahindra	GR20AAE2	Mahindra USA, Inc.
New Holland	GR20LL12- GR20LL13	Landmark Equipment Inc., CNH Industrial America LLC dba New Holland Agriculture
Rhino	GR20MM2	RhinoAg, Inc
Scag	GR20OO2	Metalcraft of Mayville Inc, Scag Power Equipment, Pace Inc., Midwest Equipment & Supply Co., Inc., KPM Exceptional LLC, Pattlen Enterprises Inc. dba Midwest Turf and Irrigation
Schulte	GR20PP1	Schulte (USA) Inc.

Spartan	GR20AAG1- GR20AAG2	Bonnell Industries Inc., Carolina Tractor & Equipment Co. dba Southern Vac, Fredrickson Supply, LLC, Concord Road Equipment MFG., Inc.
Terrain King	GR20SS2	Alamo Group (TX) Inc
Titan Leaf Solutions	GR20AAH1- GR20AAH3	Bonnell Industries Inc., Carolina Tractor & Equipment Co. dba Southern Vac, Fredrickson Supply, LLC, Concord Road Equipment MFG., Inc.
Tractors & Mowers		
Alamo	GR20D1- GR20D5	Alamo Group (TX) Inc.
Big Dog	GR20J1	Hustler Turf Equipment, Inc.
Case IH	GR20Q2- GR20Q8	Associated Supply Co., Inc. ASCO, ASCO Equipment, and/or ASCO Rentals, The Hlavinka Equipment CO, CNH Industrial America LLC dba New Holland Agriculture
Exmark	GR20W1	Exmark Manufacturing CO., INC.
Green Climber	GR2AAC1	Green Climber of North America
Hustler	GR20AA1	Hustler Turf Equipment, Inc.
John Deere	GR20CC1- GR20CC4, GR20CC6- GR20CC11, GR20CC17	Deere & Company dba John Deere Ag & Turf Corporate Business Division and Government Sales
Kubota	GR20DD2- GR20DD6, GR20DD10- GR20DD11	Kubota Tractor Corporation
MacLean Engineering	GR20HH1	MacLean Engineering & Marketing Co. Limited
Mahindra	GR20AAE1	Mahindra USA, Inc.
Morbark	GR20JJ1- GR20JJ3	Morbark, LLC
Multihog	GR20KK1- GR20KK4	Multihog Ltd, Trius Incorporated, Alpine Smith, Inc., ASI Nevada, LLC, Hardline Equipment LLC, Jet-Vac Equipment Company, LLC, Pats Pump & Blower, BEC Enerprises LLC. dba Brown Equipment Company, Bonnell Industries, Inc., PGC Landscape LLC, Equipment East, LLC, Guthrie Sales & Service /Guthrie Heli-Arc, Inc., DC Bates Equipment CO Inc
New Holland	GR20LL1, GR20LL3- GR20LL11	Landmark Equipment Inc., CNH Industrial America LLC dba New Holland Agriculture
RC Mowers	GR20AAF1	EmbankScape Equipment LLC
Rhino	GR20MM1	RhinoAg, Inc

Scag	GR20OO1	Metalcraft of Mayville Inc, Scag Power Equipment, Pace Inc., Midwest Equipment & Supply Co., Inc., KPM Exceptional LLC, Pattlen Enterprises Inc. dba Midwest Turf and Irrigation
Terrain King	GR20SS1	Alamo Group (TX) Inc.
Tiger Corp	GR20TT1	Anderson Machinery Company, Inc.
Trackless Vehicles	GR20VV1	Trackless Vehicles Limited
Trimax Mowing Systems	GR20WW1	Trimax Mowing Systems Inc.
Woods	GR20AAI1	Woods Equipment Company, Associated Supply Co., Inc. ASCO, ASCO Equipment, and/or ASCO Rentals

FY2020 ELDER AND VULNERABLE ADULT JUSTICE PROGRAM

Background

Elder abuse is the fastest-growing crime in the United States, with rates of victimization expected to double by 2030. As a public safety and criminal justice issue, the rising tide of elder abuse has major implications for Texas, which has the nation's third-largest senior population. Beginning in Fall 2018, H-GAC's Elder and Vulnerable Adult works to build a coordinated community response to elder abuse in each of H-GAC's 13 counties. The Elder Justice Program follows long-standing, sustainable national models by providing regional support for establishing Multi-disciplinary Teams for case review in each county as well as technical assistance, in-region training by national elder abuse experts, and the shared resources of a Regional Board of Experts.

H-GAC's Elder Justice Program will also provide limited services directly to victims, concentrating on filling the #1 unmet victim need—for legal advocacy and access to basic legal tools such as protective orders and power of attorney—through the recruitment and training of a new corps of pro bono attorneys and 3rd year law students. The cash value of the in-kind services donated by these volunteer lawyers and law students will constitute H-GAC's local match as required under the federal Victims of Crime Act.

Current Situation

Previously, the H-GAC Board of Directors voted to accept FY2020/FY2021 VOCA funding in the amount of \$600,704 and giving the Executive Director the authority to accept, reject, alter, or terminate the grant as deemed appropriate. As per federal rules, the Board must also expressly commit H-GAC to meeting the "local match" requirement through the provision of \$171,600 worth of donated legal and professional services. We are submitting a revised resolution to accommodate this requirement.

Funding Source

U.S. Department of Justice, Criminal Justice Division, Office of the Governor.

Budgeted

Yes

Action Requested

Request approval of a modification to a previously approved Board action and authorizing H-GAC to provide up to \$171,600 in local match for the Elder and Vulnerable Adult Justice Program. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

INTEGRATED TRANSPORTATION PLANNING, PROGRAMMING, AND PROJECT TRACKING DATABASE

Background

The current transportation database system is outdated and no longer capable of accommodating the needs of the Transportation Improvement Program, the 10-Year Plan, and the Regional Transportation Plan and requires an update. This update will provide greater ability to manage and analyze project data. The updates will also fix stability issues with software to ensure that the system remains functional.

Current Situation

The current database is a product of the New Jersey Institute of Technology under a program funded by the Federal Highway Administration and is used nationally by Metropolitan Planning Organizations and Departments of Transportation. H-GAC will partner with The New Jersey Institute of Technology to perform the required updates and provide ongoing technical support.

Funding Source

Texas Department of Transportation – Transportation Planning Funds

Budgeted

Yes

Action Requested

Request authorization to execute an Interlocal Agreement with the New Jersey Institute of Technology to upgrade the existing database and provide two additional years of technical support; total amount not to exceed \$400,000 for the next three years. (Staff Contact: Alan Clark)

CLEAN VEHICLES AND HEAVY DUTY DIESEL REPLACEMENTS ASSISTANCE AGREEMENTS

Background

The Clean Vehicles and Heavy-Duty Diesel Replacement Assistance Programs are designed to offset the added cost of replacing or retrofitting older, high-emission, diesel and gasoline engines with cleaner, low emission engines. The primary goal of the program is to reduce nitrogen oxides (NOx), a critical component in the formation of ground-level ozone.

Award amounts are based on the projected emissions that could be reduced by the project, factoring in usage patterns, engine specifications, and the fuel/technology types.

Current Situation

Staff recommendations shown in the attached table are based on each project's maximum potential emissions reduction. Actual awards are subject to available state and federal funding and will be revised to reflect the specific replacement engine's emissions characteristics when the actual replacement engines have been identified by the contractors.

H-GAC has two proposals that meet emission and cost-effectiveness criteria. H-GAC staff recommends contracting with these entities to replace ten vehicles for a total amount not to exceed \$1,105,041.05 as shown in the attached table.

Funding Source

Texas Department of Transportation, Environmental Protection Agency

Budgeted

Yes

Action Requested

Request authorization of agreements for acquisition of ten vehicles; amount not to exceed \$1,105,041.05. (Staff Contact: Alan Clark)

ATTACHMENTS:

▢ Funding Table

Table

Table 1 Clean Vehicles, Heavy Duty Diesel Replacement Program

Applicant	Vehicles Replaced	Total Project Amount	TxDOT Amount	EPA Amount	Contractor Amount	Total NO_x Emission Reductions Received (tons/year)
Met Leasing	1	\$128,902.05		\$57,358.50	\$71,543.55	0.412
Williams Bros Construction	9	\$976,139.00	732,106.00		\$244,033.00	9.459
TOTAL	10	\$1,105,041.05	\$732,106.00	\$57,358.50	\$315,576.55	9.871

GRAND TOTAL \$1,105,041.05

(over)

MONTROSE TIRZ #27 LIVABLE CENTERS STUDY

Background

Establishing “Livable Centers” is one of the implementation strategies of H-GAC’s 2040 Regional Transportation Plan. The aim of this strategy is to create more walkable, mixed-use places that reduce reliance on single-vehicle occupancy. A total of twenty-nine have been completed in our region.

Current Situation

The next Livable Centers study ready to begin is for the Montrose TIRZ #27. The overall goal of the study is to create a Livable Centers plan that will lead to a healthy, sustainable, context-sensitive, multi-modal environment and address the needs of residents, property owners, business owners and visitors for shopping, dining, recreation, entertainment, learning, wellness and more. A committee of representatives from H-GAC, TxDOT, TIRZ #27, and the City of Houston evaluated seven proposals submitted by firms on October 4, 2019. Based on the committee’s scoring and evaluation of the proposals and interviews, the recommendation and ranking are shown below:

- 1) Asakura Robinson
- 2) SWA
- 3) Stantec

Funding Source

Federal and Local

Budgeted

Yes

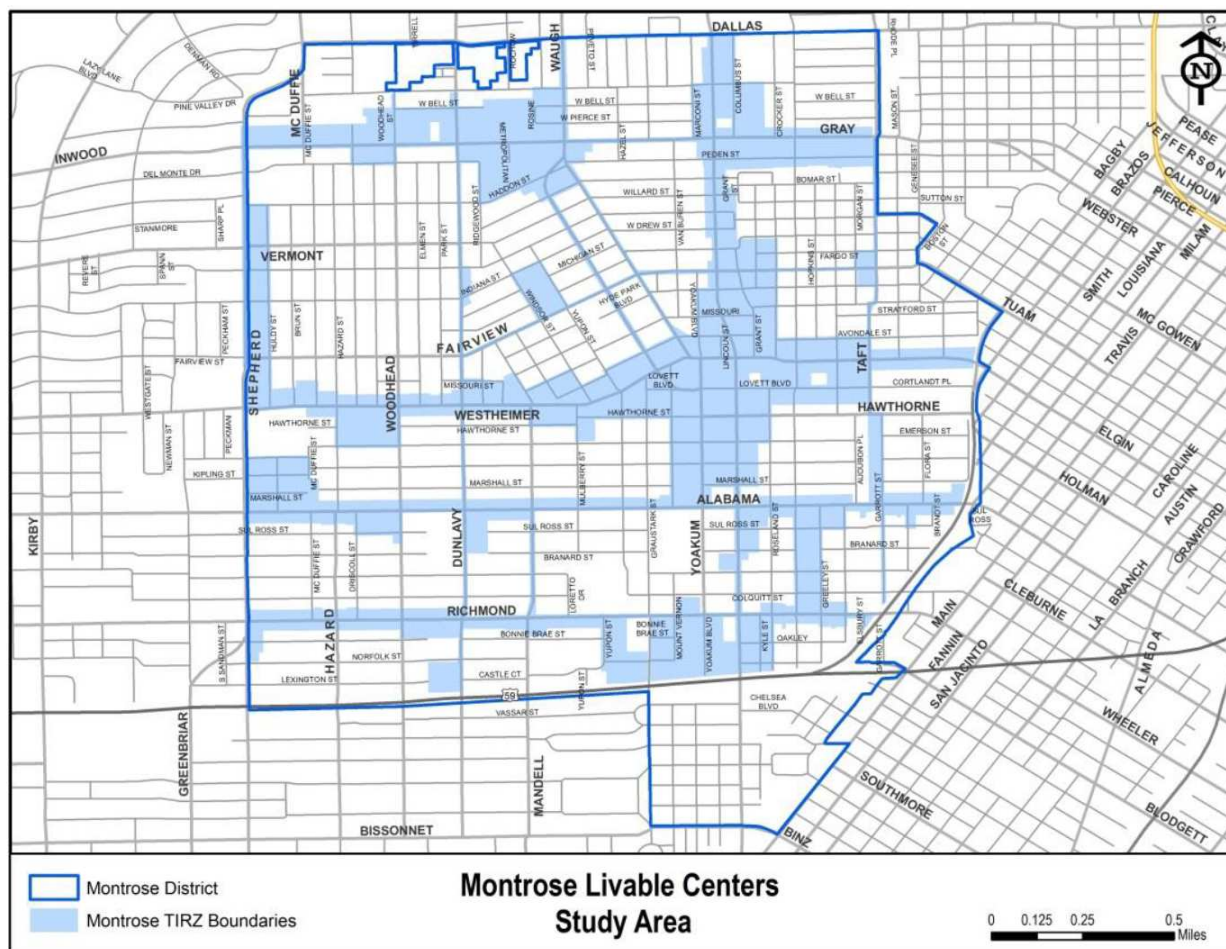
Action Requested

Request authorization to contract with firms in order ranked to conduct Livable Centers Study for the Montrose TIRZ #27 amount not to exceed \$ 210,873.15. (Staff Contact: Jeff Taebel)

ATTACHMENTS:

▢ Map of study area

Cover Memo



RENEWAL OF GEOGRAPHIC INFORMATION SYSTEMS SOFTWARE MAINTENANCE AGREEMENT

Background

Each year the Data Services Department renews a maintenance agreement covering Geographic Information System (GIS) software with the Environmental Systems Research Institute, Inc. The contract coverage includes technical support services and continual upgrades to the software system. ArcGIS software is used for mapping, data analysis and various web mapping services for H-GAC Geographic Information Systems users and the public. Environmental Systems Research Institute, Inc. is the sole-source provider of software maintenance for their products.

Current Situation

H-GAC relies on Environmental Systems Research Institute, Inc. software products for maintaining and processing Geographic Information Systems mapping data for 9-1-1, Transportation, and Environmental programs. The 2020 license maintenance and support renewal cost will be \$63,300. This maintenance renewal will provide licensing availability for 68 software users at H-GAC.

Funding Source

Geographic Information Systems Cost Pool

Budgeted

Yes

Action Requested

Request approval to renew annual maintenance and support agreement with Environmental Systems Research Institute; amount not to exceed \$63,300. (Staff Contact: Tanya Nguyen)

HIGH VOLUME BLACK & WHITE COPIER/PRINTER

Background

In April 2014, H-GAC Board of Directors authorized H-GAC to lease a Xerox D-110 high volume copier/printer. The lease ended in August 2019. This copier is used to produce manuals, booklets, board packets and document scanning.

Current Situation

H-GAC wishes to replace the Xerox D-110 with new technology in the Xerox D-125CP production system.

Copier	Lease Term	Lease/Maintenance Cost
Xerox D-125CP	48-months	\$16,902.00/year

H-GAC determined that Xerox provides the best value and service. The vendor is offering a 48-month lease with fixed cost for maintenance.

The lease offered is under the HCDE Choice Partners Contract # 17/026KH cooperative purchasing agreement, at a discounted price.

Funding Source

Indirect

Budgeted

Yes

Action Requested

Request approval of a forty-eight (48) month lease for a Xerox D-125CP production system; amount not to exceed \$67,608.00. (Staff Contact: Nancy Haussler)

INVESTMENT REPORT - SEPTEMBER 30, 2019

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the Investment Report for the nine months ended September 30, 2019. (Staff contact: Nancy Haussler)

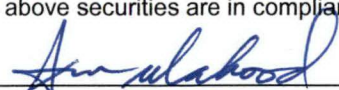
ATTACHMENTS:

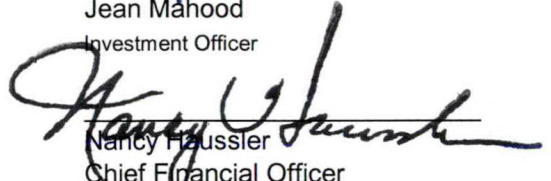
▯ Investment Report, September, 2019 PDF

**Houston Galveston Area Council
Investment Report
For the Nine Months Ended September 30, 2019**

	Book Value	Market Value	Percent of Portfolio	
Beginning Balance 12/31/2018				\$ 23,259,359.66
Certificate of Deposit (Maturity 12/11/2019) Yield 1.60% Chase Bank	1,025,768.14	1,028,791.50	12.29%	
Certificate of Deposit (Maturity 11/10/2019) Yield 1.96% Chase Bank	3,000,000.00	3,067,548.60	36.63%	
Federal Home Loan Bank Discount Note (Maturity 7/31/20) Yield 1.90% BOA Balance as of September 30, 2019	4,258,197.86	4,277,101.56	51.08%	
	<u>\$ 8,283,966.00</u>	<u>\$ 8,373,441.66</u>	<u>100.00%</u>	<u>\$ 8,373,441.66</u>
Total Investment Income Y-T-D	<u>\$ 108,020.09</u>			

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.


Jean Mahood
Investment Officer


Nancy Haussler
Chief Financial Officer

MONTHLY FINANCIAL REPORT - OCTOBER 2019

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of monthly financial report ending October 31, 2019. (Staff Contact: Nancy Haussler)

ATTACHMENTS:

▯ October 2019 Monthly Report

Cover Memo

HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Ten Months Ended October 2019

Page 2 of 3

		Budget		Actual	Variance	
		Year to date		Year to date	Dollar	%
Combined Revenues and Expenditures						
	Revenues	\$ 312,913,841	\$	282,948,242	\$ (29,965,599)	-10%
	Expenditures	(312,396,643)		(280,409,609)	31,987,033	-10%
	Change in Combined Fund Balance	\$ 517,199	\$	2,538,633	\$ 2,021,434	

Change in Fund Balance by Fund Type						
	Change in fund balance - General Fund	\$ 118,547	\$	307,021	\$ 188,474	
	Change in fund balance - Gulf Coast Regional 911	1,007,662		773,456	(234,206)	
	Change in fund balance - Enterprise Fund	343,992		1,458,156	1,114,164	
	Total Change in Fund Balances	\$ 1,470,201	\$	2,538,633	\$ 1,068,432	

Variance Analysis

The presentation of the change in fund balance by fund type is intended to highlight the effects of revenue and expenditure transactions by fund. The General Fund (GF) consists of those funds not associated with grant programs or enterprise activities. The Special Revenue Fund (SRF) consists of those funds that are restricted for a specific purpose. HGAC's grant programs are in this fund. The Enterprise Fund is used to track activities of the Cooperative Purchasing program and the Energy Purchasing Corporation. The variances of specific revenues and expenditures are explained on the second page of this report.

*** The Cooperative Purchasing program has contributed an \$ 1,438,994 increase toward the Enterprise fund balance YTD, and the Energy Purchasing Corporation is reflecting a \$ 19,162 increase to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Ten Months Ended October 2019**

Page 3 of 3

	Annual Budget	Budget Year to Date	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 395,538	\$ 395,538	\$ 372,598	\$ (22,940)	-6%
HGAC Energy Purchasing Corporation (a)	130,000	110,000	88,455	(21,545)	-20%
Cooperative Purchasing fees	5,000,000	4,166,667	4,779,362	612,695	15%
Gulf Coast Regional 911 fees	2,909,157	2,424,298	2,910,429	486,132	20%
Interest Income	200,000	166,667	305,767	139,100	83%
Other (b)	3,829,693	3,191,411	1,215,849	(1,975,562)	-62%
revenues	\$ 12,464,388	\$ 10,454,580	\$ 9,672,460	\$ (782,119)	-7%
Special Revenue Fund					
Federal Grant (c)	\$ 1,008,643	\$ 840,536	\$ 2,266,212	\$ 1,425,676	170%
State Grants	361,942,471	301,618,726	271,009,570	(30,609,156)	-10%
Total Special Revenue Fund revenues	\$ 362,951,114	\$ 302,459,262	\$ 273,275,782	\$ (29,183,480)	-10%
Total Revenues	\$ 375,415,502	\$ 312,913,841	\$ 282,948,242	\$ (29,965,599)	-10%
Expenditures					
Personnel	\$ 23,528,746	\$ 19,607,288	\$ 19,906,667	\$ 299,379	2%
Pass-through funds - grant	335,513,605	279,594,671	249,851,800	(29,742,871)	-11%
Consultant and contract services (d)	8,698,742	7,248,952	5,738,901	(1,510,051)	-21%
Lease of office space	1,850,178	1,541,815	1,510,016	(31,799)	-2%
Equipment (b)	2,061,266	1,717,722	492,653	(1,225,069)	-71%
Travel	495,244	412,703	367,371	(45,332)	-11%
Other expense	2,728,190	2,273,492	2,542,201	268,709	12%
Total Expenditures	\$ 374,875,971	\$ 312,396,643	\$ 280,409,609	\$ (31,987,033)	-10%
Expenditures	\$ 539,531	\$ 517,199	\$ 2,538,633	\$ 2,021,434	

Variances:

- a) We continue to see an increase in account activity in the Energy Purchasing Corporation due to the volatility of energy pricing. Energy pricing usually stabilizes in the fall and winter months and we will be able to more accurately project revenue impact to our fiscal year at that time.
- b) Other revenue and equipment expense are both lagging behind. These areas will be partially realized by the end of the year, but there will be some carryover to FY2020.
- c) Federal grants revenue and expense with the Department of Energy is underway. This program got off to a slow start, but has moved rapidly in recent months.
- d) Consultant and contract services continue to be delayed. These delays are most noted in our Transportation and Criminal Justice programs.

PRESENTATION OF PROPOSED H-GAC 2020 BUDGET AND SERVICE PLAN

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Presentation and discussion of proposed H-GAC 2020 Budget and Service Plan. Possible action in December. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

▢ 2020 Proposed Budget Summary

Cover Memo

2020 PROPOSED BUDGET AND SERVICE PLAN SUMMARY

Unified Budget			\$356,300,545
	Decrease	4.96%	18,575,428
Pass-through funds			316,491,931
	Decrease	5.67%	19,021,675
Operations			39,808,615
	Increase	1.13%	446,249
Increases			
Aging		3.02%	366,890
Public Services		11.74%	787,480
Decreases			
Community & Environmental		51.40%	5,509,361
Workforce		2.58%	8,045,342
Transportation		20.58%	5,690,975
Data Services		6.76%	281,285
Local Activities		43.97%	120,310
Capital Expenditures		4.75%	82,523
Employee Benefits			
Released Time		14.4%	\$2,558,876
Insurance, Retirement and			
Social Security		32.9%	5,844,035
Prior Year Carry Forward		.34%	65,046
Total Benefits & Release Time		47.64%	\$8,467,957

RECOMMENDED SALARY AND BENEFIT PROGRAM - 2020

Background

H-GAC operates under a policy-oriented job classification system, emphasizing:

- Common classifications of similar jobs
- Ranges structured to allow recognition of performance
- Individual evaluation of each employee
- Pay for performance

The Board annually reviews and approves agency job classifications. The classifications group comparable jobs, and set the minimum and maximum salary for each job group. An individual's compensation within the range will be determined by management's evaluation of current performance and expectation of future performance.

Each year the schedule is reviewed for equity using multiple data sources. This year's review has included a study of the state salary schedule, other regional councils, and our local market.

Additionally, state law requires regional councils to implement a salary classification system similar to the State of Texas compensation system. Salary classifications must be submitted to the Governor's office for review. A comparison of H-GAC's 2019 Proposed Salary Ranges to the State Salary Ranges is provided in Attachment A. The 2019 proposed salary ranges, while comparable, reflect that the prevailing wage in the Houston area is higher than the state average, and thus the upper limit of the wage ranges for job levels 5-11 have been adjusted accordingly and are slightly higher than the state schedule.

Insurance programs and leave benefits will continue in effect in accordance with current Board authorization. A Wellness Benefit Program which included flu shots was launched in 2013 and continues this year, along with a Health Fair scheduled for the first quarter of 2019. These efforts are intended to control and reduce healthcare claims.

Recommendations

- Recommend a salary structure which is comparable to the State's schedule with adjustments that both reflect market conditions and allow employee growth in each pay range. The proposed schedule will allow management to compensate employees on merit. There are no employees that will require a salary adjustment as a result of this modification to the schedule; nor will any employee be prevented from receiving a merit increase because he/she is at the top of the range. H-GAC does not offer cost of living adjustments or other across the board adjustments. (See Attachment A)
- Propose a salary adjustment pool of approximately \$725,000 or 4% of the 2019 salary budget. It is recommended that this amount be used for merit adjustments, based on individual employee performance.
- Recommend continuation of employee Medical, Dental, Vision, Long-Term Disability and Basic Life and AD&D insurance benefits consistent with current approved contracts.
- Recommend continuing staff bus and van pool passes, setting aside \$12,000.
- Recommend no change in holiday schedule.

Current Situation

N/A

Page 2 of 3

Funding Source

N/A

Budgeted

N/A

Action Requested

Presentation and discussion of recommended employee salary ranges for 2020. Possible action in December. (Staff Contact: Nancy Haussler)

ATTACHMENTS:

▯ Salary Schedule 2020

Cover Memo

H-GAC Proposed Salary Range Matrix 2019

Page 3 of 3

H-GAC Level	H-GAC Description	MRP	H-GAC Titles	2019 Proposed Salary Range			2018 H-GAC Salary Range			State Salary Group	2017-2019 State Salary Range	
		Midpoint		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum			
14	Management VI	\$217,069.00	Executive Director	\$162,000	\$211,534	\$261,068	\$162,802	\$211,643	\$260,483	Group 7	\$162,000	\$261,068
12	Management V	\$169,806.00	Chief Financial Officer	\$122,972	\$165,475	\$207,977	\$127,354	\$165,561	\$203,767	B-32	\$122,972	\$207,977
12			Deputy Executive Director									
11	Management IV	\$154,637.00	Director	\$111,793	\$151,849	\$191,905	\$115,776	\$150,509	\$185,241	B-31	\$111,793	\$189,069
10	Management III	\$140,335.00	Assistant Director	\$101,630	\$138,045	\$174,459	\$105,251	\$136,827	\$168,402	B30	\$101,630	\$171,881
10	Management III		Senior Manager									
9	Management II	\$119,349.00	Manager	\$76,356	\$117,478	\$158,600	\$89,512	\$119,350	\$149,187	B-29	\$76,356	\$156,256
8	Mgt I - Prof. IV	\$92,613.00	Accounting Administrator	\$63,104	\$91,131	\$119,158	\$69,460	\$92,613	\$115,766	B-26	\$63,104	\$117,397
8			Facilities Administrator									
8			Principal Industry Liaison									
8			Principal Data Analyst									
8			Principal Financial Analyst									
8			Principal GIS Analyst									
8			Principal Outreach Coordinator									
8			Principal Planner									
8			Principal Program Coordinator									
8			Principal Purchasing Coordinator									
8			Procurement Administrator									
8			Program Administrator									
8			Project Manager									
8			Systems Operations Administrator									
8			Web Administrator									
7	Professional III	\$72,862.00	Account Liaison	\$51,614	\$71,682	\$91,749	\$54,646	\$72,862	\$91,077	B-23	\$51,614	\$90,393
7			Lead Benefit Counseling Coordinator							B-22		
7			Lead Ombudsman Coordinator									
7			Lead Procurement Coordinator									
7			Lead Program Coordinator									
7			Lead Quality Assurance Analyst									
7			Senior Agency Webmaster									
7			Senior Auditor									
7			Senior Communication Coordinator									
7			Senior Data Analyst									
7			Senior Education Coordinator									
7			Senior Financial Analyst									
7			Senior GIS Analyst									
7			Senior Loan Coordinator									
7			Senior Operations Analyst									
7			Senior Outreach Coordinator									
7			Senior Planner									
7			Senior Program Coordinator									
7			Senior Quality Assurance Coordinator									
7			Senior Specifications Analyst									
7			Senior Systems Analyst									
7			Senior Webmaster									
6	Professional II	\$62,184.00	Accountant	\$42,244	\$61,191	\$80,137	\$46,638	\$62,184	\$77,730	B-21	\$42,244	\$78,953
6			Accounting/Finance Coordinator							B-20		
6			Administrative Coordinator							B-19		
6			Auditor									
6			Data Analyst									
6			Executive Assistant									
6			Financial Analyst									
6			GIS Analyst									
6			Human Resources Coordinator									
6			Inspector									
6			Loan Coordinator									
6			Operations Analyst									
6			Outreach Coordinator									
6			Planner									
6			Procurement Coordinator									
6			Program Coordinator									
6			Quality Assurance Analyst									
6			Specifications Coordinator									
6			Systems Analyst									
6			Webmaster									
5	Professional I	\$52,040.00	Accounting/Finance Specialist	\$36,976	\$51,196	\$65,416	\$39,030	\$49,520	\$60,009	B-18	\$36,976	\$64,449
5			Administrative Assistant									
5			Audit Specialist									
5			Benefits Counselor									
5			Human Resources Specialist									
5			Loan Specialist									
5			Ombudsman									
5			Outreach Specialist									
5			Program Specialist									
5			Quality Assurance Specialist									
5			Web Specialist									
5			Systems Specialist									
4	Skilled III	\$45,206.00	GIS Technician	\$32,976	\$44,467	\$55,957	\$33,905	\$44,076	\$54,247	B-16	\$32,976	\$55,130
4			PC Support/Helpdesk Tech									
3	Skilled II	\$40,315.00	Print and Mail Associate	\$29,439	\$39,287	\$49,134	\$30,236	\$39,307	\$48,378	A-14	\$29,439	\$49,134
3			Receptionist							A-13		
2	Skilled I	\$34,730.00	None	\$26,332	\$33,844	\$41,355	\$26,047	\$32,720	\$39,393	A-11	\$26,332	\$41,355
1	Support	\$30,087.00	Intern	\$23,781	\$29,320	\$34,859	\$22,565	\$28,583	\$34,600	A-09	\$23,781	\$34,859

CONTRACT WITH INDEPENDENT AUDITOR

Background

H-GAC routinely undergoes an annual audit. The H-GAC staff periodically receives and reviews proposals from CPA firms to provide external audit services in compliance with federal and state laws and the Single Audit Act Amendments of 1996. In 2013, the Audit Committee recommended, and Board approved the selection of Whitley Penn for a five-year contract with the option of two additional one-year extension. In 2018, H-GAC issued and received proposals from three CPA firms. Whitley Penn received the highest ranking. The H-GAC Audit Committee agreed to recommend using the services of Whitley Penn for the annual audit for fiscal year ending 2018 and directed staff to issue a Request for Qualifications for services in 2019.

Current Situation

The staff issued a RFQ and received written proposals from three CPA firms. The Executive Director, Chief Financial Officer, Director of Human Services and the Director of Internal Audit formed the scoring committee to evaluate the proposals. The scoring committee reviewed, evaluated, scored, and invited the firms to give oral presentations to the H-GAC Audit Committee. On October 31, 2019 the three firms gave oral presentations to the H-GAC Audit Committee. Below is a listing of the audit firms that presented to the Audit Committee and their respective ranking:

- (1) BKD
- (2) Patillo Brown & Hill
- (3) Whitley Penn.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval for the Executive Director to negotiate with the CPA firms recommended by the Audit Committee for external audit services. (Staff Contact: Charles Hill)

EXPLORING A FRAMEWORK FOR REGIONAL CONSERVATION PLANNING

Background

The rapid growth of our region, combined with our recent history with hurricanes and flooding provides a compelling opportunity to better understand where voluntary conservation of natural ecosystems could provide mitigation benefits and reduce future impacts to our communities while providing more greenspace, recreational opportunities, and improving quality of life.

To date, voluntary land conservation efforts have been very localized. Creating a regional framework to track, strategize, and prioritize land conservation efforts could enhance benefits to multiple jurisdictions and the region.

H-GAC has secured a grant from the Houston Endowment to engage with elected officials and key staff from local governments around the region to explore a potential framework for the development of a regional land conservation plan.

Current Situation

The objectives of this project are to: build awareness of the resources available to support land conservation; gauge support for various voluntary conservation measures; and, develop consensus goals and priorities for implementing coordinated conservation strategies at a regional scale. The project will build off previous work conducted by H-GAC and include partnering with the non-profit Houston Wilderness. The scope of work will include the following elements:

- Collecting information on local conservation projects, plans and policies.
- Exploring available funding sources and opportunities for including conservation elements in flood mitigation and parks and recreation projects.
- Developing baseline maps showing conservation projects and opportunities, including the extension of H-GAC's on-line Eco-Logical mapping tool to Austin, Colorado, Matagorda, Walker and Wharton counties.
- Conducting a survey and holding listening sessions with local government leaders to gauge support for various voluntary conservation measures.
- Facilitating a workshop with the H-GAC Board of Directors to develop consensus on regional conservation goals for Board consideration and possible adoption.

Funding Source

Houston Endowment

Budgeted

Yes

Action Requested

Request board approval to enter into a contract with the Houston Endowment; amount not to exceed \$190,000. (Staff Contact: Jeff Taebel)

USDA RURAL DEVELOPMENT - LAKE BONANZA WATER SUPPLY

Background

H-GAC staff regularly reviews grant applications and project proposals for conformance with regional planning goals and objectives, including those defined in the current H-GAC Board-accepted Water Quality Management Plan. H-GAC recently performed an intergovernmental review of a proposed project submitted for funding to the United States Agriculture Department Rural Development program. The proposed project is entitled “Lake Bonanza Water Supply Corporation – Water System Improvements.” Lake Bonanza Water Supply Corporation is proposing to drill a new water well and construct related infrastructure, such as driveways, piping, motor control center building, and security fencing.

Current Situation

The Lake Bonanza Water Supply Corporation, located in Montgomery County, serves 747 water connections in the Lake Conroe Forest, Crestwood Farms, and Lake Bonanza subdivisions. Lake Bonanza Water Supply Corporation is planning for future growth and addressing an elevated gross alpha issue by drilling a new well for an alternative freshwater source. Fresh water from the well will be blended with water from existing wells that have reported elevated gross alpha levels to bring the water into compliance with TCEQ maximum contaminant levels.

H-GAC staff have reviewed the proposal’s description and maps, including the site plan showing the existing site, roads and proposed construction. The Phase 1 environmental findings for the project were also considered as part of the review. Based upon H-GAC’s review of these documents and exhibits, the project has been shown to have no negative impact on water quality. H-GAC staff have determined that the project is in conformance with the goals and objectives of the Regional Water Quality Management Plan.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request the project be found consistent with plans, policies and H-GAC review criteria, including the Our Great Region 2040 Plan and the FY19 Regional Water Quality Management Plan. (Staff Contact: Jeff Taebel)

JUNIOR'S SMOKEHOUSE PROCESSING PLANT - USDA LOAN

Background

Junior's Smokehouse Processing Plant is seeking financing from the U.S. Department of Agriculture. The project will include an approximate 25,000-foot expansion of an existing meat processing facility and smokehouse as well as additional parking, utility infrastructure, and delivery drives. Proposed building plans will include office space, dressing areas for workers, and approximate doubling of the floor space available for sausage making and smoking equipment in El Campo, Texas.

Current Situation

The project is seeking the U.S. Department of Agriculture Rural Development's financing. Intergovernmental Review is required, and the project is seeking consultation from the Houston-Galveston Area Council.

Funding Source

U.S. Department of Agriculture Rural Development Business

Budgeted

N/A

Action Requested

Request that the project be found consistent with the Houston-Galveston Area Council's plans, policies, and review criteria; including the Comprehensive Economic Development Strategy. (Staff contact: Jeff Taebel)

ELECTION COMMITTEE - PROPOSED BYLAWS AMENDMENT

Background

At the request of the Board Chair, the H-GAC Board revisited an item from 2013 whereby a bylaw amendment was proposed to establish a procedure for adding items to the monthly Board agenda. The Executive Director determines the monthly Board agenda. Most agenda items are contract or other business items concerning H-GAC programs, or recommendations from advisory and technical committees which require Board adoption or endorsement.

Current Situation

The Election Committee will report out on the tabulation of ballots associated with the proposed bylaws amendment to establish a process that will provide for placement of items on the H-GAC Board agenda by request of Board members.

Funding Source

N/A

Budgeted

N/A

Action Requested

Report from the Election Committee on the tabulation of ballots for the amendment to H-GAC's Bylaws. (Staff Contact: Chuck Wemple)

H-GAC 2019 ADVISORY COMMITTEE APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations for the Regional Air Quality Planning Advisory Committee and the Regional Homeland Security Coordinating Council.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

- ▯ H-GAC NOVEMBER 2019 ADVISORY COMMITTEE APPOINTMENTS Cover Memo

H-GAC NOVEMBER 2019 ADVISORY COMMITTEE APPOINTMENTS**Regional Air Quality Planning Advisory Committee**

Advises the H-GAC Board, local governments and state agencies on regional air quality issues.

Nominations received for terms expiring June 2020:

Name	Representing	Nominated by
Aaron Dunn (Primary)	Harris County	Judge Hidalgo
Erica Brown (Alt.)	Harris County	Judge Hidalgo

Nominations received for terms expiring June 2021:

Name	Representing	Nominated by
Kristen Lee (Primary)	Harris County	Judge Hidalgo
Jeffrey Parsons (Alt.)	Harris County	Judge Hidalgo

Regional Homeland Security Coordinating Council

Coordinates local planning for Homeland Security.

Nominations received for terms expiring May 2021:

Name	Representing	Nominated by
Bob Royall (Primary)	Harris County	Judge Hidalgo
Mark Sloan (Alt.)	Harris County	Judge Hidalgo

REPORT FROM WATER RESOURCES COMMITTEE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report from the H-GAC Water Resources Committee. No action requested. For information only.
(Contact: Andy Meyers)

H-GAC SPOTLIGHT - SMALL BUSINESS FINANCING

Background

The Houston-Galveston Area Local Development Corporation (LDC) is a non-profit Certified Development Corporation. We endeavor to impact economic development by deliver financing solutions to small businesses to help them start, expand and provide job opportunities in their communities.

Our flagship loan opportunity is the United States Small Business Administration's 504 program. For more than 30 years, we have helped nearly 450 businesses obtain almost \$300,000,000 in capital leading to thousands of jobs created and/or retained. While the LDC's primary service area is the 13-county Gulf region, we can finance projects across the State of Texas. We currently have a portfolio of over 130 loans with approximately \$80,000,000 lent to small businesses.

In cooperation with our Gulf Coast Economic Development District, we also administer the Economic Development Administration's (EDA) Revolving Loan Fund, in which we have lent over \$3,000,000 to 14 businesses over the past 10 years.

Both loan options help start-up and existing for-profit businesses acquire fixed assets, such as real estate, land, and long-term equipment. The Revolving Loan Fund also provides working capital financing to help businesses with operating expenses. Interest rates are fixed for the life of the loan and maturity dates can be up to 25 years, depending on the loan product. Loan sizes can range from \$100,000 up to \$5,000,000 or more.

Current Situation

We recently received SBA approval for two hotel loans through the 504 program – Staybridge Suites and Comfort Inn & Suites. We have a number of other projects which are currently being reviewed for underwriting and packaging. We have also developed a number of strategic partnerships to establish pipelines for borrowers to access our loan opportunities. A few of these partnerships include Workforce Solutions and our Public Workforce System, Child Care Licensing and local and national financial institutions.

We will also be relaunching and administering our Community Enhancement Grants program, where we reinvest loan servicing revenue into our local communities to help with beautification and revitalization projects for their downtown and public spaces. Additionally, we are exploring microlending opportunities to provide more options and flexibility to potential borrowers, with loan amounts ranging from \$5,000 to \$100,000.

As we endeavor to reestablish the LDC, the H-GAC Board of Directors can help by (1) building awareness and promoting our loan opportunities and (2) recruiting dedicated board members who will champion the LDC and continue pushing us forward. If you have any questions, please contact us at www.hgaldc.com or 713-993-2409.

Funding Source

N/A

Budgeted

N/A

Page 2 of 2

Action Requested

No action requested. For information only. (Staff Contact: Isaac Perez)

CURRENT AND UPCOMING H-GAC ACTIVITIES

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

2019 H-GAC BOARD OF DIRECTORS

Page 1 of 5

AUSTIN COUNTY

County Judge Tim Lapham
Commissioner Randy Reichardt

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CHAMBERS COUNTY

Commissioner Gary Nelson
Commissioner Billy Combs

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

FORT BEND COUNTY

Commissioner Andy Meyers
County Judge KP George

GALVESTON COUNTY

County Judge Mark Henry
Commissioner Joseph Giusti

HARRIS COUNTY

Judge Lina Hidalgo
Commissioner Rodney Ellis
Commissioner Adrian Garcia

LIBERTY COUNTY

County Judge Jay Knight
Commissioner Bruce Karbowski

MATAGORDA COUNTY

County Judge Nate McDonald
Commissioner Kent Pollard

MONTGOMERY COUNTY

Commissioner Charlie Riley
Judge Mark L. Keough

WALKER COUNTY

Commissioner Jimmy Henry
County Judge Danny Pierce

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

WHARTON COUNTY

County Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF BAYTOWN

Council Member Charles Johnson
Council Member Chris Presley

CITY OF CONROE

Councilman Jody Czajkoski
Councilman Duke Coon

CITY OF DEER PARK

Council Member William “Bill” Patterson
Council Member Tommy Ginn

CITY OF FRIENDSWOOD

Councilmember Sally Branson
Mayor Mike Foreman

CITY OF GALVESTON

Mayor Jim Yarbrough
Council Member Craig Brown

CITY OF HOUSTON

Council Member Greg Travis
Council Member Robert Gallegos
Vice Mayor Pro-Tem Jerry Davis
Council Member Martha Castex-Tatum

CITY OF HUNTSVILLE

Mayor Andy Brauninger
Council Member Joe Emmett

CITY OF LA PORTE

Councilmember Chuck Engelken, Jr.
Councilmember Bill Bentley

CITY OF LAKE JACKSON

Councilmember Ralph Buster Buell
Mayor Bob Sipple

CITY OF LEAGUE CITY

Mayor Pat Hallisey
Councilman Larry Millican

CITY OF MISSOURI CITY

Council Member Floyd Emery
Council Member Chris Preston

CITY OF PASADENA

Councilmember Cary Bass
Council Member Phil Cayten

CITY OF PEARLAND

Mayor Tom Reid
Council Member Gary Moore

CITY OF ROSENBERG

Mayor William Benton
Councilor Lisa M. Wallingford

CITY OF SUGAR LAND

Mayor Joe Zimmerman
Council Member Naushad Kermally

CITY OF TEXAS CITY

Commissioner Phil Roberts
Commissioner Jami Clark

HOME RULE CITIES

Councilmember William King III, Dickinson
Council Member Cecil Willis, Stafford
Council Member Trisha Pollard, Bellaire
Councilmember Adam Arendell, Alvin

GENERAL LAW CITIES

Council Member Nancy Arnold, Waller
Council Member Susan Schwartz,
Bunker Hill Village
Mayor Joe Garcia, Pattison
Vacant

ISDs

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

H-GAC OFFICERS

CHAIR

County Commissioner Stacy Adams
Brazoria County

CHAIR ELECT

Council Member Nancy Arnold
City of Waller

VICE CHAIR

Judge Phillip Spenrath
Wharton County

KEY H-GAC STAFF

Chuck Wemple, Executive Director
Nancy Haussler, Chief Financial Officer
Ronnie Barnes, Director, Public Services
Alan Clark, Director, Transportation Planning
Meagan Coughlin, Director, Communications
Rick Guerrero, Director, Intergovernmental Relations
Charles Hill, Director, Internal Auditing
Tanya Nguyen, Director, Data Services
Jeff Taebel, Director, Community and Environmental Planning
Mike Temple, Director, Human Services

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HON. ROBERT GALLEGOS COUNCIL MEMBER, DISTRICT I CITY OF HOUSTON 900 BAGBY ST 1ST FL HOUSTON TX 77002 (832)393-3011 (832)393-3313 FAX DISTRICTI@HOUSTONTX.GOV	HON. KP GEORGE COUNTY JUDGE FORT BEND COUNTY 301 JACKSON ST RICHMOND TX 77469 (281)341-8608 (281)341-8609 FAX KP.GEORGE@FORTBENDCOUNTYTX.GOV
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COMMISSIONER, PRECINCT 2
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GALVESTON TX 77550
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HON. BRUCE KARBOWSKI
COMMISSIONER, PRECINCT 1
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MONTGOMERY COUNTY
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HON. JENNIFER KEY
TRUSTEE, POSITION 6
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